



1 French Burr Place
Gloucester
GL1 5PH

Tel: 01452 247040 or 07775 935739
Email: fwparishclerk@gmail.com
www.frethernewithsaul.org.uk

FREETHERNE WITH SAUL PARISH COUNCIL

I hereby give notice of a Parish Council Meeting to be held on Thursday, 2nd November 2023 at 7:00pm in Saul Memorial Hall. Members of the Parish Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare.

Agenda

- 011123 **To elect a Chairman to the Parish Council**
- 021123 **To thank Councillors Lever and van der Hooft for their work and commitment whilst on the Parish Council.**
- 031123 **To receive apologies for absence.**
- 041123 **Declarations of Interest on the Agenda**
- 051123 **To approve the minutes of the meetings held on 19th and 26th July 2023**
- 061123 **Public Question Time**
10 Minutes is allocated to allow members of the public to address the Parish Council, 3 minutes will be allocated to each person. Speakers are requested to keep their comments brief. Standing Orders item 3, para (e)(f)(g)(h)(k).
- 071123 **To receive a report from County Councillor Stephen Davies.**
- 081123 **To receive a report from District Councillor John Jones.**
- 091123 **Planning Applications**
- Application Number:** S.23/2021/P3Q
Location: Dunstalls Farm, Arlingham Road, Saul, Gloucester.
Application Type: PD - Agri to residential
Description: Change of use of agricultural buildings to 1 no. dwelling house with associated operational development.
Respond by date: 03.11.2023
- Application Number:** S.23/1974/TCA
Location: Highmead, Moor Street, Saul, Gloucester.
Application Type: Trees in a Conservation Area
Description: Apple and Pear - Prune all over to near previous (approx. 1.0m off). Lawson Cypress Reduce the height to previous (approx. 1.0m off). Large Apple - Reduce all over to near previous. 4 Cherry Trees Prune by up to 1m.
Respond by date: 27.10.2023 an extension has been granted until 3.11.2023
- Planning Decisions**
- Application Number:** 23/0039/STMAJW Severn Trent Water Ltd
Proposal: Change of use of land to operational land for sewage treatment purposes and the installation of two new reed beds, a motor control centre kiosk, the extension of the access road and provision of a turning area, associated infrastructure and landscaping.
Location: Frampton Sewage Works, Arlingham Road, Saul, Gloucestershire

Signed / Date



Decision: no objection

Application Number: S.23/1581/HHOLD

Location: Willowbank, Moor Street, Saul, Gloucester.

Description: Demolition of existing garage & outbuildings to be replaced with single storey extensions.

Resubmission of S.23/0775/HHOLD.

Decision: Approved

Application Number: S.22/1202/FUL Site for Proposed Livery Yard Associated With Dunstalls Farm, Arlingham Road, Saul,

Description: Construction of livery yard with associated parking and paddocks (Resubmission of S.22/0331/FUL)

Decision: Application withdrawn

101123 To discuss whether to support Cam Parish Councils letter to Stroud District Council with reference to SDC's request to pause the local plan.

The letter has been circulated to the Councillors prior to the meeting for their consideration.

111123 Finance: To approve the following payments in accordance with the budget.

Supporting documents have already been sent to councillors.

Payee	For	Amount
Clerk	Expenses – travel, admin costs	£50.40
Water Plus	Allotments Sept £29.34	-£5.92
Severn Grass Services	Village Maintenance inv 303	£196.20
Birketts LLP	Inv 906781 Legal advice	£1080.00
GAPTC	Inv 200 Planning in Plain English	£35.00
GAPTC	Inv 003 Being a Better Councillor	£50.00

To ratify payments made and income received between meetings – .

Chew Valley Trees Ltd	Purchase of three English Oak Trees inv	£1409.99
K Brown	Amazon Payment Christmas Lighting	£132.63
Hatton Home Improvements	Renovating Upper Framilode Phone Box	£354.00
Kay Brown	Clerks October Pay	£408.42

To review and approve October 2023 bank reconciliation and accounting spreadsheet

These have already been circulated to the Councillors, no report for August as there was not a meeting.

121123 Clerks Report - Feedback from items raised at the last meeting and other points to be discussed

1. Clerk is still looking into suppliers of information of noticeboards, the suitability for the phone box and cost effectiveness. Requests for photo's, illustrations or Parish history have been unsuccessful although photo's taken to advertise the American TV series 'Better Call Saul' have been received.
2. Stroud District Council have been notified of the three Councillor vacancies, the positions have been formally advertised on the notice board and website.
3. An invoice has been submitted to the Highways Commissioning Administration re refunding the verge cutting expenditure
4. An allotment has been returned to the Parish Council which is very overgrown. Can this be shown to a prospective tenant rent free for the rest of the year?
5. The phonebox at Upper Framilode has been restored.
6. April Skies have amended the wording to the Terms of Engagement.
7. Recent discussion at Severn Voice meeting is the timing of the first verges cut and whether this complies with 'No Mow May' or should be postponed until the first week in May. Clerk to explain
8. To agree a budget for a noticeboard for the Canal tow path to display work plans and documents.

