



Clerk – Kay Brown

1 French Burr Place
Gloucester
GL1 5PH

Tel: 01452 247040 or 07775 935739

Email: fwsparishclerk@gmail.com
www.frethernewithsaul.org.uk

FRETHERNE WITH SAUL PARISH COUNCIL

I hereby give notice of a Parish Council Meeting to be held on Wednesday 20th October, 2021 at 7:30 pm in Saul Memorial Hall. Members of the Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare. The Parish Council will be working within the Health and Safety stipulations of the Memorial Hall (to be confirmed) so please bring mask's in case you need to wear them and be prepared to use hand sanitiser. Numbers may be restricted.

Agenda

- 011021 To receive apologies for absence.**
- 021021 Declarations of Interest on the Agenda**
Register of Interests: Councillors are reminded of the need to update their register of interests.
To declare any personal or pecuniary interests in items on the agenda and their nature. (Councillors with pecuniary interests must leave the room for the relevant items.)
- 031021 To approve the minutes of the meeting held on 29th September 2021 as a true record.**
- 041021 To receive a report from County Councillor Stephen Davies.**
- 051021 To receive a report from District Councillor John Jones.**
- 061021 To receive a report from Neighbourhood Warden Simon Jarvis & PCSO Mike Trebble..**
- 071021 To consider applications for councillor, with co-option of councillors.**
There has been an application for the vacant councillor seat, Saul Ward. The application and declaration has been circulated to councillors for their review. If approved, co-option of the applicant at the meeting.
- 081021 To receive feedback on the questions raised by a member of the public at the last Parish Council meeting on 29th September 2021.**
Concerns were raised about the work being done by the Environment Agency at Framilode which seem excessive for the reasons given – shoring up the bank of the River Frome against damage done by badger sets. Does the council know anything further? This has been looked into and information passed to parishioner. Concerns were also raised about the water levels in the disused section of the Stroudwater Canal at Framilode. What is being done about it? This was covered in a later minute on last month's agenda. Concerns were raised about an overgrown hedge bordering the disused canal at Framilode. This is a public right of way and concerns were raised that walkers may have difficulty getting past without injury. This is being looked into.
- 091021 Public Question Time**
20 Minutes is allocated to allow members of the public to address Council, 5 minutes will be allocated to each person. Speakers are requested to keep their comments brief.

Signed / Date



101021 Planning Applications

Planning Applications Awaiting Decision

Application Number: S.21/0026/FUL

Location: Land Adjacent to Lion House, High Street, Saul

Description: Construction of 2 dwellings and associated landscaping works

Respond by date: 04.02.21

Applications Withdrawn

Application Number: S.21/1543/HHOLD

Location: The Old Barn, Saul Lodge West, Arlingham Road, Saul

Description: Erection of single storey extension and conversion of garage space to bedrooms

Respond by date: 11.08.21

111021 To discuss any correspondence received

A member of the public has raised concern with regards to a large tree branch which has come down the River Frome and is now stuck on the weir at Framilode. Concerns are that should there be increased water levels this may then wash further down towards the Ricer Severn flood gates and cause an obstruction and potential to cause flooding. The Environment Agency have been contacted with regards to the branch.

Council have received a letter from a member of the public with regards to an earlier Letter of Complaint; this is being considered and council will respond in due course.

121021 To receive an update on the repair and maintenance of the phone box/defib housing.

To receive an update on the progress of the repairs and painting of the village phone box. Initial outlay has already been approved, to discuss and approve any additional cost. Cllr Bierer to advise.

131021 Finance:

To approve the following payments in accordance with the budget.

Supporting documents have already been sent to councillors.

Payee	For	Amount
Admin costs	Inc. clerks wages (Sept), HMRC p'mt and postage	£312.80
FoS Mgmt Committ	Hire of Frampton on Severn Village Hall	£20.00
Freeths LLP	Legal Advice	£204.00

To ratify payments made between meetings –

Water Plus iss date 3rd October 2021

£86.95

To review and approve October bank reconciliation.

This has already been circulated to the councillors.

141021 Clerks Report

Environment Agency has been contacted re the work being carried out at Framilode. An email with full explanation has been received and circulated to the councillors and member of the public who raised this concern. Piling work to shore up the banks following erosion due to badger sets is soon to be carried out. The construction work being carried out at the moment is to support the machinery being brought in to carry out the work.

151021 To receive a report on the Memorial Hall, Playing Fields and Playground waste bins.

The clerks planned meeting with SDC re replacing or providing additional bins at the playing field has been delayed until Thursday, 14th October. An update on what was discussed will be given at the meeting.

