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FREETHERNE WITH SAUL PARISH COUNCIL

I hereby give notice of a Parish Council Meeting to be held on Wednesday, 27th September 2023 at 7:00pm in Saul Memorial Hall. Members of the Parish Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare.

Agenda

010923 To receive apologies for absence.

020923 Declarations of Interest on the Agenda

030923 To approve the minutes of the meetings held on 19th and 26th July 2023 and the 6th September 2023

040923 To acknowledge the resignation of a Councillor.

Cllr Cobb has resigned from the Parish Council, Stroud District Council have been notified and the vacancy is being advertised. The Chairman, on behalf of the Parish Council, would like to convey thanks for Cllr Cobbs work during his time in office.

050923 Public Question Time

10 Minutes is allocated to allow members of the public to address the Parish Council, 3 minutes will be allocated to each person. Speakers are requested to keep their comments brief. Standing Orders item 3, para (e)(f)(g)(h)(k).

060923 To receive a report from County Councillor Stephen Davies.

070923 To receive a report from District Councillor John Jones.

080923 Planning Applications

Application Number: 23/0039/STMAJW

Consultation on Planning Application

Applicant: Severn Trent Water Ltd

Proposal: Change of use of land to operational land for sewage treatment purposes and the installation of two new reed beds, a motor control centre kiosk, the extension of the access road and provision of a turning area, associated infrastructure and landscaping.

Location: Frampton Sewage Works, Arlingham Road, Saul, Gloucestershire

Respond by date: 25.09.23 - extension until 29.09.23 granted

To formally approve the delegated responses between 27th July and 27th September 2023

Application Number: S.23/1704/TCA

Location: The Old Vicarage, High Street, Saul, Gloucester.

Application Type: Trees in a Conservation Area

Description: T1 & T2 Pair of mature Leylandii - Reduce the height by approximately 7 metres - Original height 24 metres pruned height would be approx 17 metres.

Respond by date: 21.09.2023 – PC noted no comment – permission granted

Application Number: S.23/1581/HHOLD

Location: Willowbank, Moor Street, Saul, Gloucester.

Application Type: Householder Application

Signed / Date



Description: Demolition of existing garage & outbuildings to be replaced with single storey extensions.
Resubmission of S.23/0775/HHOLD.
Respond by date: 01.09.2023 – no comment was submitted

Application Number: S.19/0291/FUL

Location: Stroudwater Canal Phase 1B, Eastington, Gloucestershire, .

Application Type: Full Planning Application (Revised Application)

Description: Reinstatement of the 'Missing Mile' section of the Stroudwater Navigation and development of associated infrastructure including locks, mooring basins, car parking, cafe/pub and leisure facilities building with combined office and residence for basin manager

Respond by date: within 10 days (10th August) – no comments were submitted

Application Number: S.23/1512/TCA

Location: Odessa, Moor Street, Saul, Gloucester.

Application Type: Trees in a Conservation Area

Description: Pine tree - fell. Walnut tree - reduce by 4 -5 metres. Apple tree 1 - prune by 30cm.

Respond by date: 25.08.2023 – PC noted no comment – Application now approved

Planning Decisions

Application Number: S.23/1321/HHOLD 6 Sandfield Crescent, Church Lane, Saul, Gloucester.

Description: Erection of a two storey side extension

Decision: Permitted

Application Number: S.23/1317/TCA Stonebree, Moor Street, Saul, Gloucester.

Description: T3. Apple tree - prune by 1.2 m. T4. - Fell. T5, 6, 7, 8, 9, 11 & 12 - Conifer and Eucalyptus- Fell. T13 & 14 - Fell. T10 - Remove or prune by 2m. T16 - Fell T19 - Fell. Leylandii hedge - Cut to 1.8m.

Decision: Approved

Application Number: S.23/1113/FUL 2 Shirley Cottages, Church Lane, Saul, Gloucester.

