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FREETHERNE WITH SAUL PARISH COUNCIL

Minutes of Fretherne with Saul Parish Council Meeting held at Saul Memorial Hall at 7:45pm on 28th September 2022.

Present: Cllr Bierer (Chairman), Cllr B Findlater, Cllr Lever, Cllr Van Der Hooff, Cllr Cobb, Cllr Jeffries, Clerk K Brown

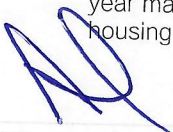
In attendance: Dist Cllr J Jones

Register of General Public attending meeting: Seven

Agenda

- 010922 **To receive apologies for absence.**
Apologies were received from Cllr S Davies
- 020922 **Declarations of Interest on the Agenda**
Cllr Cobb registered an interest in agenda items 150922 and 250922
Cllr Lever registered an interest in agenda items 150922 and 250922
Cllr Jeffries registered an interest in agenda item 180922
- 030922 **To approve the minutes of the meetings held on 27th July 2022 as a true record.**
The minutes were approved as a true record of the meeting.
Proposed, seconded with all in favour.
- 040922 **Public Question Time**
Members of the public explained their concerns about the extremely large heavy good vehicles which are moving through Saul and along Moor Street. Their concerns include damage to railings along the side of the road and to the surface of the road. They have requested that their concerns are brought to the attention of GCC Highways.
- 050922 **To receive a report from County Councillor Stephen Davies.**
Gloucestershire Fire and Rescue Service received 1,300 Emergency Calls during the Heatwave and successfully protected properties across the County.
Stroud District Council is collecting a list of "Warm places" for people this winter. If the Parish has any plans please let me know and I can have it added to the list.
Stroud District Council successfully prosecuted a Council Tenant in Cam who assaulted a member of staff and he has been jailed for 6 weeks.
- 060922 **To receive a report from District Councillor John Jones.**
The Local Plan. Two Inspectors have been appointed to examine the SDC Draft Local Plan due to its complexity, instead of the usual one. The Inspectors now require SDC to carry out an extra four week consultation on further technical documents submitted earlier in the summer.
This consultation will not be open to the public, only to those who have responded previously. The documents being consulted on relate to Transport, Infrastructure, Accessibility and Viability.
It is now thought that the Local Plan will not be signed off or adopted until early next year, which could be March time. This means that if the available land supply figure, currently standing at just over 6 years, slips nearer the 5 year mark, it is likely that predatory developers could try pushing planning applications through for unscheduled housing development, prior to the Local Plan being adopted.

Signed / Date

 26/10/22



070922

Planning Applications

Application Number: S.22/1764/OUT

Location: Dunstalls Farm, Arlingham Road, Saul, Gloucester.

Application Type: Outline Planning Application

Description: Erection of 2 no. buildings to provide 4 no. commercial units (B8 Storage with ancillary office) and associated works

Respond by date: extension to 30.09.2022

Council has voted to object to the planning application.

Planning Decisions

Planning Appeal

Appeal ref: S.22/015/APPREF **Planning ref:** S.22/0289/HHOLD 39 Passage Road Saul

Description: Erection of two storey and single storey rear extension and loft conversion along (resubmission of S.21/2485/HHOLD)

Decision: permission granted

Application Number: S.22/1708/TCA 2 The Cottage, Framilode, Gloucester, Gloucestershire.

Description: Sycamore tree - reduction of 2.5m to pruned.

Decision: Approved

Application Number: S.22/1492/TCA The Coach House, Framilode, Gloucester, Gloucestershire.

Description: Willow - Removal

Decision: Approved

Application Number: S.22/1204/HHOLD Mayview, Moor Street, Saul, Gloucester.

Description: Removal of existing single storey extension to rear and construction of new to meet current building regulations. Re-planning internal space to provide improved living space configuration

Decision: Permitted

Application Number: S.22/1202/FUL Site For Proposed Livery Yard Associated With Dunstalls Farm, Arlingham Road, Saul,

Description: Construction of livery yard with associated parking and paddocks (Resubmission of S.22/0331/FUL)

Decision: Awaiting Decision

Application Number: S.22/1243/HHOLD Fretherne Court Cottage, Arlingham Road, Saul, Gloucester.

