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FREATHERNE WITH SAUL PARISH COUNCIL

I hereby give notice of a Parish Council Meeting to be held on Wednesday 25th January 2023 at 7:30pm in Saul Memorial Hall. Members of the Parish Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare.

Agenda

- 010123** To receive apologies for absence.
- 020123** Declarations of Interest on the Agenda
- 030123** To approve the minutes of the meetings held on 30th November 2022 as a true record.
- 040123** **Public Question Time**
20 Minutes is allocated to allow members of the public to address the Parish Council, 5 minutes will be allocated to each person. Speakers are requested to keep their comments brief. Standing Orders item 3, para (e)(f)(g)(h)(k).
- 050123** To receive a report from County Councillor Stephen Davies.
- 060123** To receive a report from District Councillor John Jones.
- 070123** **Planning Applications – no new planning applications**
- Planning Decisions**
Application Number: S.22/1897/HHOLD Chance Barn, Saul Lodge West, Arlingham Road, Saul.
Description: Proposed rear free standing raised terrace, new windows & doors & upgraded / painted cladding to the dwelling
Decision: Application withdrawn
Application Number: S.22/2277/TCA Gardeners Pool, High Street, Saul, Gloucestershire.
Description: Removal of trees with Ash dieback. Removal of tree leaning over pool and pollard Willows.
Decision: Approved
Application Number: S.22/2447/TCA Allotments, Park View, Saul, Gloucestershire.
Description: Ash trees - T1, T3, T5, T6 and T7 reduce the tree canopy by a maximum of four metres per tree.
Decision: Approved
Application Number: S.22/1202/FUL Site for Proposed Livery Yard Associated With Dunstalls Farm, Arlingham Road, Saul,
Description: Construction of livery yard with associated parking and paddocks (Resubmission of S.22/0331/FUL)
Decision: Awaiting Decision
- 080123** **To note correspondence received**
Members of the public confirmed in writing the questions raised during Public Question Time as per the minutes of the meeting held 30th November 2022, agenda item 041122. These questions and correspondence have now been replied to by letter.
- 090123** **To receive an update regarding the discussion about the safety barriers on Moor Street as per the meeting on 30th November 2022, agenda item 091122.**

Signed / Date



Members of the Parish Council have met with the Local Highways Manager at Moor Street on 16th December to discuss the repairs to the barriers, the safety of the barriers, and other matters of concern to the residents of Moor Street as per discussed at previous meetings in 2022. The Highways Manager will discuss the both the metal and wooden barriers with his Manager in the New Year. Also discussed were concerns about damage to culverts along Moor St and the High St and the impact of heavy vehicles to the road surface. The weight limit of both bridges on Moor St has been confirmed.

100123

Finance: To approve the following payments in accordance with the budget. Supporting documents have already been sent to councillors.

Payee	For	Amount
Clerk	To inc January pay, postage, stationary	£402.20
GAPTC	Clerks Networking Inv 7531	£25.00
Acer Ecology	Water Vole survey – Framilode Canal	£480.00
J.P.G. Heating & Plumbing	Taps and stand refurbishment at the allotments	£197.00
Lenovo	Replacement Laptop for Clerk	£965.93
Severn Vale Trees	Reducing the allotment trees	£850.00

To ratify payments made between meetings –

RBL Poppy	Wreaths and donation	£100.00
Town & Parish Website,	website annual subscription	£160.00
Water Plus	Allotment water supply Nov 22	£39.65
Water Plus	Allotment water supply Dec 22	£37.42
Clerk	December '22 Pay inc's national pay award and grade review as discussed at November '22, Agenda item 241122	£621.92
Clerks HMRC payment	HMRC payable 22 nd January 23	£103.80
Re-issue of cheque	Smiths Skip hire, wrong name on 1 st Cheque	£330.00
Cheque 001187 cancelled	Smiths (incorrect payee details)	£330.00
Re-issue of cheque	Town and Parish Website	£160.00
Cheque 001191	Cancelled destroyed	£160.00

To review and approve January bank reconciliation and accounts.