Description: Conversion of one dwelling to two dwellings

Decision: Approved

Application Number: S.22/1202/FUL Site for Proposed Livery Yard Associated With Dunstalls Farm, Arlingham Road, Saul,

Description: Construction of livery yard with associated parking and paddocks (Resubmission of S.22/0331/FUL)

Decision: Awaiting Decision

090923

To further discuss the offer by the Canal Volunteer Group to establish a CIC.

The Volunteer Group has put forward the offer of a creating a Community Management Company (CIC) to take over the land management of the disused section of the Stroudwater Canal at Upper Framilode, the volunteer group would take on the responsibility of managing certain aspects of the canal whilst the Parish Council (PC) would still be responsible for insuring the canal and maintaining other structural features of the canal. This is being considered by the PC.

100923

To discuss the quotation received for repairing or clearing the down pipes for one property along canal row.

The Parish Council has identified that another, cost effective way of bringing more water into the disused section of the Stroudwater Canal is by harvesting the rainwater of the neighbouring property roofs. Most of the properties, in years gone by, had the downpipes draining into the canal. The structure is still there but the pipes appear to be blocked. Quotes have been acquired to repair/replace pipework for one trial property. Councillors to discuss, approve and budget for this.

110923

To discuss and approve April Skies as internal auditor for 2023/24 and to carry out an internal audit.

April Skies has written with their Terms and Conditions for the Internal audit for the accounting year 2023/24 and the Parish Councils requirement to carry out an interim audit. Council to discuss continuing the services of April Skies and the requirement to carry out the Interim Audit. Information has been sent to the Councillors for their consideration prior to the meeting.

120923

Finance: To approve the following payments in accordance with the budget.

Supporting documents have already been sent to councillors.

Payee	For	Amount
Clerk	September Pay and PAYE payment	£481.62
Water Plus	Allotments July £29.04 and August £29.34	-£35.26

Signed / Date



Severn Vale Trees	Reduction of overhanging branches at allotments inv 400081	£450.00
Severn Grass Services	Village Maintenance inv 291 cuts in July and August	£196.20
DJD Agri	Verge Cutting second cut inv 1952	£474.38
MGB Accountants	Inv 4799 payslips and RTI returns	£240.00

To ratify payments made between meetings –

Gallaghers	Insurance for 2023/24	£1480.27
Clerk	August Pay	£408.42
Fretherne with Saul Memorial Hall	Use of the Hall for meetings Jan – Jul 23	£210.00
That's Handy	Installation of lifebelts, notice board and bin	£380.00

To review and approve September 2023 bank reconciliation and accounting spreadsheet

These have already been circulated to the Councillors, no report for August as there was not a meeting.

130923

Clerks Report - Feedback from items raised at the last meeting and other points to be discussed

1. Clerk still looking into suppliers of information of noticeboards, the suitability for the phone box and cost effective. An update has been posted on the Community Facebook page explaining it will be used for information about the Parish. A request has been made for any photo's or Parish history that can be used.
2. The skip for the allotments has been collected.
3. The CIL (Community Infrastructure Report) 2022/23 has been submitted. Nil to report.
4. The installation of the Waste bin at the Memorial Hall, the two lifebelts and housing units and the notice board at the allotments has been completed.
5. The outstanding balance with Heartbeat Trust has been resolved and payment is being issued by Fretherne, Saul and Framilode Village Hall and Playing Field Fund.
6. The Wild Service survey on the disused section of the Stroudwater Canal has been confirmed for October.
7. The Clerk has accompanied an Arborist around the Parish Council owned land with trees to understand the breadth of the survey required. Waiting for feedback and a quote to carry this survey on a bi-annual basis.