Description: Erection of summer room to the front of existing cottage

Decision: Permitted

Application Number: S.22/1078/HHOLD Cotswold View, Moor Street, Saul, Gloucester.

Description: Single storey rear extension to create a kitchen / dining room

Decision: Awaiting decision

***Council notes that this application has now been permitted.**

Application Number: S.22/0882/HHOLD 1 Riveredge, Framilode, Gloucester, Gloucestershire

Description: Erection of rear two storey extension. Alteration to single storey garage annexe to raise floor level and demolition of rear conservatory

Decision: Awaiting decision

080922

To review and approve Section 3 – External Auditor’s Report and Certificate 2021/22. This is the final step in the Annual Governance and Accountability Return 2021/22 (AGAR).

Councillors to discuss the External Auditor Report and Certificate 2021/22 and approve the publication period and cost of the Notice of conclusion of Audit.

The council read through the external Auditors completion letter and the Section 3 - External Auditor Report and Certificate 2021/22. The clerk gave an explanation of the comments on Section 3. The Notice of Conclusion of Audit details were then agreed, the notice would be posted for a period of fourteen days and there would be no charge made for copying costs.

Proposed, seconded with all in favour.

090922

To consider the option to opt out of the SAAA central external auditor appointment arrangements.

Under the Local Audit (Smaller Authorities) Regulations 2015, SAAA is responsible for appointing external auditors to all applicable opted-in smaller authorities, for setting the terms of appointment for limited assurance reviews and for managing the contracts with the appointed audit firms. Smaller authorities are those whose gross annual income or expenditure is less than £6.5 million.

26/10/22

Signed / Date



The next 5-year appointing period runs from 2022-23 until 2026-27 and SAAA has undertaken a procurement exercise to appoint auditors to each County area from 1 April 2022. The submission deadline for the 2021-22 Annual Governance and Accountability Returns has passed, Council has the option to opt-out of the next round of 5-year audit appointments. To be discussed and decided the course of action.

After discussion, the council approved not to opt out of the next round of 5 year audit appointments.
Proposed, seconded with all in favour.

100922 To discuss the withdrawal of internal audit services and agree steps to find another internal auditor.
 The Internal Auditors, IAC Audit and Consultancy Lf (IAC) have written to advise that they regretfully will be unable to continue to provide Internal Audit services to the Council due to staffing issues. Council to discuss the implication of this withdrawal of service and what action now needs to be undertaken.
Action: clerk to look into alternative Internal Auditor options.

110922 To receive an update on the Gloucestershire County Council Community Speedwatch Safety Fund Application.
 Cllr P Van Der Hooft to advise the council on what was included in and the progress of the application. Gloucestershire County Council have received many applications and are still working through them. An update will follow when any further information is received.

120922 To approve the Community Infrastructure Levy (CIL) Return 2021 - 22
 Stroud District Council have circulated the CIL Return form 2021 – 22 for completion and return. Fretherne with Saul have no developments within the time period therefore there is no submission.
 Proposed, seconded with all in favour.

130922 To discuss and approve the cost of installation of the two noticeboards.
 Following the purchase of the notice boards, a replacement one at Framilode Passage and one for the allotments, it has proved difficult getting a quote to install them. Cllr Cobb has volunteered to do this but requires four bags of ready mix postcrete to install the one at the allotments.
 Cllr Cobb has installed the notice board at Framilode Passage free of charge. Severn Grass Services have quoted £110 to install the noticeboard at the allotments. This quote was approved.
Proposed, seconded with all in favour.

140922 Finance:
To approve the following payments in accordance with the budget.
 Supporting documents have already been sent to councillors.

