



1 French Burr Place  
Gloucester  
GL1 5PH

Tel: 01452 247040 or 07775 935739  
Email: [fwsparrishclerk@gmail.com](mailto:fwsparrishclerk@gmail.com)  
[www.frethernewithsaul.org.uk](http://www.frethernewithsaul.org.uk)

## **FREETHERNE WITH SAUL PARISH COUNCIL**

I hereby give notice of a Parish Council Meeting to be held on Wednesday 30<sup>th</sup> November 2022 at 7:30pm in Saul Memorial Hall. Members of the Parish Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare.

### **Agenda**

- 011122      **To receive apologies for absence.**
- 021122      **Declarations of Interest on the Agenda**
- 031122      **To approve the minutes of the meetings held on 26<sup>th</sup> October 2022 as a true record.**
- 041122      **Public Question Time**  
20 Minutes is allocated to allow members of the public to address the Parish Council, 5 minutes will be allocated to each person. Speakers are requested to keep their comments brief. Standing Orders item 3, para (e)(f)(g)(h)(k).
- 051122      **To receive a report from County Councillor Stephen Davies.**
- 061122      **To receive a report from District Councillor John Jones.**
- 071122      **Planning Applications**
- Application Number:** S.22/1897/HHOLD  
**Location:** Chance Barn, Saul Lodge West, Arlingham Road, Saul.  
**Application Type:** Householder Application  
**Description:** Proposed rear free standing raised terrace, new windows & doors & upgraded / painted cladding to the dwelling  
**Respond by date:** 22.11.2022 (extension granted to 2.12.22)
- Application Number:** S.22/2277/TCA  
**Location:** Gardeners Pool, High Street, Saul, Gloucestershire.  
**Application Type:** Trees in a Conservation Area  
**Description:** Removal of trees with Ash dieback. Removal of tree leaning over pool and pollard Willows.  
**Respond by date:** 07.12.2022
- Application Number:** S.22/2447/TCA  
**Location:** Allotments, Park View, Saul, Gloucestershire.  
**Application Type:** Trees in a Conservation Area  
**Description:** Ash trees - T1, T3, T5, T6 and T7 reduce the tree canopy by a maximum of four metres per tree.  
**Respond by date:** 07.12.2022
- Planning Decisions**  
**Application Number:** S.22/1202/FUL Site For Proposed Livery Yard Associated With Dunstalls Farm, Arlingham Road, Saul,  
**Description:** Construction of livery yard with associated parking and paddocks (Resubmission of S.22/0331/FUL)  
**Decision:** Awaiting Decision

Signed / Date



**Application Number:** S.22/0882/HHOLD 1 Riveredge, Framilode, Gloucester, Gloucestershire

**Description:** Erection of rear two storey extension. Alteration to single storey garage annexe to raise floor level and demolition of rear conservatory

**Decision:** Permitted

081122

**To note correspondence received**

Member of the Public has raised their concerns about vehicles parking at the side of Arlingham Road adjacent to Fretherne Bridge. These area is used as parking for walkers or vehicles left overnight, they are being damaged and in the past there have been injuries to people getting out of the vehicles. Member of the Public also raised concerns about the large HGV's travelling through Saul towards the Anchor Trading Estate asking if the size of vehicle using the road could be restricted. The Member of the Public has tried speaking to the owner of the haulage company without success.

An email has been received from a concerned parishioner about the water levels in the River Frome at Upper Framilode, the highest they have seen in many years but water from the canal is still being pumped into the river at Saul Junction sluice. With a 10 metre high tide, the river flood gates will close and the concern is that this will increase the risk of flooding. This has been reported to the Canals and River Trust, raising the issue again. The Parish Council are waiting for a reply.

An email has been received from a member of the public in lieu of attending the October meeting. It raised four questions, which have been responded to by letter. The questions and responses (in blue italic) are below.