131123 To discuss the replacement of styles with Kissing Gates on Parish Public Rights of Way (PROW).

The Council are working in conjunction with Stroud District Council (SDC) PROW department, planning to gradually replace styles with Kissing Gates on the Parish footpaths. The PROW office is also arranging for the strimming of two overgrown footpaths. Funding for the kissing gates is being shared between the Parish Council, funds available from SDC PROW and Highways funding allowance via Cty Cllr S Davies. To discuss which styles should be replaced and the Parish Council budget for the work. Landowners' permission to replace the styles will be sought.

141123 The village maintenance contract is due for renewal and will be advertised to tender, Council to approve the advertisement and the contract prior to it being advertised. Also agree when the advertisement and deadline for the tender – copy circulated to the Councillors for their consideration.

Signed / Date



- 151123 To approve the purchase of three Remembrance Sunday RBL wreaths for each of the locations within the Fretherne with Saul Parish.** To discuss and approve the donation to the Royal British Legion Poppy Appeal for the wreaths. To agree the laying of the wreaths.
- 161123 To review and approve three policies and related form,** these have been circulated to Councillors for review.
- Risk Management Schedule
 - Appraisal Policy
 - Grants Policy
 - Grant Application Form
- 171123 The Clerks annual appraisal is now due, due to the resignation of Councillors the Council need to appoint two councillors to join the staffing committee to carry out the appraisal.** To also set the date for the appraisal meeting.
- 181123 To discuss the following points relating to the trees on land owned by the Parish Council.**
- To approve the quote for the removal of a branch from the tree along the canal bank which is overhanging a neighbouring property.
 - To approve the quote which has been received to reduce the elder on Upper Framilode Pound.
 - Where ownership of hedges and trees was in question along areas of the canal towpath, ownership has now been confirmed as not being Parish Council
 - To approve the quote for a bi-annual tree survey for all trees on Parish Council property
- 191123 To receive a further update on Christmas on the Pound 2023, 2nd December at 6pm**
The music is organised, the lights bought, refreshments agreed, fbk and websites posts have been updated. Childrens competition being organised. Permission has been given to also decorate trees in Fretherne and Upper Framilode. To discuss commitments leading up to Christmas on the Pound and finalise the equipment required.
- 201123 To receive an update on the Oak trees for the King Charles III Coronation Commemoration**
The three English Oak Trees have been delivered by Chew Valley Trees Ltd to the Memorial Hall playing field. To agree the date for the formal 'planting of the tree and approve the purchase of plaques for the trees.
- 211123 To discuss the annual inspection of the play equipment at the Memorial Hall Playing Field**
Playground Inspections have submitted a quote for £225 to carry out the annual inspection of the play equipment on Saul Memorial Hall Playing Field. Council to discuss and agree to the quote.
- 221123 To receive an update on the requested survey on the disused section of the Stroudwater Canal at Upper Framilode.**
Work on the canal is temporarily suspended with the exception of strengthening the dam below the bridge on Moor Street and, once the water levels have improved, the removal of the duck weed. The report on the survey carried out by Wild Service in early October has yet to be received. A public meeting which the Parish is invited to attend will be organised shortly after the Parish Councillors have had visibility of the report.
- 231123 To begin discussion on the budget including projects for the coming year**
Councillors have been considering possible projects to be included in a business plan for the next three years, costs are being researched and budgetary discussion can now begin. To be considered:-
- Adult outdoor circuit training equipment. Location, equipment and cost to be discussed.
 - Parish Gateways – District and County assistance with funding and installation is no longer available. Is this something with the Parish Council wish to pursue in the next financial year or revisit in at some point in the future. Elmore PC have advised that the installation of Parish Gates was paid for from Cty Cllr S Davies Highways fund. The installation was too recent to note any benefit but it was hoped that the installation would create a 'village' impact. Councillors to consider the possible benefits to the Parish.
 - Down pipe clearing /replacement along the length of the disused section of the Stroudwater Canal at Upper Framilode to 'top up' the water levels through out the year reducing the need to pump water into the canal. This will, if successful, reduce the need to hire in pumping equipment.
 - In partnership with Stroud District Councils PROW (Public Rights of Way) team, replacing the damaged and dilapidated styles around the Parish with Kissing Gates. The PROW team have begun to clear the overgrown pathways by strimming. To consider available funding and budget accordingly.



- 241123 **The Chairman will move the adoption of the following resolution:** That under section 100(A) (4) Local Government Act 1972, the public and press will be excluded from the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act
- To discuss correspondence received

251123 **Date of next meeting is 29th November 2023**

Signed: *Kay Brown* 27.10.23

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.