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FREETHERNE WITH SAUL PARISH COUNCIL

I hereby give notice of a Parish Council Meeting to be held on Wednesday, 26th July 2023 at 7:00pm in Saul Memorial Hall. Members of the Parish Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare.

Agenda

010723 To receive apologies for absence.

020723 Declarations of Interest on the Agenda

030723 To approve the minutes of the meeting held on 28th May 2023

040723 Public Question Time

10 Minutes is allocated to allow members of the public to address the Parish Council, 3 minutes will be allocated to each person. Speakers are requested to keep their comments brief. Standing Orders item 3, para (e)(f)(g)(h)(k).

050723 To receive a report from County Councillor Stephen Davies.

060723 To receive a report from District Councillor John Jones.

070723 Planning Applications

Application Number: S.23/1317/TCA

Location: Stonebree, Moor Street, Saul, Gloucester.

Application Type: Trees in a Conservation Area

Description: T3. Apple tree - prune by 1.2 m. T4. - Fell. T5, 6, 7, 8, 9, 11 & 12 - Conifer and Eucalyptus- Fell. T13 & 14 - Fell. T10 - Remove or prune by 2m. T16 - Fell . T19 - Fell. Leylandii hedge - Cut to 1.8m.

Respond by date: 25.07.2023

Application Number: S.23/1321/HHOLD

Location: 6 Sandfield Crescent, Church Lane, Saul, Gloucester.

Application Type: Householder Application

Description: Erection of a two storey side extension

Respond by date: 08.08.2023

Planning Decisions

Application Number: S.23/1113/FUL 2 Shirley Cottages, Church Lane, Saul, Gloucester.

Description: Conversion of one dwelling to two dwellings

Decision: Awaiting Decision

Application Number: S.22/1202/FUL Site for Proposed Livery Yard Associated With Dunstalls Farm, Arlingham Road, Saul,

Description: Construction of livery yard with associated parking and paddocks (Resubmission of S.22/0331/FUL)

Decision: Awaiting Decision

080723 To consider planning applications for 2,500 homes in the neighbouring parish of Whitminster.

Two planning applications have been submitted, S-23-0440-OUT and S-23-0445-Out, for the Grove Lane area of Whitminster. Council to discuss what impact will this have on the local road network, local education facilities both primary and secondary and health services – doctors, dentists. Council to consider all aspects and any representation that is necessary on behalf of Fretherne with Saul Parish.

Signed / Date



090723 **The Chairman will move the adoption of the following resolution; that under the Local Government Act 1972 and Public Bodies (Admissions to Meetings) 1960, Council delegates the planning responses, between the dates 26th July to 27th September 2023, to the Clerk in consultation with the Parish Councillors via email.**

Some planning applications have limited respond by dates or are circulated during a period when there are no planned parish council meetings. In this instance, the planning application will be circulated to the Councillors by email, reviewed and responses sent to the clerk. The Clerk will then respond to the planning application on the SDC website. The response will be formalised at the next meeting. However, contentious planning applications will need to be discussed at a formal meeting where members of the public are able to raise points.

100723 **To receive an update on public footpaths and public rights of way (PROW) and the stiles along those paths.**

Two Councillors have met with the SDC Public Rights of Way (PROW) officer in July to walk various footpaths in the Parish. The paths and styles were inspected and possible changes or alternatives were discussed. The Prow officer advised of the costs to replace styles and which ones could be co-funded. Cllrs Jeffries and van der Hoof to update Council to provide feedback

110723 **Finance: To approve the following payments in accordance with the budget. Supporting documents have already been sent to councillors.**

Payee	For	Amount
Clerk	June Pay including expenses	£462.87
Water Plus	Allotments June £24.45	-£93.64
Severn Vale Trees	Removing fallen branch at allotments	£65.00
Severn Grass Services	Village Maintenance inv 272	£98.10

To ratify payments made between meetings –

Smiths (Gloucester) Ltd Skip at the allotments £368.40

To review and approve July 2023 bank reconciliation and accounting spreadsheet

These have already been circulated to the Councillors

120723 **To formally approve the annual payment of the Parish Council Insurance**

The Parish Council agreed a fixed three year term last year, this year's payment is £1480.27 for the period 22nd August 2023 to 21st August 2024.

