



Clerk – Kay Brown; minutes recorded by Cllr P van der Hooft

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FRETHERNE WITH SAUL PARISH COUNCIL

These are the minutes of the Parish council meeting at Saul Memorial Hall commencing at 7.30 dated 30 June 2021

Present: Cllrs C Bartlett (Chairman), R Findlater, B Findlater, C Bierer, P Van Der Hooft

In attendance: Cllr J Jones; P Rogol, A Lever; N Pearce

Register of General Public attending meeting: Two members of the public attended

- 010621** To receive apologies for absence. Cllr S Davies; Clerk K Brown
- 020621** **Declarations of Interest on the Agenda**
Register of Interests: Cllr C Bierer declared an interest in agenda item 060621
- 030621** **To consider applications for councillor, with co-option of councillors.**
Peter Rogol was co-opted into the council: Proposed Cllr B Findlater, Seconded Cllr C Bierer
Astrid Lever was co-opted into the council: Proposed R Findlater, Seconded P van der Hooft
- 040621** **Cllr P van der Hooft read out the report in County Councillor Stephen Davies absence**
In our first Council Meeting we made the following appointments:
Mark Hawthorne re-elected as Leader of the Council
Lynden Stowe re-elected as Deputy Leader and Cabinet Member responsible for Finance and Change
Carole Allaway-Martin re-elected as Cabinet Member for Adult Social Care Commissioning
Kathy Williams, re-elected as Cabinet Member for Adult Social Care Delivery
Vernon Smith, re-elected as Cabinet Member for Highways and Flooding
Stephen Davies elected as Cabinet Member for Children's safeguarding and Early Years
David Gray elected as Cabinet Member for Environment and Planning
Tim Harman re-elected as Cabinet Member for Public Health and Communities
Dave Norman re-elected as Cabinet Member for Public Protection, Parking and Libraries
Philip Robinson elected as Cabinet Member for Economy, Education and Skills
The Budget for next year is already being prepared which will include additional money for Climate Change and Children's Services.
A new Fire Chief, Mark Preece has been appointed and co-incidentally the Council has invested £3.7m in new Fire Engines.
The Council is spending an additional £2.6m in Adult Skills.
The Council has published its Ultra Low Emissions Vehicles Strategy which looks at the distribution of charging points and how we fill the gaps.
More locally Highways Manager Harriet Osburn is changing roles within GCC, which is a shame as although only in roll for a short time, has been very effective. The good news is that she is being replaced by Yakub Mulla who many of you know and certainly knows many of the local issues.
- 050621** **To receive a report from District Councillor John Jones**
Committee meetings have been resumed face to face at Ebley Mill with proper C-19 compliant measures in place. The full Council meeting on 15 July has been cancelled due to a lack of necessary business and the Council Chamber not able to be made Covid compliant for a maximum of 51 councillors, up to 8 Officers and possible members of the public. Most staff are still working from home where possible although preparations are taking place for a return to working at Ebley Mill when able to. The pandemic has caused delays to some planning applications being determined, very often caused by replies from statutory consultees taking much longer to be received than normal. The consultation period for the Draft Local Plan has been extended by 2

Signed / Date

 21/7/21



weeks, now ending on July 21. Katie Markwick finishes her position as Neighbourhood Warden on July 12; starting her role in Democratic Services in Ebley Mill. Simon Jarvis will replace her. He is transferring from another area of SDC. A replacement has been recruited to cover Simon's area. Cllr R Findlaker enquired about the road diversions around Dursley but Cllr J Jones had no knowledge of this.

060621 To approve the letter responding to questions raised in public question time during the meeting on 18th May 2021.

Proposed Cllr R Findlater; Seconded Cllr B Findlater

070621 Public Question Time

One question was asked by a member of the public: "when can we expect a response to our formal complaint raised in April?"

080621 Planning Applications

Application Number: S.21/1279/FUL

Location: Land to the rear of 7 Sandfield Crescent, Church Lane, Saul, Gloucestershire

Application Type: Full Planning Application

Description: T1 – Retention of garage building and gym outbuilding and change of use to part domestic and part equestrian (retrospective) (resubmission of S.20/1919/FUL)

Respond by date: 14.06.2021 an extension has been granted until 2nd July 2021

Neil Pearce stated that the previous application was refused and it has now gone to appeal. However, to avoid further delays, a new application has been submitted with further supporting information, including historical aerial imagery, showing that this site has already been in use for 10 years. N Pearce commented that a previous equestrian development with large stables close to this site was approved a few years ago. Furthermore, the site is not visible, and it is of an appropriate scale, does not encroach on the neighbours or harm the environment. He therefore believes the decision to refuse the application is inaccurate and is seeking to have a fair hearing with the support of the Council. In response to Cllr B Findlater enquiry about whether there has been an investigation into drainage and flooding, he said that a Flood Risk Assessment has been submitted and the previous application was not rejected on these grounds. The Council had no further comments or change to their previous position.