- Why was the Chair of the Parish Council unwilling to engage in a code of conduct investigation or attend the hearing – *The former Chairman of the Parish Council did engage in the process. It is not a requirement for Councillors to attend hearings.*
- The advising QC has confirmed Cllr Bierer had a clear conflict of interest and should not have acted on behalf of both the Parish and Parochial Church Council – how are you addressing this failure – *The Parish Council will arrange training as appropriate.*
- Who has attended the meeting as a representative of the Parochial Church Council – *Not applicable as no one from the Parochial Parish Council attended the meeting.*
- Why are these matters deemed to be covered under section 100(A) (4) Local Government Act 1972 as we have been advised these matters are in the public interest and should be available for public scrutiny/and subject to press reporting and coverage – *this will only occur when items being discussed are, or maybe, legally privileged or are deemed to be confidential as they relate to third party information/individuals.*

A letter has been received from a member of the public regarding suspected drug taking on or around The Pound at Upper Framilode. This information has been passed to the respective authorities who will continue to monitor.

091122

**To receive an update on the points raised in Public Question time at the meeting on 28<sup>th</sup> September 2022 regarding HGV travelling along Moor Street.**

The Parish Council has consolidated the information, supported by photographs, provided by the residents of Moor Street and sent this to the Highways Department.

101122

**To discuss the draft Code of Conduct Charter.**

Over the past few months the MO's of all the Principal Councils within the County and the CEO from GAPTC have been working together to develop a single member Code of Conduct (CoC), with the ambition that it is used in each of the Councils (County, District and Town/Parish Councils). The intention behind this is to provide both clarity and consistency for both the Councils and their Members as well as ensure that all Councillors only need to pay regard to one set of rules reflecting upon the fact that many Members serve on multiple Councils within the County. A copy of the draft CoC has been circulated to the Councillors for their consideration and now discussion.

111122

**Finance:**

**To approve the following payments in accordance with the budget.**

Supporting documents have already been sent to councillors.

Payee	For	Amount
Clerk	Including clerks wages November 22	£362.70*
GAPTC	Inv 7466 Newsletter training	£35.00
Clerk	Final invoices and receipts for Queens Jubilee event	£174.11

Signed / Date



Wold & Vale Tree Consultancy	Inv 11707 Visit to assess willow stump and tree at Upper Framilode	£35.00
Cullimore	Inv 2225 Sand for the bunker	£72.00
GB Sport & Leisure	Inv 11408 Maintenance to the play equipment at the Memorial Hall Playing Field	£5682.48
Smiths Skip Hire	Pro Forma Inv for Hire of skip for allotments	£330.00

- **Based on previous monthly pay, November to be confirmed by accountant**

**To ratify payments made between meetings –**

WaterPlus Allotment water supply

£317.82

**To review and approve November bank reconciliation and accounts.**

These have already been circulated to the Councillors.

**121122 To discuss and agree the appointment of the Internal Auditor**

The Clerk has circulated the details of three Internal Audit companies to the Councillors prior to the meeting. To discuss and agree which company the Parish Council should appoint for the Internal Audit in 2023.

**131122 To discuss the Bookkeeper information provided by the Clerk to carry out periodic financial review.**

The details of Bookkeepers has been circulated to Councillors prior to the meeting for their review. To discuss and approve who to appoint to carry out the periodic checks.

**141122 Clerks Report - Feedback from items raised at the last meeting and other points to be discussed**

GB Sport & Leisure have confirmed that the work on the Parish Council owned play equipment at the Memorial Hall Playing Fields will be done on 30<sup>th</sup> November.

35percent have been contacted re providing another survey of the disused section of the Stroudwater Canal at Upper Framilode. An introduction between 35percent and Gloucestershire Wildlife Trust representative has been made; following this introduction and discussion between 35percent and Gloucestershire Wildlife Trust, information has been received with regards to the potential presence of water voles and on-going work on the canal.

The Clerk has advertised for the work on the allotment taps and stands to be quoted for. A member of the public in a voluntary capacity; the clerk is also meeting with accompany to quote for the work.

