

FREATHERNE WITH SAUL PARISH COUNCIL

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I hereby give notice of a Parish Council Meeting to be held on Wednesday, 28th February 2024 at 7:00pm in Saul Memorial Hall. Members of the Parish Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare.

Agenda

010224 To receive apologies for absence.

020224 Declarations of Interest on the Agenda

030224 To approve the minutes of the meetings held on 11th and 31st January 2024

040224 Public Question Time

10 Minutes is allocated to allow members of the public to address the Parish Council, 3 minutes will be allocated to each person. Speakers are requested to keep their comments brief. Standing Orders item 3, para (e)(f)(g)(h)(k).

050224 To receive a report from County Councillor Stephen Davies.

060224 To receive a report from District Councillor John Jones.

070224 Planning Application - none

Planning Decision

Application Number: S.24/0132/TCA Alma Cottage, High Street, Saul, Gloucester.

Description: Willow tree - Pollard and remove at least 4 branches.

Decision: Awaiting decision

Application Number: S.24/0007/HHOLD 1 Garden Cottages, Framilode Passage, Saul, Gloucester.

Description: Erection of single storey rear & double storey side extension. (Resubmission of S.23/0684/HHOLD - extend the permitted single storey side extension).

Decision: Awaiting decision

Application Number: S.24/0033/HHOLD Field View, 6 Sandfield Crescent, Church Lane, Saul.

Description: Erection of 3 storey side extension. Alterations to permitted application - S.23/1321/HHOLD.

Decision: Awaiting decision

Application Number: S.23/2348/FUL Land To The Rear Of 7 Sandfield Crescent, Church Lane, Saul, Gloucestershire.

Description: Erection of a tractor and implement shed and straw store

Decision: Awaiting decision

080224 **Finance: To approve the following payments in accordance with the budget.**

Supporting documents have already been sent to councillors.

Payee	For	Amount
Play Inspection Company	Inspection of equipment on the Memorial Hall Play Field	£270.00
Clerk	Black Cartridge for Printer	£97.66
Memorial Hall	Use of the Memorial Hall for meetings July – Dec	£210.00
Wold Vale Tree Consultants	Survey of the trees on Parish Council land	£420.00

To ratify payments made and income received between meetings –

Water Plus	Allotment water supply Jan 2024	£26.32
Water Plus	Allotment water supply Feb 2024	£38.22
Clerk	February Pay	£441.02
Birketts LLP	Re-issuing of High Court Writs	£142.00
Birketts LLP	payment	£871.20

To review and approve February 2024 bank reconciliation and accounting spreadsheet.

These have already been circulated to the Councillors.

- 090224 To begin discussion and set a date for the Christmas on the Pound Event 2024**
To set a date for Christmas on the Pound 2024, what that will include
- Refreshments
 - Music
 - Competitions
 - Lighting
- 100224 To discuss Play Inspection Company's report on the play equipment at the Memorial Hall playing field.**
The report has been circulated to the Councillors for their consideration. It has also been passed to the Memorial Hall for their consideration as to the equipment they own. Cllr Jeffries and the Clerk have reviewed the Parish Council owned equipment against the report findings and the work carried out last year. **Cllr Jeffries to update the Councillors on the findings.**
- 110224 Responsible Financial Officer to confirm the list of signatories is correct and up to date**
This is ongoing as there have been ongoing issues with the online banking app.
- 120224 To discuss Councillors training courses and individual needs**
The Clerk has circulated details of upcoming training courses being held by Gloucestershire Association of Parish and Town Councils (GAPTC), Councillors to consider attending courses either as a training guide or as a refresher.
- 130224 To review the tree survey carried out by Wold Vale Tree Consultancy for trees on Parish Council owned land – Saul Allotments, Saul Pound, Upper Framilode Pound and the North and South towpaths of the disused section of the Stroudwater Canal.**
Councillors to discuss the survey which has already been circulated to them, review the findings and agree any work that is recommended to be carried out and in what timescale.
- 140224 To approve the following policies:**
The Councillors have reviewed these prior to the meeting.
- Appraisal Policy
 - Publication Scheme
 - Zero Tolerance Policy
 - Equality Policy
- 150224 To receive an update on the commissioned survey on the disused section of the Stroudwater Canal at Upper Framilode.**
Work on the canal has been temporarily suspended with the exception of strengthening the dam below the bridge on Moor Street and the removal of the duck weed. Wild Service carried out a survey in October and the report has been received; the Parish Council have considered the report, raised questions and have considered the response. **Cllr Bierer to provide update.**
- 160224 To discuss the work to repair and reinstate the drains along the disused section of the Stroudwater Canal tow path.** To consider the quotes submitted and approve the work and timescales.
- 170224 Further to discussion at the Severn Voice meeting in November 2023, it has been proposed that the Parish Council by resolution approve that, providing the cost on the received invoice does not differ from the amount stated on the list, the clerk is authorised to pay the invoice on receipt.** This is to avoid the Contractor suffering lengthy delays in the payment of invoices as has been experienced.
- 180224 To agree a date for the Annual Parish Council meeting which must be held on or within fourteen days after the day that Councillors take office following the Parish Elections being held on Thursday 2nd May 2024.** The meeting must be held between 7th and 20th May 2024. To also consider holding the April meeting on an earlier date to guarantee the Council is Quorate.
- 190224 The Chairman will move the adoption of the following resolution: That under section 100(A) (4) Local Government Act 1972, the public and press will be excluded from the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act**
1. To consider the Village Grass Cutting and Maintenance Tenders which have been submitted and approve which is accepted.
 2. To discuss and approve the response to the recent communication further to the FOI request and response
- 200224 Date of next meeting is 27th March 2024**

Signed: Kay Brown 22nd February 2024

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.

Signed / Date