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FREETHERNE WITH SAUL PARISH COUNCIL

Minutes of Fretherne with Saul Parish Council Meeting held at Saul Memorial Hall at 7:30pm on 26th January 2022.

Present: Cllrs C Bartlett (Chairman), B Findlater, R Findlater, P Van Der Hooft, A Lever, Cllr L Jeffries, Clerk K Brown

In attendance: Cty Cllr S Davies, Dist Cllr J Jones

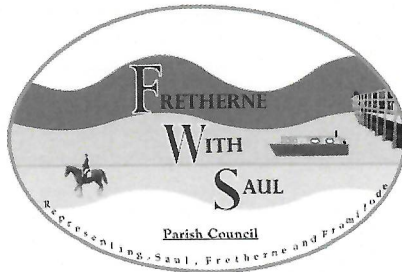
Register of General Public attending meeting: None

Agenda

- 010122** To receive apologies for absence – apologies were received from Cllr Bierer.
- 020122** **Declarations of Interest on the Agenda** – declarations of interest were received from Cllr's P Van Der Hooft and C Bartlett regarding minutes 160122 and 170122.
- 030122** **To approve the minutes of the meeting held on 24th November 2021 and 13th December 2021 as a true record.**
24th November 2021 Proposed, seconded with all in favour
13th December 2021 Proposed, seconded with all in favour
- 040122** **To receive a report from County Councillor Stephen Davies.**
- Updates on new secondary schools for the county, current location being considered is Whaddon, however consideration could be had for this side of county depending on the Local Plan outcome and the need required
 - GCC budget about to be set at £519m – an increase of £37m. Included in this is £100m for roads, £14m increase for children services, plus £30,000 for each County Cllr for Highways. Overall 1.99% increase plus the social care levy
 - Regarding the TRO for Slimbridge – profuse apologies sent but no timescale
 - Road safety forum with County Council and police involved. 20mph needs the police support to be put in place. Policy on 20mph still due to be published with Slimbridge to be included as an example.
 - Twice as many trees have been replanted as per ash trees cut down
 - Gloucestershire has a higher number of female firefighters than other counties, and GCC also involved in helping with SW ambulance services
 - Programme in place to assist county owned farms in meeting climate change
 - £70,000 currently being used to help Afghan refugees settle
- 050122** **To receive a report from District Councillor John Jones.**
- S.19/0291/FUL Missing Mile Stroudwater Canal application has been validated. Involves digging a new channel between A38 Roundabout and Pike Lock, two new locks, marina for boats and café with associated boating facilities.
 - Anticipated that to replace Walk bridge on Whitminster Lane will take approx. 16 weeks, road will be closed but pedestrian and cyclist access will be maintained.
 - It is anticipated that the Moreton Lane Solar Farm application will go to DDC in the spring. Problems raised in the pre-application consultation have been addressed although still to resolve other issues including HGV access through Whitminster.
 - Little to report from SDC, still staff off with Covid or isolating although with the return to office working things should be getting back to normal soon. There haven't been too many interruptions to waste and recycling collections. Garden waste collection days may have changed.

Signed / Date

23/02/22



- A report on the Enforcement Section of Development Control recognises shortcomings in that service. Measures are proposed to overcome these including recruitment of additional officers and upgrading the IT system. Extra financial resource will have to be found for this.

060122 **Public Question Time** – no members of the public attended

070122 **To receive an update on the Build Back Better applications.**

An update on the Stroudwater Navigation application, costing for the lifebelts and stands have been sourced. Cannot provide an update on the progress of pump details as Cllr Bierer is not at this meeting. After discussion, it was agreed to split the Stroudwater application into two; 1) for the lifebelts and fencing with Cllrs B Findlater and Lever 2) for the pump and associated equipment with Cllr Bierer. Progress report at next meeting. The playing field application requires identifying what repairs are still to be done and get costing for the work.
Action: Clerk to circulate the Build Back Better Guideline and application form.

080122 **Planning Applications**

Application Number: S.22/0056/TCA
Location: 7 Canal Row, Framilode, Gloucester, Gloucestershire
Application Type: Trees in a Conservation Area
Description: T1 Rowan - remove.
Respond by date: 01.02.2022

Action: Clerk to query why Rowan being removed as not apparent from planning application, and ask why recommendations to plant replacement trees are not acknowledged.