These have already been circulated to the Councillors.
No bank reconciliation in December '22 as no meeting.

120123

To discuss and agree the method of future payments other than by cheque

The Clerk has recently had issue with paying for the hire of a skip by cheque and has been notified that as from 1st January 2023 that company will not be accepting cheques. Many companies are moving in that direction with preference to direct or card payments or issuing proforma invoices. Clerk is also having to pay for items eg laptop on her personal debit card before being reimbursed at a future meeting. Council to discuss methods of payment, should the council have a debit card for authorised debit limited purchases by the clerk and also set up an authorising signatory for payments made through online banking?

130123

**To approve existing Standing orders
To approve existing Direct Debit**

140123

To approve the proposed budget for 2023/4.

This has been circulated to councillors for their consideration and discussion prior to the meeting.

150123

To approve the Precept for 2023/24.

This has been circulated to councillors for review and discussion prior to the meeting.

160123

Clerks Report - Feedback from items raised at the last meeting and other points to be discussed

GB Sport & Leisure are still to complete the work on the Memorial Hall Playing Field equipment. They are still waiting for the supply of some of the posts.

The work on the allotment taps has now been completed, both taps replaced and the one pole has been replaced and installed. A leak has been identified on the mains water supply before the stop tap, this has been reported to Severn Trent as suppliers. The water supply to the allotments is presently turned off.

The allotment notice board due to be installed in November is still to be installed. The ground has been too wet.

Signed / Date



The Ash trees along the allotment boundary have been trimmed back to reduce the overhang above the allotments. Chippings are being used by allotment holders on the allotments. Logs have been left along the boundary.

The skip for the allotments was unfortunately delayed as it was deemed too wet for the deliver lorry to access the allotments, this will be revisited in a couple of months' time.

The Clerk has written to Wold & Vale Tree Consultancy requesting their recommendations as to the willow in the canal be put into writing. As yet there has been no reply. Have chased but have received out of office until 23rd January '23..

The Clerk has written to the Gloucestershire CC Community Speedwatch Survey team requesting a repeat speed survey but not during a school holiday period. Still to hear back, will chase.

Aside from actions from the last meeting -

The Memorial Hall Committee have confirmed they are happy to pay 50% of the cost for a new bin. This will be ordered before year end.

170123

To discuss the plans and arrangements for Christmas on the Pound 2023

To commence planning a parish Christmas event giving plenty of time to get all aspects can be considered and arranged in plenty of time. Already discussed in the budget planning discussion, lights for the trees on both Saul and Framilode Pound. Other things to discuss are parishioner involvement, suggestions inc. music, carols and refreshments.

180123

To discuss renewing the agreement with the Memorial Hall Committee to hold the Parish Council meetings at the Memorial Hall, Saul

The ten year agreement with the Memorial Hall Committee to hold Parish Council meetings at the hall has now expired. Hall charges are £6.50 per hour. Cllr Cobb to give update on cost of CCTV, what is entailed and viability.

190123

To discuss the offer of a 'Water Vole and monitoring training' workshop and the survey carried out by Acer Ecology.

A workshop has been offered by the representative from Gloucestershire Wildlife Trust, now to be held on 24th March 2023 at Fromebridge Mill with just six places available for the Councillors and Canal Volunteer Group. I have confirmed an initial interest, numbers interested need to be confirmed.

Acer Ecology completed the initial survey mid-December. To discuss the findings of the survey and proposed work pattern in the coming months.

200123

To approve the policies listed below.

Councillors have been asked to review these policies during the seasonal break ready for discussion at this meeting.

- Transparency Code
- Complaints Policy
- Vexatious Policy
- Freedom of Information Policy

210123

Date of next meeting is 22nd February 2023.

Signed: *Kay Brown* 19th January 2022

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.

Signed / Date