Payee	For	Amount
Clerk	Including clerks wages September 22 and stamps	£370.30
HMRC	P32 payment Clerks PAYE	£39.00
Clerk	Expenses for since May1st 2022	£62.10
Clerk	Floral Tribute to HRH Queen Elizabeth II S137	£40.00
Saul Memorial Hall	50% cost of replacement defibrillator battery	£132.50
Greenbarnes Ltd	Framilode Passage replacement notice board	£881.04
Severn Grass Services Ltd	Village maintenance July including removal of fallen tree inv 165	£446.20
Severn Grass Services	Village maintenance Aug inv 178	£113.91
Nigel Lake	Saul Phonebox restoration	£526.61

Proposed, seconded with all in favour

To ratify payments made between meetings –

Water Plus Limited – Allotment water Supply	£22.83
Notice Board Company (UK) Ltd – allotment noticeboard	£562.30
Joe's Oil – Fuel for the generator pumping water into the canal	£80.85
Clerks paye August 2022	£362.70
Pump Supplies – hire of pump and generator	£959.33
Gallaghers Insurance Brokers Ltd – council insurance	£1433.30
Dave Davies – DJD Agri Verge cutting 2 nd cut Inv 1739	£462.40

Signed / Date

[Signature]
 26/10/22



Proposed, seconded with all in favour

To review and approve September bank reconciliation and accounts.

These has already been circulated to the councillors.

n.b. Bank rec and account not produced in August as there is not a parish council meeting that month.

Proposed, seconded with all In favour

150922

To note correspondence received

- Members of the public have reported, with photos supplied, that a DC Merrett lorry has damaged the railings along Moor Street. Highways are aware of this and discussions with the company are on-going. Members of the public attended the meeting to voice their concerns.
Action: Photo's would be sent to the clerk. Concerns to be raised to Highways, Dist Cllr Jones requested Cllr Davies be cc'd into any emails.

- An allotment holder has contacted the clerk regarding returning the allotment to the parish council. She has worked the allotment for in excess of forty years. Not only this but she, and another lady, funded the construction of the allotment pond many years ago. Sadly, she is having to give up her tenancy on health grounds. Would it be appropriate for the council to send a card in respect of her long standing involvement with the allotments?

Proposed, seconded with all in favour

- An email has been received from the Canal Project Officer, who also works for Gloucestershire Wildlife Trust, with regard to work being carried out on the disused section of the Stroudwater Canal at Upper Framilode. To be discussed in agenda item 240922.

160922

Clerks Report - Feedback from items raised at the last meeting and other points to be discussed

The noticeboard for the allotment has been delivered

The replacement noticeboard for Framilode Passage has been delivered

The bond, minus administration charge, has been refunded to the exiting allotment tenant.

The prospective tenant viewed the allotment and accepted the terms of no rent for the remaining months of the year due to the work involved to clear the allotment, they have already completed the agreement and paid the bond.

Re the enquiry to dig a pond, the allotment holder was sent an email to explain why the request has been refused. This was accepted. With reference to looking at the allotment pond, this is to be discussed in agenda item 180922.

Clerk has contacted the member of public re the quote to paint and repair the outside of Saul telephone box. This is to be further discussed in agenda item 220922.

Cllr Cobb to advise as to whether the notice on the end of the Memorial Hall has been removed. Cllr Cobb confirmed this has now been removed.

170922

To discuss and approve the replacement of rubbish bins at Saul Memorial Hall car park.

A recurring problem with overflowing bins and broken bins has been evident recently. The Memorial Hall Committee have confirmed that they are happy to contribute to the cost of replacing the broken bin with a bin which is from the Stroud District Council (SDC) supplier. The details and cost of the bin has been circulated to the councillors in advance of the meeting.

Proposed, seconded with all in favour

Action: Clerk to work out the shared cost and advise the Memorial Hall Committee. To order the bin.

180922

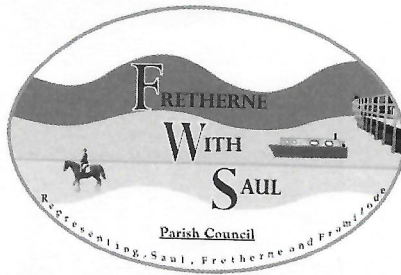
To discuss matters arising from the allotments.