130723 **To discuss the maintenance on the Parish Council owned phone box at Upper Framilode**

The clerk has received an enquiry from a Herefordshire company with regards to maintenance of Parish Council phone boxes. This would include sandblasting, base coat and final coat in the correct colour. As previous enquiries about the maintenance have not been successful, should the company be contacted for a quote.

140723 **Clerks Report - Feedback from items raised at the last meeting and other points to be discussed**

1. Clerk still looking into suppliers of information of noticeboards, the suitability for the phone box and cost effective. An update has been posted on the Community Facebook page explaining it will be used for information about the Parish. A request has been made for any photo's or Parish history that can be used.
2. The fallen branch has been removed from the allotments. The tree surgeon has assessed the surrounding trees and has made recommendations for maintenance.
3. The skip for the allotments which was agenda item 171022 October 2022 has now been delivered and is use for unwanted bins, racking and pallets type rubbish.
4. A review of the work outstanding around the Parish has been carried out with the Chairman and a potential contractor. They will be submitting a quote for three jobs and potentially a fourth. To discuss and approve the quote.

150723 **To note correspondence received**

- The Clerk has been advised that there is an outstanding balance for the Saul defib replacement battery. Information regarding the supplied of the battery has been supplied and now that the Parish Council have taken on the management of the defib, the discrepancy is being looking into by the Clerk. Contact details have now been amended.

Signed / Date



- 160723** **To discuss the quote to reduce trees along the boundary of the allotments, the offer of a survey of trees on land owned by the Parish Council and to consider if the Parish Council require a Tree Policy and to discuss the removal of an elder on Framilode Pound.**
- Following the removal of the fallen branch at the allotments, the surrounding trees were assessed and a recommendation for maintenance, along with a quote, was sent to the Clerk.
 - There is a self-seeded elder bush becoming established on Framilode Pound. To agree to get a quote for this to be removed.
 - There is a lot of focus on tree maintenance nationally, contact has been made with a tree consultant re caring out a biannual survey of all trees on land owned by the Parish Council, to consider this offer and to discuss the necessity to have a tree policy as well as a bi-annual inspection.
- 170723** **To receive a further update on Christmas on the Pound 2023**
As the Clerk is still waiting to hear from Severn Trent, need to consider other power sources. New lights for the Christmas tree have been looked into, Council to discuss and approve expenditure of these and lighting for trees on Saul Pound. The Clerk will further update the Council on progression of plans to date.
- 180723** **To receive an update on the Oak trees for the King Charles III Coronation Commemoration**
The Build Back Better application has been formally approved, Council has been advised the monies will be transferred to its account within 30 days. English Oak trees will be purchase in the autumn, which is a much better time to plant them, especially of the size intended to be purchased. Three members of the Parish will be invited to 'plant' the trees on the Memorial Hall Playing Field.
- 190723** **To further discuss and approve the Councils 'Community Investment', funding and leadership of the installing village 'gates' project on the main roads through the Parish.**
The Local Highways Manager and two Councillors have driven around the Parish looking at the possibility of installing Village Gates and inspecting the condition of existing signage. This information has been shared to the Councillors by Cllr Jeffries. Due to the width of the verges, the possibility of installing Village Gates is limited but some locations have been identified. Council to now consider which 'Gates' to progress with and set the budget.
- 200723** **To discuss and agree the Roles and Responsibilities including the addition of two new roles.**
- Parish Council representation at Memorial Hall Meetings
 - Saul Defibrillator checks
- 210723** **To receive an update on the requested survey on the disused section of the Stroudwater Canal at Upper Framilode.**
Work on the canal is temporarily suspended with the exception of strengthening the dam below the bridge on Moor Street. A quote for a survey and advice on future works has been requested from Wild Service, Council is yet to receive this but it is likely, due to their work commitments, the survey will take place in the Autumn. Advice is being taken on 'topping up' the canal, update to be provided by Cllr Cobb. Quotes for other work are being sought and an update will be given by Cllr Beirer.
- 220723** **To present possible projects to add to budget discussions at the end of the year**
Councillors have been considering possible projects to be included in a business plan for the next three years to be included in the budget discussion at the end of the year. To share the possible projects which will then be researched prior to budgetary discussion.
- 230723** **Date of next meeting is 27th September 2023**

Signed: *Kay Brown* 20th July 2023

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.

Signed / Date