

# FRETHERNE WITH SAUL PARISH COUNCIL

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I hereby give notice of a Parish Council Meeting to be held on Wednesday, 27<sup>th</sup> March 2024 at 7:00pm in Saul Memorial Hall. Members of the Parish Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare.

## Agenda

010324 To receive apologies for absence.

020324 Declarations of Interest on the Agenda

030324 To approve the minutes of the meetings held on 28<sup>th</sup> February 2024

### 040324 Public Question Time

10 Minutes is allocated to allow members of the public to address the Parish Council, 3 minutes will be allocated to each person. Speakers are requested to keep their comments brief. Standing Orders item 3, para (e)(f)(g)(h)(k).

050324 To receive a report from County Councillor Stephen Davies.

060324 To receive a report from District Councillor John Jones.

### 070324 Planning Application

**Application Number:** S.24/0389/LBC

**Location:** Saul Lodge West, Arlingham Road, Saul, Gloucester.

**Application Type:** Listed Building Application

**Description:** Replacement of two windows.

**Respond by date:** 03.04.2024

**Application Number:** S.24/0497/HHOLD

**Location:** The Pound House, Framilode, Gloucester, Gloucestershire.

**Application Type:** Householder Application

**Description:** Replacement side conservatory, with retained slab and dwarf wall

**Respond by date:** 11.04.2024

### Planning Decisions

**Application Number:** S.24/0132/TCA Alma Cottage, High Street, Saul, Gloucester.

**Description:** Willow tree - Pollard and remove at least 4 branches.

**Decision:** Approved

**Application Number:** S.24/0007/HHOLD 1 Garden Cottages, Framilode Passage, Saul, Gloucester.

**Description:** Erection of single storey rear & double storey side extension. (Resubmission of S.23/0684/HHOLD - extend the permitted single storey side extension).

**Decision:** Awaiting decision

**Application Number:** S.24/0033/HHOLD Field View, 6 Sandfield Crescent, Church Lane, Saul.

**Description:** Erection of 3 storey side extension. Alterations to permitted application - S.23/1321/HHOLD.

**Decision:** Awaiting decision

**Application Number:** S.23/2348/FUL Land To The Rear Of 7 Sandfield Crescent, Church Lane, Saul, Gloucestershire.

**Description:** Erection of a tractor and implement shed and straw store

**Decision:** Awaiting decision

080324 **Finance: To approve the following payments in accordance with the budget.**

Supporting documents have already been sent to councillors.

Payee	For	Amount
Administration costs	Clerk pay, PAYE, postage, printing	£549.12
<b>Allotment bond refund</b>	<b>Allotment handed back to PC</b>	<b>£75.00</b>

**To ratify payments made and income received between meetings –**

S Robbins	Reduction of Elder bush U Framilode Pound inv 328	£175.00
Water Plus	Allotment water supply Mar 24	£35.41

The payment to Birketts LLP has been refunded as the writ to recover High Court Costs was renewed free of charge. £144

**Please note:** Correction to the payment to the Memorial Hall listed on February 2024 minutes, the invoice was for £180.00 and not £210.00.

**To review and approve March 2024 bank reconciliation and accounting spreadsheet.**

These have already been circulated to the Councillors.

090324

**Clerks report – to update on actions raised at the February meeting**

- Response to the FOI request was sent
- The Tender submissions have been informed of the Parish Council decision to award.
- Acceptance of the quote to repair/reinstate the drains along the canal towpath has been confirmed with contractor. Clerk is in the process of notifying the neighbouring householders that work on the towpath will commence shortly, any issues with that to please contact her.
- Date for Christmas on the Pound 2024 has been announced on social media. Clerk is looking into replacing the Christmas tree lights and providing more options for hot drink choices on the night of the event. Details have been circulated with the Councillors
- GB Sport & Leisure have been contacted re the inspection report of the play equipment at the Memorial Hall Playing Field, Clerk is awaiting a response.
- GAPTC training courses during April, May and June have been circulated to the Councillors for consideration

100324

**To discuss Play Inspection Company's report and GB Sport & Leisure's response to the queries raised on the play equipment at the Memorial Hall playing field.**

The report, which includes recommended work, was emailed to GB Sport & Leisure as they had carried out repairs and remedial work in 2023. They returned the report with comments detailing the work they had carried out, observations from last year and advisory information which now needs to be discussed by Council.

110324

**To discuss if there is a need, or a benefit, to create an Inter Parish Council Communication links between the four Parish Councils, Arlingham, Frampton on Severn, Whitminster and Fretherne with Saul. In what format the communications would take place, an email group, periodic meetings and who would attend. Cllr Findlater to lead.**

120324

**To further discuss and approve the quotes for work to trees at the allotments and adjacent to The Ship Inn footpath.**

Recommendations of the work involved and quotes have been submitted. These exceed the previously agreed budget for the work so need to be further discussed by Council.

130324

**To discuss how to recruit help to manage the routine checks on the defibrillator in Saul.**

An appeal has been put out on the Community Facebook page but there has been no response from that appeal, Council to discuss how to continue maintaining the regular checks needed to keep the equipment in service.

140324

**To receive an update on the commissioned survey on the disused section of the Stroudwater Canal at Upper Framilode.**

The Wild Service survey of the canal has been sent to the Chairman of the Canal Volunteer Group along with the questions raised by the Councillors and the responses sent by Wild Service; an accompanying letter requested that the Volunteer Group put together a proposed work plan for the coming months. It is hoped to have this proposed plan prior to the meeting, to be able to discuss the proposal and move quickly forward with plans.

150324

**To receive an update with regards to the recent Severn Voice meeting which discussed the Verge Cutting Contract and establishing a common practice across the eleven Severn Voice Parishes with regards to timely payment of contractors invoices and invoicing GCC Highways. Update by the Clerk.**

160324

**The Council provide bags for the Poop bag dispenser on the edge of the Memorial Hall Playing Field. The supply is down to the last carton. The boxes contain four cartons at a cost of £33.84 inc VAT per carton. Do the Council approve the purchase of another box of bags.**

170324

**To receive feedback from the recent Memorial Hall Committee Meeting held on 13<sup>th</sup> March 2024. Cllr B Findlater to lead.**

180324

**To formally approve that the costs for extra-over cut of the paths between allotments has been noted as part of the Tender submission. Paths are the responsibility of the allotment holders either side of said path. However, should the necessity arise, the extra-over cut clause will be invoked on instruction of the Parish Council.**

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Signed / Date

**190324** To agree a date an amended date for the April meeting to ensure that the meeting is quorate due to Councillor commitments meaning they will not be able to attend on 24<sup>th</sup> April 2024.

**200324** The Chairman will move the adoption of the following resolution: That under section 100(A) (4) Local Government Act 1972, the public and press will be excluded from the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act

1. To confirm that all Councillors have read and understand the most recent communications relating to the recovery of High Court Enforcement recovery of costs.

**210324** Date of next meeting is 24<sup>th</sup> April 2024, this may be subject to change.

**Signed:** Kay Brown 21<sup>st</sup> March 2024

*Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.*