- The tenant who wished to dig a wildlife pond has considered the alternative option of managing the allotment pond. She has looked at the pond and reported that the level of work involved to bring the pond to a reasonable condition is more than she would be comfortable taking on. Cllr P Van Der Hooft and the clerk have since looked at the pond and support these comments and will feed back their findings. Severn Grass Services will quote for maintenance work to the pond.
- On a recent visit to the allotments, a tenant voiced concerns around the condition of some of the trees around the boundary. Whilst these were deemed safe at an inspection earlier in the year, it was suggested that a gradual reduction of overhanging branches be carried out over a period of time. Cllr P Van Der Hooft and the clerk have looked at the overhanging branches along the left boundary and will report on their observations.

Action: Cllr van der Hooft and Clerk to visit the allotments with a tree surgeon to identify the branches which most need to be cut back. To include the land owner at the other side of the boundary in the discussion.

Signed / Date

26/10/22



- 190922 To discuss and approve the hire of a skip to provide the allotments the means to have a general tidy up.**
Following discussion at the July 2022 meeting around green waste and items being piled against the boundaries, the Clerk contact Smiths Hire re skip hire, there is no difference in cost between hiring a skip for green waste as opposed to metal and non-recyclable items. Costs of hire were circulated to councillors.
Action: Clerk to contact allotment tenants asking if they think that providing a skip for allotment rubbish would be helpful.
- 200922 To discuss the recommendations made by GB Sport and Leisure following their inspection of the play equipment at the Memorial Hall Playing Field.**
The equipment report has now been inspected, recommendations made and a quote for £5682.48 supplied to carry out the work.
All repairs are needed so it is agreed to accept the quote.
Proposed, seconded with all in favour.
- 210922 To consider the reminder from the Play Inspection Company that the Annual inspection of the play equipment at the Memorial Hall Playing Field by is due in November**
Council to discuss whether this further inspection is needed so soon after the inspection reviewing suggested repairs was carried out by GB Sport and Leisure, or to wait until the work has been completed and re-arrange the annual inspection until a date to be agreed in 2023. There is a 10 – 12 week lead time on requests and the cost would be £195 inc vat.
Proposed, seconded with all in favour to arrange inspection after repairs completed.
Action: Clerk to contact the Play Inspection Company to explain that the repairs are still to be done. Once a date for the repairs has been agreed, to arrange for the inspection a couple of weeks after repairs completion.
- 220922 To receive an update on the repairs to the telephone box opposite Passage Road and discuss any further actions which may be required.**
The total cost for the repainting and repair work is £526.61; this was approved by the council.
Proposed, seconded with all in favour.
Unfortunately the paint supplied by the sponsor was cherry red. The person who was originally going to restore the phone box has supplied the correct paints to be used, council to approve reimbursing the cost of these materials. Total cost of materials passed over is £54.08. This paint has now been generously donated, no additional cost involved.
- 230922 To approve the cost of a floral tribute to Her Majesty Queen Elizabeth II.**
The cost of a floral tribute would be £40 inclusive, s137.
Proposed, seconded with all in favour
- 240922 To approve the cost of the splash tribute page on the Fretherne with Saul Parish Council website.**
The cost to create the commemorative 'splash' page on the web site by Town and Parish Council Websites is £80. This will contain the Queens photo and a script marking her passing and the condolences of the parish council. There is a black background and an Enter Website button.
Proposed, seconded with all in favour
- 250922 To discuss the letter received from the Canal Project Officer at Gloucestershire Wildlife Trust, and consider the next steps following his comments.**
The Canal Project Officer has raised some concerns regarding the work being carried out on the disused section of the Stroudwater Canal at Upper Framilode and its potential impact on wildlife within the canal.
A meeting has been arranged between members of the parish council, canal volunteer group and with the Canal Project Officer for Sunday 2nd October.
- 260922 Date of next meeting is 26th October 2022.**

The meeting closed at 10pm.

Signed:

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.

Signed / Date

26/10/22