Planning Applications Awaiting Decision

Application Number: S.21/0026/FUL

Location: Land Adjacent to Lion House, High Street, Saul

Description: Construction of 2 dwellings and associated landscaping works

Respond by date: 04.02.21

Application Number: S.20/2777/FUL

Location: Dunstalls Farm, Arlingham Road, Saul

Description: Revised replacement barn and change of use from agricultural building to additional office accommodation, with associated works

Respond by date: 05.02.2021

Application Number: S.21/0818/HHOLD

Location: The Old Vicarage, High Street, Saul, Gloucester.

Description: Erection of new cart shed. Resubmission of withdrawn application S.20/2664/HHOLD.

Respond by date: 22.04.2021 extension granted

Permissions granted

Application Number: S.21/0414/HHOLD 1 Riveredge, Framilode, Gloucester

Description: Demolition of conservatory to rear, construction of new single storey extension. Alteration of existing single storey annex to raise floor level and provide alternate window and door openings to front and rear elevations.

Decision: Application Approved

Application Number: S21/1033/TCA Willow House, High Street, Saul, Gloucester

Application Type: Trees in a Conservation Area

Description: T1 – Willow Tree – fell

Decision: Application Approved

Applications Withdrawn – None

Signed / Date

C. Bethel 21/7/21



090621

To discuss any correspondence received

Further emails have been received regarding the previous FOI request and Complaint. The bailiff for the fishing lake in the village got in touch with the PC advising that there had been a break in at the lake resulting in the lock on the gate being smashed. Apparently several premises have experienced similar damage recently. He also reported that the street light outside the gate was not working. This has been reported to the Highways department and within days was attended to and repaired. No discussion was initiated by the Council at this point

100621

To approve the repair and maintenance of the phone box/defib housing.

The repair of the phone box with defibrillator was approved but the Council agreed that it was important that an invoice is provided and the work is inspected before it is signed off. Proposed by Cllr B Findlater; Seconded by Cllr R Findlater

110621

Finance:

To approve the following payments in accordance with the budget.

Supporting documents have already been sent to councillors.

Payee	For	Amount
Admin costs	Inc. clerks wages, postage and stationary	£312.80
IAC Audit & Consultancy	Annual Internal Audit	£180.00
T Ellis	Telephone box/defib housing repair and maintenance	£163.38
Severn Grass Services	Parish Grass Cutting – June Inv 765	£196.20

Cheques written out between meetings –

Dave Davies – parish verge and hedge cutting	£401.51
Severn Grass Services - parish grass cutting – May Inv 762	£98.10

Proposed by Cllr C Bierer; Seconded by Cllr F Findlater

To review and approve June's bank reconciliation.

This has already been circulated to the councillors.
Proposed by Cllr R Findlater; Seconded by Cllr C Bierer

To review the Clerks recent hours.

These have been circulated to the councillors. It was observed that the Clerk is over hours by some way, which should be discussed when the Clerk is present at the next meeting
Proposed by Cllr R Findlater; Seconded by Cllr P van der Hooft with all in favour

120621

Clerks Report

Allotment progress – there is one outstanding tenancy agreement for which a second reminder has been sent, 99% of the annual payments have been received. Two allotments have recently been returned to the council and are now in the process of being reallocated.

Work on allotments 12b and 13b was carried out 18th May 2021. A lot of hard work went into the clearing the two allotments but there was so much rubbish on the two plots that it was not completely cleared due to the skip being full. There remains the sheds to clear and more metal work to dispose of. There is also a substantial amount of weeds now growing on both allotments which is not pleasing neighbouring allotment holders.

Cllr Bierer raised the point about whether we can use Community Payback for other work, e.g. tidying up along the canal.

130621

To receive a report from PCSO M Trebble

PCSO Trebble was unable to attend as the meeting does not fit with his shift pattern, however, he will be able to attend the July meeting. He has advised that he will keep his report re crimes and statistics until that meeting. From Streetcheck, there were four crimes committed in April. One anti-social crime on Church Lane and three violence or sexual offences committed – one on or near Park View and two on or near Church Lane.

