

FREATHERNE WITH SAUL PARISH COUNCIL

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I hereby give notice of a Parish Council Meeting to be held on Wednesday, 31st January 2024 at 7:00pm in Saul Memorial Hall. Members of the Parish Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare.

Agenda

010124 To receive apologies for absence.

020124 Declarations of Interest on the Agenda

030124 To approve the minutes of the meetings held on 29th November 2023 and 11th January 2024

040124 Public Question Time

10 Minutes is allocated to allow members of the public to address the Parish Council, 3 minutes will be allocated to each person. Speakers are requested to keep their comments brief. Standing Orders item 3, para (e)(f)(g)(h)(k).

050124 To receive a report from PCSO M Treble

060124 To receive a report from County Councillor Stephen Davies.

070124 To receive a report from District Councillor John Jones.

080124 Planning Application

Application Number: S.24/0132/TCA

Location: Alma Cottage, High Street, Saul, Gloucester.

Application Type: Trees in a Conservation Area

Description: Willow tree - Pollard and remove at least 4 branches.

Respond by date: 13.02.2024

Application Number: S.24/0007/HHOLD

Location: 1 Garden Cottages, Framilode Passage, Saul, Gloucester.

Application Type: Householder Application

Description: Erection of single storey rear & double storey side extension. (Resubmission of S.23/0684/HHOLD - extend the permitted single storey side extension).

Respond by date: 01.02.2024 extension granted to the 5th February

Application Number: S.24/0033/HHOLD

Location: Field View, 6 Sandfield Crescent, Church Lane, Saul.

Application Type: Householder Application

Description: Erection of 3 storey side extension. Alterations to permitted application - S.23/1321/HHOLD.

Respond by date: 31.01.2024 extension granted to the 5th February

Ratify Decision

Application Number: S.23/2348/FUL

Location: Land To The Rear Of 7 Sandfield Crescent, Church Lane, Saul, Gloucestershire.

Application Type: Full Planning Application

Description: Erection of a tractor and implement shed and straw store

Decision: 21.12.2023 extension could not be granted

Planning Decision

Applicant: Severn Trent Water Ltd

Application No: 23/0039/STMAJW (District Reference S.23/1794/CM)

Proposal: Change of use of land to operational land for sewage treatment purposes and the installation of two new reed beds, a motor control centre kiosk, the extension of the access road and provision of a turning area, associated infrastructure and landscaping.

Location: Frampton Sewage Works, Arlingham Road, Saul, Gloucestershire

Decision: **Granted**

Application Number: S.23/2272/HHOLD

Location: 7 Sandfield Crescent, Church Lane, Saul, Gloucester.

Description: Erection of a two-storey extension to the side and rear and a single storey extension to the rear of the existing dwelling

Decision: Granted

Application Number: S.23/2021/P3Q Dunstalls Farm, Arlingham Road, Saul, Gloucester.

Description: Change of use of agricultural buildings to 1 no. dwelling house with associated operational development.

Decision: Prior Approval Refused

090124

Finance: To approve the following payments in accordance with the budget.

Supporting documents have already been sent to councillors.

Payee	For	Amount
Birketts LLP	Legal Advice	£871.20

To ratify payments made and income received between meetings –

Water Plus	Allotment water supply Nov	£38.22
Water Plus	Allotment water supply Dec	£37.92
Clerk	December Pay	£656.30
Clerk	January Pay	£441.22
HMRC	HMRC PAYE payment	£135.40
Cllr Jeffries	Christmas Event refreshments	£40.45
Clerk	Christmas Event lights	£39.98
M Davies	Drainage repairs at the canal	£600.00
Severn Vale Trees	Removal of overhanging tree branch	£320.00
Longney & Epney Choir	Christmas on the Pound	£150.00

Payment Received

Wayleave Payment National Grid £10.71

To review and approve January 2023 bank reconciliation and accounting spreadsheet.

As there was no meeting in December there is no Bank Reconciliation report for that month.

These have already been circulated to the Councillors.

100124

Clerks Report - Feedback from items raised at the last meeting and other points to be discussed.

1. In June, a member of the public reported the presence of Himalayan Balsam (HB) along the canal side and banks of the river Frome. This was reported to the Environment Agency. They have now replied to the report advising they are aware of the presence of HB and are working on the problem further upstream to reduce the flow of seeds along the water course.
2. The overhanging branch along the disused section of the Stroudwater canal tow path has now been removed, slightly later than initially planned due to weather conditions
3. Christmas on the Pound was well attended, lots of compliments on the tree lighting this year both on Saul Pound, Fretherne and Upper Framilode Pound
4. Gloucestershire County Council Public Rights of Way officer has advised that she is identifying land owners along the stretch of public footpath where it is hoped to replace styles with kissing gates. She will be contacting them to discuss the possibility of carrying out the work.
5. A Freedom of Information request has been responded to, all the information requested is in the public domain available on the Parish Council website.

110124

To review Christmas on the Pound Event

The evening of the 2nd December was well attended, the Choir were excellent and the refreshments were well received especially on such a cold evening. Thank you to all who attended. A plan for future Christmas events is being created including setting the date for the event, any equipment needed to be repaired/replaced, music to be booked.

120124

To review and confirm the Asset Register is up to date

This has been circulated to the Councillors for their review prior to the meeting.

130124

Responsible Financial Officer to confirm the list of signatories is correct and up to date

This is ongoing as there have been ongoing issues with the online banking app,

140124

To discuss and agree the annual rental charge for the allotments

The rental charges remained unchanged in 2023/24, Councillors to consider whether the tenancy rental should be increased or remain without change.

150124

To approve existing Standing orders and Direct Debits

Details of these have been circulated to the Councillors prior to the meeting.

160124

To discuss and finalise the budget for 2023/4.

The budget was initially discussed at the November 2023 meeting, those details have been circulated to councillors for their consideration prior to the meeting.

Signed / Date

- 170124 To discuss and approve the Business Plan for the forthcoming three years**
Initial discussion began at the November meeting, details of the discussion have been circulated to the Councillors for their consideration.
- 180124 To finalise and approve the Precept for 2023/24.**
This was initially discussed at the November meeting, to be further discussed and approved.
- 190124 To receive an update on the commissioned survey on the disused section of the Stroudwater Canal at Upper Framilode.**
Work on the canal has been temporarily suspended with the exception of strengthening the dam below the bridge on Moor Street and the removal of the duck weed. The report for the survey which was carried out by Wild Service in early October has been received and questions have been raised by the Parish Council. A public meeting, which the Parish will be invited to attend, will be organised after the Parish Councillors have considered the report and responses to the questions raised.
- 200124 To approve the following policies:**
The Councillors have reviewed these prior to the meeting.
- Transparency Code
 - Complaints Policy
 - Vexatious Policy
 - Freedom of Information Policy
- 210124 Date of next meeting is 28th February 2024**

Signed: *Kay Brown 25th January 2024*

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.