140923

To note correspondence received

- Reports of Himalayan Balsam on the banks of the River Frome have been reported to the Environment Agency. They have provided a reference number.
- It has been brought to the Clerks attention that the new waste bin at the Memorial Hall is not being emptied by the refuse collectors. This has been reported to SDC and the contractor will be advised that this is to be included in the collections.
- Simon Moulding, the SDC Neighbourhood Warden, has advised that he is retiring at the end of September.
- A letter has been received re the trees on Saul Pound requesting that consideration be taken to manage the growth. This review will be included in the inspection by an arborist which has already been arranged for all trees on Parish Council owned property.
- The Clerk has received notification from Lloyds Bank that as from November 2023, statements will be paper-free. Correspondence will still be received in paper format.

150923

To discuss and approve the quotation for work on the Upper Framilode phone box.

A quote has been received to carry out restoration work on the phone box at Upper Framilode. Councillors to consider the quote and, if agreed, approve the work.

160923

To receive a further update on public footpaths and public rights of way and the stiles along those paths.

The Council are working in conjunction with Stroud District Council (SDC) Public Rights of Way (PROW) department, planning to gradually replace stiles on the public rights of way footpaths with kissing gates. Landowners permission to carry out the work has to be given, negotiations are ongoing. Two footpaths have been identified to need work to clear overgrown brambles and foliage, the PROW team have this in hand and progress is in hand. Funding for the kissing gates is being shared between the Parish Council, funds available from SDC PROW and Highways funding allowance via Cty Cllr S Davies. Update to be provided by Cllrs van der Hooft and Jeffries

Signed / Date



- 170923 To receive a further update on Christmas on the Pound 2023**
As there has been no success contacting Severn Trent, alternative options re powering the tree lights need to be considered including replacing the old, tired Christmas tree lights. Council to discuss and approve expenditure of alternative lighting for trees on Saul Pound. The Cllr Jeffries and the Clerk will further update the Council on progression of plans to date.
- 180923 To receive an update on the Oak trees for the King Charles III Coronation Commemoration**
The Build Back Better funding has been received. English Oak trees will be purchase in the autumn, which is a much better time to plant them, especially of the size intended to be purchased. Plaques for the trees will be purchased. Three members of the Parish will be invited to 'plant' the trees on the Memorial Hall Playing Field. Cllr Lever to lead
- 190923 To further discuss and approve the Councils 'Community Investment', funding and leadership of the installing village 'gates' project on the main roads through the Parish.**
The Local Highways Manager and two Councillors have driven around the Parish looking at the possibility of installing Village Gates and inspecting the condition of existing signage. This information has been shared to the Councillors by Cllr Jeffries. Due to the width of the verges, the possibility of installing Village Gates is limited but some locations have been identified. Council to now consider which 'Gates' to progress with and set the budget. Cllrs Lever and Jeffries to lead
- 200923 To discuss the annual inspection of the play equipment at the Memorial Hall Playing Field**
Due to extended period of time taken to complete the repairs to the play equipment, partially due to Covid restraints, another inspection is now overdue. The last inspection was carried out by The Play Inspections Company in November 2021 at a cost of £234 inc VAT. When last in contact advised that the lead time for an inspection was approximately 12 weeks. Council to discuss and set a budget for the inspection.
- 210923 To present possible projects to add to budget discussions at the end of the year**
Councillors are considering possible projects to be included in a business plan for the next three years to be included in the budget discussion at the end of the year. To share the possible projects which will then be researched prior to budgetary discussion.
Suggestions so far –
- Adult outdoor circuit training equipment. Location, equipment and cost to be discussed
- 220923 To discuss changing the date of the October 2023 meeting.**
Due to possible availability issues, the Councillors available for the October meeting may mean that the meeting would not be quorate. Should the meeting be postponed until the first Wednesday in November 2023?
- 230923** The Chairman will move the adoption of the following resolution: That under section 100(A) (4) Local Government Act 1972, the public and press will be excluded from the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act
- To discuss correspondence received
- 24923 Date of next meeting is 25th October 2023 - tbc**

Signed: Kay Brown 21.09.23

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.

Signed / Date