A planning application has been submitted for the reduction of branches along the boundary of the allotments. The trees sit along the boundary of the conservation area. Discussed in agenda item 071122

The Clerk has met with Wold & Vale Tree Consultant to assess the willow tree, and root, in the disused section of the Stroudwater canal at Upper Framilode. As the property predates the tree there is no issue with the removal of the root. Methods of removal were discussed being mindful of the location of the willow and impact on wildlife in the canal.

The allotment notice board is due to be installed in November.

A skip for disposal of general items from the allotments is being arranged for a two week period in December '22.

**Aside from actions from the last meeting -**

A further reminder re the waste bin at the Memorial Hall has been sent, the Committee have confirmed they are happy to pay 50% of the cost for a new bin.

Annual extraction figures have been submitted to the Environment Agency. They do not exceed the permissible litreage.

**151122 To discuss the provision of flood preparation guidance, be it by sharing the Go Compare link on the website or providing every household in the parish with an information sheet.**

Details of both the website link and draft information sheet have been shared with the councillors prior to the meeting.

**161122 To receive an update on the Upper Framilode phone box.**

There has been previous talk about a second defibrillator being located in the phone box. Fund raising is being organised by a member of the public. How much has been raised towards the final defibrillator costs?

**171122 To receive a further update on the Gloucestershire County Council (GCC) Community Speedwatch Safety Fund Application.**

The speed survey equipment was installed along Moor Street during this past month. Council are still waiting for the Speed Survey report to be received.

A supply of 20mph stickers has been sent to the Clerk from the GCC Community Speedwatch Safety team.

Signed / Date



- 181122 To discuss and agree Saul Pound Christmas Tree arrangements**  
Traditionally the Christmas tree on Saul Pound is decorated with lights; Council to discuss the details for this year, do the lights need replacing/repairing? When will they be hung and switched on? Is anything else to be arranged in conjunction with the switching on?
- 191122 To discuss and approve a donation to the RBL Poppy Appeal in lieu of the three wreaths laid on Remembrance Day.**  
The cost to produce each wreath is £20, does the Parish Council wish to make an additional contribution to the Poppy Appeal.
- 201122 To discuss renewing the agreement with the Memorial Hall Committee to hold the Parish Council meetings at the Memorial Hall, Saul**  
The ten year agreement with the Memorial Hall Committee to hold Parish Council meetings at the hall has now expired. Hall charges are £6.50 per hour. Councillors to discuss renewing this agreement, for how long and at what cost.
- 211122 To discuss the on-going work plan for the disused section of the Stroudwater Canal at Upper Framilode and the quote for fencing and strengthening to the bank along the Moor Street towards Saul Junction side.**  
Further guidance has been received from 35percent and Gloucestershire Wildlife Trust with regards to the work being carried out on the canal. Councillors to discuss this guidance and potential ways forward. Also a quote for repair/replacement of fencing along the side of the Stroudwater Canal towards Saul Junction, has been requested; the quote is to include the cost of putting sand bag reinforcement along the canal bank. Quote to be discussed and further action agreed.
- 221122 To begin discussion on the budget for 2023-24**  
The accounting spreadsheet, draft Allotment Tenancy Agreement, draft Village Maintenance Tender and other relevant documentation has been circulated to the Councillors for their review prior to the meeting, this includes the proposed budgeted figures for 2023-24. They will review the figures, raising any concerns and proposing any other items which should be included in the Parish Council expenditure for the next financial year.
- 231122 To begin discussion on the Precept to be set for 2023-24**  
Initial discussion to begin on the level of Precept for the next financial year.
- 241122 The Chairman will move the adoption of the following resolution; That under section 100(A) (4) Local Government Act 1972, the public and press will be excluded from the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act**
- Staffing review
  - **To review and approve the Local Government Association (LGA) pay offer awarded to Clerks.** The National Association of Local Councils (NALC) has been notified by the Local Government Association (LGA) that it has come to an agreement on the 2022/23 pay offer with the unions representing local government employees. The details have been circulated to the Councillors prior to the meeting.
- 251122 Date of next meeting is 25<sup>th</sup> January 2023.**

Signed: *Kay Brown 24th November 2022*

*Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.*