



Kay Brown – Clerk

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FREThERNE WITH SAUL PARISH COUNCIL **STAFFING MEETING**

Present: Councillors P Van Der Hooft, R Findlater, A Lever, L Jeffries and C Bierer

010321 **To receive apologies for absence.** Barry Findlater

020321 **Declarations of Interest on the Agenda**

Register of Interests: Councillors are reminded of the need to update their register of interests. To declare any personal or pecuniary interests in items on the agenda and their nature. (Councillors with pecuniary interests must leave the room for the relevant items.)
None

030322 **To elect a member to the staffing committee**

Due to the resignation of a Councillor, The FWS Parish Council need to elect a new member to meet the requirements of having three members on the committee. The staffing committee will meet yearly to review the clerk as well as offer support and guidance. Cllr. Rich Findlater was proposed, seconded with all in agreement.

040322 **Council will move the adoption of the following resolution; That under section 100(A) (4) Local Government Act 1972, the public and press will be excluded from the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.**
Proposed, Seconded and all agreed.

- Staff

Over the last few months, the Clerk has provided the Council with the hours worked performing the role. It is apparent that the hours exceed significantly more than the 34 hours contracted hours.

A decision was made to discuss in an informal setting the clerks role and how the PC can better support her. A budget of up to £500 was put forward for future training needs should any needs be identified following this discussion.

Proposed, Seconded with all in agreement.

050322 **To discuss and approve the NALC pay award** Proposed, seconded and all in agreement

060322 **Date of next meeting is 30th March 2022.**

Signed: *Pam van der Hooft* March 22 2022

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.

C Bierer 27/4/2022
Signed / Date