



Kay Brown – Clerk

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**Minutes of Fretherne with Saul Parish Council meeting, held by Zoom due to Covid 19 restrictions, at 7:30pm on 28<sup>th</sup> April 2021.**

**Present:** Cllrs A Brown (Chairman), B Findlater, R Findlater, C Bierer, P Van Der Hooft, C Bartlett, Cllr R Cowley;  
**In attendance:** Cllr S Davies; Cllr J Jones

**Register of General Public attending meeting:** One member of the public attended

**010321 To note apologies for absence:** None

**020321 Declarations of Interest on the agenda:** None

**030321 To approve minutes of meeting on 31<sup>st</sup> March 2021 as a true record, and also those Extra ordinary Meetings of 29<sup>th</sup> January 2021 and 7<sup>th</sup> April 2021.**

The minutes had previously been circulated were resolved as a true record.

31<sup>st</sup> March 2021: Proposed Cllr P van der Hooft, Seconded Cllr Cllr R Findlater

29<sup>th</sup> January 2021: Proposed Cllr C Bartlett, Seconded Cllr R Findlater

7<sup>th</sup> April 2021: Proposed Cllr R Findlater, Seconded Cllr B Findlater

**040421 Public Question Time**

The member of the public present did not wish to speak.

**050421 Parish Council Election Update**

The Chairman advised that as there had been no new nominations for council, the present council nominations were uncontested, there would not be a Parish Council election in the Fretherne with Saul Parish.

Cllr R Findlater enquired as to the expenses form which needs to be completed, this will be returned to him as quickly as possible to complete. Completed forms to be handed back to the clerk to send to SDC or be posted direct. Acceptance forms to be completed before, or at, the first meeting of council in May and handed to the Clerk along with a new, completed DPI form. Both also to be sent to SDC.

**Action: Clerk to return expenses forms to councillors and to collect the acceptance form and DPI on or before first meeting.**

**060421 To receive a report from County Councillor Stephen Davies**

Due to the upcoming elections, Cllr Davies did not have a lot to say although he was able to advise that he is trying to arrange a meeting with the Headmaster of Rednock School to discuss catchment areas and whether he would consider putting to the school governor's whether they would extend the catchment area to include Frampton, Saul and Arlingham. Also going to have conversations about bus fares which are now being taken a month in advance. When this has happened previously there has also been an increase in fares, this is not a County Council decision but one by the Academy itself but will raise it with the headmaster as it is within their control and hopes to get some assurances going forward.

There is a commitment to build another secondary school in the Stroud area and other sites are being considered besides Waddhan.

The disruption at Bridge Road in Frampton on Severn with work by Gigaclear is now complete and done on time.

**070421 To receive a report from District Councillor John Jones**

Similarly, Dist Cllr Jones had little to say although was able to pass on that the Local Plan was passed by the Environment Committee last week in its current form, will go to full council on 29<sup>th</sup> April. At the moment, none of the land between the A38 and the M5 in Whitminster or Moreton Valance has been put in for developments this time in the local plan. This may change when it goes to inspector's inspection of Local Plan when the Robert Hitchins lawyers and barrister reach planning have their say.

The application for the solar farm in Whitminster has been registered, comments can be made.

The A419 between the Whitminster roundabout and Eastington Roundabout, including the M5 roundabout and slip roads are due to be resurfaced between now and August, road closures over night between 7pm and 7am.

Signed / Date



080421

### Planning Applications

Application Number: S.21/0818/HHOLD The Old Vicarage, High Street, Saul, Gloucester.

Description: Erection of new cart shed. Resubmission of withdrawn application S.20/2664/HHOLD.

Cllrs made no further comment on this application

Application Number: S.21/0855/TCA Severndale, Framilode, Gloucester, Gloucestershire.

Description: T1 Conifer - fell

Cllrs made no further comment on this application

Application Number: S.21/0767/TCA Framilode House, Framilode, Gloucester

Description: Group of 4 Aspens to be felled and removed

Planning have already approved this application.

Clerk has contacted planning as the extension was not given without a conclusive answer to the query, noting this isn't the only application that has been approved without consultation with the PC. Cty Cllr Davies clarified that as it was a tree order it was a notification not an application and therefore does time lap.