Application Number: S.21/3030/HHOLD
Location: Trevoise, Fretherne Lane, Saul, Gloucester.
Application Type: Householder Application
Description: Replacement front porch.
 Council have no comment

Planning Applications Decisions

Application Number: S.21/2485/HHOLD 39 Passage Road, Saul, Gloucestershire
 Description: Two storey & single storey rear extension plus loft conversion
 Decision: Refused

Application Number: S.21/2615/TCA Fairview, Church Lane, Saul
 Description: Walnut Tree - Fell
 Decision: Application Approved

Applications Number: S.21/2779/TCA The Coach House, Framilode, Gloucester
 Description: T1 Remove Leylandii growing into and damaging Sycamore tree alongside it, reduce Sycamore by up to 5m. T2 Remove Cherry tree. T3 Horse Chestnut reduce by 5 metres all round. T4 Leylandii reduce height by 6 metres.
 Decision: No Objection

Application Number: S.21/2537/VAR Black Rabbit Cottage, Framilode, Saul, Gloucestershire
 Description: Variation of Condition 2 (approved plans) on permitted application S.20/0549/HHOLD – Amendment to balcony screen and glazing to gable end.
 Decision: Refused

20:05 Cty Cllr S Davies and Dist Cllr J Jones left the meeting

090122 **Finance:**

To approve the following payments in accordance with the budget.
 Supporting documents have already been sent to councillors.

Payee	For	Amount
Admin Costs	Inc. clerks wages (Jan) postage 10.20 stamps and ink cartridge	£437.86
Cllr P Van Der Hooft	Batteries for Christmas tree lights	£6.00
SLCC	CiLCA payment	£410.00

Signed / Date

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Cllr Van Der Hooft cannot find the receipt for the batteries.
Proposed, seconded with all in favour.

To ratify payments made between meetings – GAPTC Chairman Course inv 7113 £25.00
GAPTC CILCA Mentoring inv 7102 £235.00
Cllr P van der Hooft Christmas lights £58.98
batteries for existing lights
Payments to clerk re balance £184.00
for Oct & Nov payslips £161 and £23
Play Inspections Inv 51014 £210.00
Clerks Dec Wages inc pay award £749.54
GAPTC Clerk Networking inv 7124 £20.00

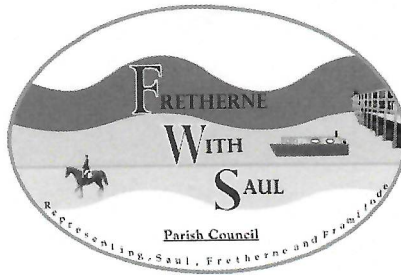
Proposed, seconded and all in favour

To review and approve January bank reconciliation and accounts.
Bank reconciliation was approved, proposed, seconded with all in favour.

- 100122 To note correspondence received**
All letters and emails from a member of the public regarding a complaint have been responded to by 1st December 2021.
Information from a concerned member of the public re driftwood obstructing the flood gates at the drainage channel at Fretherne was reported to EA. No feedback forth coming from EA.
An email from a member of the public raising the issue of a number of temporary signs which are still littering the Green and Church Lane some months after the work at Sandfield Bridge was completed. This has been raised with Highways a number of times but has, again. Signs now removed.
- 110122 To approve the proposed budget for 2022/3.**
This has been circulated to councillors for their consideration and discussion prior to the meeting, updated.
Proposed, seconded with all in favour.
- To approve existing Standing orders
To approve existing Direct Debit
Proposed, seconded and all in favour
- 120122 To approve the Precept for 2022/23.**
This has been circulated to councillors for review and discussion prior to the meeting. This was set at £16,500.
Proposed, Seconded with all in favour.
- 130122 Clerks Report**
Feedback from actions raised at the last meeting –
Have contact the Memorial Hall Committee re waste bins, place of refuge. A meeting was held earlier in January, to be discussed in minute 180122
SDC have provided the link to the rubbish bin supplier. Refer to minute 180122
Inland Water Board contacted re key to the pump cupboard. This is not forthcoming, no change from previous discussion. Still trying to resolve the problems around the software, instruction is if there are any concerns to phone the out of hours phone number.
Robert Cunningham, the Royale Piper, is already booked for Gloucester Cathedral Jubilee celebrations.
Suggestion to approach Frampton Silver band re playing for the official Jubilee celebration or the parish celebration.
The BT telephone box ownership has been looked into and will be covered in minute 170122.
The bunkers for possible storage of sand and sand bags cost £378 ea inc VAT with a lead time of approx. 3 weeks. Will also be included in minute 180122
Action: Clerk to contact Frampton Silver Band re Jubilee celebrations.
- 140122 To receive an update on the register of The Ship public house as a Community Asset.**
The five year listing of The Ship as a Community asset is due to expire in August 2021, this has been resubmitted. Cllr Bartlett advised that the decision is still pending.
- 150122 To discuss the possible purchase of the telephone box at Framilode.**

Signed / Date

 23/02/22



BT advised the possible purchase is still with the parish council, purchase for a £1. Clerk has confirmed with insurers that the phone box would be covered by the current policy as is Saul Phone box. Cllr Van Der Hooft report that The Ship, who are fund raising for a second defibrillator, would be happy to locate it in the phone box. Council approved the purchase of the phone box, to be left in situ. Use to be finalised in future discussion. Proposed, seconded with all in favour

Action: Clerk to print contract, get signed and sent to BT.

Cllrs Van Der Hooft and Lever to further discuss with The Ship re the defibrillator and who will be responsible thereafter ie batteries, maintenance.