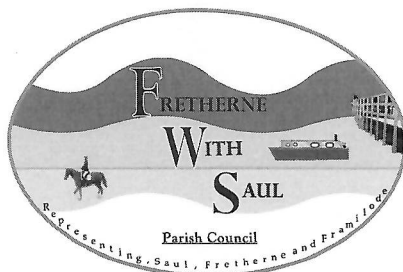
140621

Memorial Hall, Playing Fields and Playground

Further reports of glass being found in the children's sandpit were reported to the Memorial Hall Secretary. Emails were exchanged as to working with the MH committee to provide adequate bins and CCTV coverage as a solution to the rubbish and deterrent to the vandalism. A meeting to be arranged with representatives from the committee and the PC. Cllr P van der Hooft made the observation that the replacement table tennis box has also gone missing.

Signed / Date

C. Bierer 21/7/21



150621

To discuss and approve the Asset List

At the meeting on 28.04.21 item 140421, the minimum value of items on the Asset List was to be amended to £500. At the meeting on 18th May the clerk pointed out that the noticeboards and bike stands fell below this nominal value but thought they should remain on the Asset list. Can the instruction be amended to 'for office items below the value of £500'.

Proposed by Cllr B Findlater; Seconded R Findlater with all in favour

The Council noted that the Asset List needs to be reviewed along with the Risk Assessment. To be discussed in the July Meeting

Action: Clerk to send Cllr P Rogol and Cllr A Lever a copy of the Asset List and Insurance details

160621

To discuss and approve work on the allotments clearing ground.

Area to the bottom of the allotments which is overgrown and space is being lost, two quotes have been received. Discuss what is involved in each quote and decide whether to agree to the work.

It has been pointed out to the Clerk that a couple of the trees to the left side of the allotments are showing signs of ash dieback. This needs to be monitored and action taken to assess if this is the case.

Could the council approve another skip to be hired to get rid of the remaining rubbish on allotments 12b and 13b.

The previous skip, an 8 yard one, was hired from Smiths Skip Hire at a cost of £306. Clerk could possibly approach Community Payback to help with clearing the rubbish but this will take time to organise or a volunteer work party do the work with obvious steps taken to maintain Covid restrictions.

The far end of the allotment area was discussed as a possible area for another allotment space, but it is believed to be too wet and shady. It was agreed that a skip and further work by the Community Payback should take place. Proposed by Cllr C Bierer; Seconded R Findlater with all in favour

170621

To receive an update on the Keep Britain Tidy litter pick plans

A litter pick was carried out in June by the Entertainment committee and volunteers. Cllr Bartlett informed Councillors that the group met on June 13 and covered the areas of Church Lane, Passage Road, Moor Street and the High Street down to Fretherne Bridge. They collected 3 plastic bags. A lot of waste was found near Malthouse Farm.

180621

To review and approve the insurance renewal.

The PC have a three year agreement with Came and Co, the annual renewal has been sent through. This needs to be reviewed and approved. It was commented that the policy will need to be reviewed particularly if CCTV is introduced, which could possibly change the rate. The Asset list will also need to be reviewed. The annual renewal of the policy was agreed. Proposed by Cllr B Findlater; Seconded Cllr C Bierer with all in favour

190621

To review and discuss Transparency Code.

This document has been circulated to councillors to review along with the list of Responsibilities of the Council. Amendments to the list of Responsibilities to be discussed prior to approval. Decide which regulation to review prior to the next meeting. The List of Responsibilities needs to be up-dated and confirmed at the next meeting.

Proposed by Cllr B Findlater; Seconded by Cllr P van der Hooft. It was agreed that the Appraisal Policy should be reviewed next. Proposed by Cllr C Brier; Seconded R Findlater with all in favour

Cllr B Findlater asked whether the Clerk had a copy of the NALC Appraisal policy and if so, could she circulate it?

Action: List of Responsibilities and Appraisal Policy and NALC policy to be circulated by Clerk to all Councillors

200621

To discuss and agree a training programme.

The clerk has circulated a list of training courses presently available, including the dates, times and cost. The lists includes Chairman's and councillors courses. It was discussed last year about holding a group training session for all councillors and invite neighbouring parishes to attend and thereby spread the cost.

It would be useful if the clerk could contact other local Severn Vale Parish Councils to ascertain whether there is enough interest for a group training session. Cllr C Bartlett observed that he would like to attend the chairmanship training

Action: Clerk to contact the local Parishes regarding group training by next meeting

210621

Date of next meeting is 21st July 2021.

There being no other business, the meeting closed at 20.40pm

Signed:

C Bartlett 21/7/21

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities

Signed / Date



(race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.

Signed / Date

CBH 21/7/21.