161021 To receive an update on the register of The Ship public house as a Community Asset.

The five year listing of The Ship as a Community asset is due to expire in August 2021, this has been resubmitted. Cllr Bartlett to advise.

171021 To consider applying for funding through the Build Back Better Scheme.

To understand how the funding can be used, to discuss what possible projects are likely to get funding and should the council make an application. If a bid is to be submitted, discuss who should lead the application bid and what resources are needed to put the bid together.

Signed / Date



- 181021 To receive an Allotment Update.**
A couple of allotments are in the process of being returned to the council once possessions have been removed from sheds and greenhouses.
One allotment has a new tenant, the rent and bond were paid and agreement returned.
Cllr Lever and the clerk have met with an allotment holder and PCSO Trebble to discuss the theft of fruit. While there, Cllr Lever, the clerk and PCSO Trebble discussed possible deterrents which can be used and signage for the allotments.
- 191021 To review, discuss and agree the Roles and Responsibilities of Councillors.**
The approved list of the Roles and Responsibilities has been updated but will now need to be revisited following the resignation of a councillor. Also, a council representative nominated as a contact for the snow warden. The updated list has been circulated to the councillors for their consideration.
- 201021 To review, discuss and agree the Fretherne with Saul Parish Council regulations.**
The following regulations have been previously been sent to the councillors for review – Complaints Procedure, Charity Policy, Behaviour Policy. These are to be finalised and approved.
- 211021 To review, discuss and approve the draft Appraisal Policy and Appraisal form.**
An Appraisal Policy and Appraisal Review form have been circulated to councillors for their review, discuss and approve the policy and accompanying appraisal form. Cllr Bartlett to update council with the process.
- 221021 To clarify and review the Financial Regulation for emergency expenditure including the £500 limit to this expenditure.**
To have an understanding of what this emergency expenditure covers, what can be done without a meeting and should there be a provision for £500 limit for normal actions to avoid waiting for the next meeting. Particularly if council has budgeted for the expenditure.
- 231021 To further discuss the development of the Village Flood Plan.**
To further understand the necessity for a flood plan and, if required, to discuss the possibility of a central location for storage/access for sand bags and sand on the occasion of emergency and gain an understanding of what resources would be needed. To agree an initial budget for equipment for the VFP (Village Flood Plan).
- 241021 To discuss and agree whether the Christmas Carols and Father Christmas visit are to be planned for this year and when the Christmas lights will be put on the village tree.**
To discuss decorating the tree on the Pound, do the lights need to be upgraded and how will they be powered? Volunteers to carry out the decoration and when it will be done. Should there be Carol's around the tree and, if so, on what date? Will Father Christmas visit? Will there be refreshments? Set a budget for the lights and refreshments.
- 251021 To discuss and approve registering the disused section of the Stroudwater canal through Statutory Declaration.**
Brief to be given by Cllr Bierer.
- 261021 To further discuss the annual commitment of pumping water into the disused section of the Stroudwater Canal at Framilode.**
To consider the long term commitment of pumping water into the disused section of the Stroudwater canal, the financial costs of annual pump hire against purchase of a pump. Things to investigate – pump capabilities and cost, location of pump, access across land, or alternatives.
- 271021 To discuss and approve repair to the fencing along the disused section of Stroudwater Canal from Framilode in the direction of Saul Junction.**
The fencing has fallen into disrepair and needs urgent maintenance carried out. To discuss the repair, timescales and potential costs of work to be undertaken.
- 281021 To discuss the Oak Trees to be provided to celebrate the Queens Platinum Jubilee.**
To consider and finalise the location, planting and general care of the trees and agree any cost in planting the trees. The Memorial Hall Committee have agreed to the siting of one tree but have been asked if they would like both trees to be planted on the playing field, waiting for a reply.



- 291021 To discuss and approve the annual finances to date, to compare to previous annual finances and approve a budget for the next financial year.**
The annual finances and those for the previous two years have been circulated to councillors for their review prior to the discussion on the coming financial years budgetary requirements leading to setting the precept for 2022/23. Also to be considered are proposals for projects in the parish, maintenance work and STO/DD's.
- 301021 To receive an update on the purchase of Council Laptop from Cllr Bartlett.**
- 311021 To approve the Clerk's attendance at the Clerk's Networking session on 1st December 2021.**
Networking sessions have been held via Zoom in recent months, this will be the first 'in person' session for some time due to Covid. It is planned to have a guest speaker, meeting last for three hours with lunch provided. Opportunity to meet clerk's from across Gloucestershire. Cost is £20.
- 321021 Date of next meeting is 24th November 2021.**

Signed: *Kay Brown* 14th October 2021

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.