- 160122 To receive an Allotment Update and approve tenant payments.**
Three allotments available for re-let at the end of November. All need some work to get back to a workable standard and as it was only three months to the end of the year, the clerk requested that the new tenants were only asked to pay the bond and not rent for the remaining period. Council approved three months free. Proposed, seconded, two in favour. Two abstained as have interests.
- 170122 To approve the updated Allotment Tenancy Agreement for 2022/3.**
Changes made to the Terms and Conditions of the allotment Tenancy Agreement, the agreement has been previously circulated to the councillors for their review with a view to approving the changes at this meeting. Changes were approved. Proposed, seconded, two in favour. Two abstained as have interests.
- 180122 To receive a report on the meeting with the Memorial Hall Committee and discuss items raised during the meeting.**
The Memorial Hall Committee (MHC) and Cllr's Bartlett and van der Hooft met to discuss items listed below and how the parish council (PC) can work with the MHC on these.
- **Discuss the safety inspection of all equipment on the playing field.** Minor repairs are being done already. Other work will need to be an equipment company for repair. MHC will do the work on MH equipment, PC will carry out work on their equipment.
 - **Replacing the broken rubbish bin.** SDC have provided details of preferred bin. MHC happy with that bin.
 - **Siting of box to contain sand and sand bags to prevent flooding at the Memorial Hall as part of the village emergency plan.** MHC happy for the bin to be sited at the side of the hall, also happy for the Memorial Hall to the villages 'safe haven' and a safety key box to be located in a discreet location for access.
 - **Identify the piece of land not part of the Memorial Hall Playing Field.** Details of the plan and map of the area have been provided by the MHC. Discussion about the benefits of the PC purchasing this piece of land.
 - **To explain the Build Back Better Scheme to the MHC and how the pc can support them with this i.e. CCTV and/or fibre connection.** Reported that MHC would be interested in having fibre to the connection. They have spoken with Giga clear as to connecting the Memorial Hall, no charge. But would need to discuss cost of monthly payment and who would pay for it.
 - **Two Oak Trees to commemorate the Queens Platinum Jubilee are to be planted on the playing fields.** Clerk in contact with the Under Playgoup leader, minute 190122, as they have agreed to plant and look after the trees. MHC happy for the trees to be planted anywhere around the edge of the field. They would also like to have some of the fruit trees being offered by the EA to add to their fruit trees around the pond.
 - **Plans to celebrate the Queens Platinum Jubilee if any.** No plans but happy to support any plans the PC may have.
 - **Finally, anything else the MHC wished to discuss with the PC.** The agreement re charges for meeting with the PC is coming to an end. This will need to be reviewed. Concerns raised about the strength of the battery attached to the Saul defibrillator, would it be better to renew the battery or replace the defibrillator? and also the condition of the phone box.
- Actions: Clerk to further clarify some details with the MHC including confirming there is no charge as to Giga Clear installing the fibre and monthly charge, cost to renew the agreement for meetings at the MH, progress on repairs to the equipment and request details of the company the MHC committee have used previously. Can the MHC contribute to the cost of replacing the bin? Establish the responsibilities around the defib unit, update on the repairs to the phone box.**

- 190122 To approve the purchase of support and wildlife protection for the two oak trees being planted on the Memorial Hall Playing Fields to commemorate the Queens Platinum Jubilee.**

Signed / Date

23/02/22



Oak saplings given to the parish council by the Honourable Company of Gloucestershire commemorating the Queens Platinum Jubilee. To be planted on the playing field and looked after by Saul Under 5's Play Group will require trunk protectors, support and irrigation pipe. Clerk has costed this to be within £50, council approved cost. Proposed, seconded with all in favour.

Action: Clerk to order the stakes and protection and arrange with the Under 5's to get the saplings planted

200122 To receive an outline of what plans the Entertainment committee have to celebrate the Queens Platinum Jubilee in June 2022.

Cllr Jeffries updated council re proposed date of village celebrations - Sunday 5th June, midday to 4pm and activities being considered with possibility of marquee's in case of bad weather, food and drink. Plans are very much in infancy and will be clearer after the meeting of the working group on 2nd February. Further updates at following meetings.

210122 To approve the purchase of books essential for the SLCC CiLCA course and which the council should already have as standard literature for reference purposes.

The clerk intends to download any publications where possible; however, the following three publications are not possible to download and are considered essential reference points for every council.

- Local Council of Administration (12th Edition) by Charles Arnold Baker (Yellow Bible) £119,
- SLCC The Clerks Manual (covers English and Welsh law, has 80 different categories from accounting audit to website, newsletters and publicity) £47.50,
- Governance and Accountability for local councils – A Practitioners Guide £20.

Council approved the purchase of the books.
Proposed, seconded with all in favour.

220122 Date of next meeting is 23rd February 2022.

Meeting closed at 21:45.

Signed:

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.

Signed / Date

23/02/22