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## **FREThERNE WITH SAUL PARISH COUNCIL**

I hereby give notice of a Parish Council Meeting to be held on Wednesday, 24<sup>th</sup> May 2023 at 7:30pm in Saul Memorial Hall. Members of the Parish Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare.

### **Agenda**

- 010523** To receive apologies for absence.
- 020523** Declarations of Interest on the Agenda
- 030523** To approve the minutes of the meetings held on 24<sup>th</sup> April 2023, 26<sup>th</sup> April 2023 and 9<sup>th</sup> May 2023 as a true record.
- 040523** **Public Question Time**  
20 Minutes is allocated to allow members of the public to address the Parish Council, 5 minutes will be allocated to each person. Speakers are requested to keep their comments brief. Standing Orders item 3, para (e)(f)(g)(h)(k).
- 050523** To receive a report from County Councillor Stephen Davies.
- 060523** To receive a report from District Councillor John Jones.
- 070523** **Planning Applications**

**Application Number:** S.23/0775/HHOLD  
**Location:** Willowbank, Moor Street, Saul, Gloucester.  
**Application Type:** Householder Application  
**Description:** Demolition of existing garage & outbuildings to be replaced with annex extension.  
**Respond by date:** 16.05.2023 extension granted to the 28.05.23

**Application Number:** S.23/0846/HHOLD  
**Location:** Cross View, High Street, Saul, Gloucester.  
**Application Type:** Householder Application  
**Description:** Erection of outbuilding.  
**Respond by date:** 25.05.2023

### **Planning Decisions**

**Application Number:** S.23/0684/HHOLD 1 Garden Cottages, Framilode Passage, Saul, Gloucester.  
**Description:** Erection of single storey rear & double storey side extension.

**(Resubmission of S.22/0803/HHOLD)**

**Respond by date:** 26.04.2023 extended to 28.04.23

**Application Number:** **S.23/0582/FUL** Land West Of Bibury House, Framilode Passage, Saul, Gloucestershire.  
**Description:** Barn conversion to one dwelling.

**Respond by date:** 23.04.2023 extended to 28.04.23

**Application Number:** S.22/1202/FUL Site for Proposed Livery Yard Associated With Dunstalls Farm, Arlingham Road, Saul,  
**Description:** Construction of livery yard with associated parking and paddocks (Resubmission of S.22/0331/FUL)  
**Decision:** Awaiting Decision

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Signed / Date



**080523 To discuss public footpaths and public rights of way (PROW) and the stiles along those paths.**  
 The condition of some of the stiles along the public rights of way has been raised by a parishioner recently. Should the Parish Council lead a review of the condition of all stiles and kissing gates in the parish and carry out a suitability study in conjunction with the respective landowners and Gloucestershire County Councils PROW department.

**090523 To note correspondence received**  
 A member of the public enquired as to what was happening about the railings along Moor Street and the heavy vehicles through the village. A reply has been sent.  
 A Subject Access Request has been made from members of the public, a reply has been sent.

**100523 Finance: To approve the following payments in accordance with the budget. Supporting documents have already been sent to councillors.**

Payee	For	Amount
Clerk	To inc May pay and postage charges	£431.55
Town & Parish Website	Changes to the website	£60.00
St Peters Church	Charge for the use of the venue	£12.00
Severn Grass Services	Village Grass Cutting	£98.10
Ebay	Barley Straw and hessian sand bags for maintenance on the Stroudwater Canal restoration project	£134.16
Water Plus April 23	Allotments monthly charge £15.58	-£152.02
Glasdon	Life belts and housing units	£946.32

**To ratify payments made between meetings –**

**To review and approve May 2023 bank reconciliation and accounts.**

These have already been circulated to the Councillors

To ratify the VAT claim 2022 – 23	£1396.31
To ratify receipt of Precept first instalment	£8250.00
To note that Water Plus have made adjustments to the previous bills for the allotment water supply up to and including March 23. The Parish Council is now in credit	-£167.60

**110523 To consider Parish Council attendance at future Memorial Hall meetings.**  
 The Memorial Hall Chairman has confirmed that a member of the Parish Councillor is welcome to attend future meetings of the Memorial Hall Committee, the next meeting date to be confirmed once agreed. To discuss how proactive this is and if it should be added to the Roles and Responsibilities.

**120523 Clerks Report - Feedback from items raised at the last meeting and other points to be discussed**

1. Severn Grass Services have been contacted re the quote for the bin, installing the noticeboard in the allotments and the fencing along the canal bank. Waiting for a response.
2. Clerk has ordered the Build Back Better lifebelts and holders from Glasdon.
3. A final request to clear an allotment, with 'by date' included, has been sent to the former tenant.

**130523 To receive a further update on Christmas on the Pound 2023 plans and arrangements**  
 Longney and Epney Choir have confirmed availability, Council to discuss and approve the donation level to the choir. Other arrangements need to be discussed and progressed such as lighting, and power supply, in the trees on Saul and Upper Framilode Pound, are refreshments to be provided and costs for the event. How is the event to be publicised and when?  
 Cllr Jeffries and the Clerk will further update the Council on progression of plans to date.

**140523 To receive an update on the Oak trees for the King Charles III Coronation Commemoration**  
 At the April meeting it was agreed that the Memorial Hall would be approached re planting up to three Oak trees, to mark the Coronation of King Charles III on the Playing Field. Either Ownership of land and the suitability of locations around the Parish has proved either difficult to establish or come with restrictions. The Memorial Hall have approved planting of the three trees and plaques on the Playing Field, Cllr Lever to update on the progress.

**150523 To discuss the Councils 'Community Investment', funding for the projects and leadership of each project.**

- installing village 'gates' on the main roads through the Parish.

Signed / Date



Details of design, cost and effectiveness have previously been circulated to the Councillors to consider prior to discussing. Village gates are a proven statistic for speed reduction. Update by Cllrs Lever and Jeffries

- **Upper Framilode phone box suggestions how to use it.**

The response from the Parish has been brilliant and the following uses have been suggested. A shower, a book exchange, an information centre with local walks, points of interest and essential contact details, have flowers hanging on the outside, and art box containing paintings, a food exchange, a chip shop, toy exchange, an AirBnB, for a defibrillator are amongst the suggestions. Councillors to discuss the best use of the phone box and the cost.

**160523**

**To consider amendments to and adopt the Standing Orders**

To consider amending the following points on the Standing Orders and then adopt the Policy

- In the first section under Meetings, amend the start time to 7pm
- Section 3f, permitted length of Public Question Time be amended to 10 minutes
- Section 3g, should the permitted time to speak remain at 5 minutes or be amended to 3 minutes
- In section 3 x, the meeting length should be amended to 3 hours

**170523**

**To adopt the Financial Regulations**

**180523**

**To discuss renewing the agreement with the Memorial Hall Committee to hold the Parish Council meetings at the Memorial Hall, Saul.**

The ten-year agreement with the Memorial Hall Committee to hold Parish Council meetings at the hall has now expired. Hall charges are £10.00 per hour. Cllr Cobb to give update on the reviewed cost of CCTV, what is entailed in fitting any equipment, viability, costs and legislation.

**190523**

**To amend the Clerks Contract of Employment**

To change the wording of point 5.1 from Responsible Financial Officer to Responsible Officer, a copy of the contract has been circulated to the Councillors for their review.

**205023**

**To confirm that the Clerk has now completed the Certificate in Local Council Administration (CiLCA)**

**210523**

**To consider and adopt the following policies and notices:**

- Data Protection Policy
- General Privacy Notice
- Privacy Notice (Staff, Councillors and Role Holders)

The policies and notices have been circulated to the Councillors prior to the meeting for their consideration.

**220523**

**To discuss the progress on the Stroudwater Canal, what work has been carried out and approve purchases for the on-going work and maintenance**

To discuss the latest information on work being carried out on the canal, water levels, progress with establishing a solution to the water levels, funding, the policies being written and potential funding possibilities. Items have been ordered for the on-going work including sandbags, sand and barley bag.

**230523**

**The Chairman will move the adoption of the following resolution: That under section 100(A) (4) Local Government Act 1972, the public and press will be excluded from the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act**

- To discuss and approve payments to and overtime incurred by the Clerk
- To consider correspondence received relating to recovery of costs

**240523**

**Date of next meeting is 28<sup>th</sup> June 2023**

Signed: *Kay Brown* 18<sup>th</sup> May 2023

*Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.*

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Signed / Date