### Planning Applications Awaiting Decision

S.21/0026/FUL Land Adjacent to Lion House, High Street, Saul

Construction of 2 dwellings and associated landscaping works

S.20/2777/FUL Dunstalls Farm, Arlingham Road, Saul

Revised replacement barn and change of use from agricultural building to additional office accommodation, with associated works

S.21/0414/HHOLD 1 Riveredge, Framilode, Gloucester

Demolition of conservatory to rear, construction of new single storey extension. Alteration of existing single storey annex to raise floor level and provide alternate window and door openings to front and rear elevations.

### Permissions granted

S.21/0548/TCA The Pound House, Framilode, Gloucester

T1 Pittosporum – reduce in height by 3m and remove diseased branches. T2 & T3 Flowering Cherry – reduce approx. 2m from all branches. T4 Copper Beech – reduce the leader branch by 3m and reduce height by 2.5m.

Application Approved

### Applications Withdrawn - None

090421

### To discuss any correspondence received

Clerk received a letter from a concerned member of the public re ploughing of ridge and furrow field at Burnt House Farm. Possibly considered as field architecture and under preservation. Clerk contacted Gloucestershire County Council Heritage department, after a number of emails establishing the location and size of area being ploughed, the Clerk could advise the member of the public that in most cases the removal of ridge and furrow is not considered a significant impact for EIA regulation purposes. There is no historic environment designations or natural environment designations to deem this to be a significant impact.

Cllr B Findlater explained that ridge and furrow ploughing was devised to increase the growing area of a field when land was at a premium for crops along with improved drainage through the wetter weather.

100421

### To approve the following payments in accordance with the budget and approve the month end financial report already circulated to councillors.

Payee	For	Amount
K Brown	Admin costs inc wages, HMRC PAYE	£396.80
GAPTC	Training inv 6872	£30.00
IT Tax & Accountancy	Payslip and Submit RTI Inv 580	£40:00
Severn Grass Cutting Serv	Grass cutting (two cuts) inv 745	£261.20

### Cheques written out between meetings – None

Proposed by Cllr R Cowley: Seconded by Cllr R Findlater.

The month end financial report was approved.

Proposed by Cllr B Findlater: Seconded by Cllr P van der Hooft

Signed / Date



- 110421 To receive an update and approve SLCC membership and ILCA training for the clerk.**  
Council have given approval for the clerk to enrol for ILCA training. Also to subscribe to SLCC (the Society of Local Council Clerks, the professional body representing clerks) and pay the joining fee. Details of the cost were given on the agenda.  
Proposer: Cllr C Bartlett, Seconded by Cllr R Cowley
- 120421 Clerks Report**
- Water Plus – Clerk advised that the account is now set up and, after discussion with Customer Service team today, the final outstanding amount is £348. Water Plus cannot back date bills beyond 2019 so the outstanding amount owed is considerably less than anticipated.
  - Allotment progress – tenancy agreements are being returned and rent for 2021-22 is being paid. More than 50% of the allotment holders have returned their agreements and paid the annual rent. There are three new allotment holders who have paid the bond in full. There have been no objections to the increased rental or bond.
  - Work on allotments 12b and 13b is now organised with Community Payback to commence on 18<sup>th</sup> May 2021. The portaloo and skip have been arranged and will be delivered on the morning of the 18<sup>th</sup> May.
  - There is an area to the end of the allotments which is becoming overgrown with brambles. Clerk has asked if this can be cleared so that the area can be used for parking or more pallet compost bins. Council have given approval for quotes for the work.  
**Action: Clerk to get quotes for work to clear the area at the bottom of the allotments.**
  - Internal Audit progress – Both batch 1 and 2 now with the internal auditors. Questions have been raised and are being responded to.
  - Received Purchase Order from GCC for parish grass cutting.
  - Received confirmation of payment of renewal of GRCC annual membership.
- 130421 To receive a report from PCSO M Trebble**  
The PCSO report as to elevated crimes statistics was read to the meeting. This increase is considered to be alarming in a small village. Council cannot understand why more detail as to the kind of crime is not forthcoming from the PCSO. As face to face meetings are to re-commence, it would be good to have the PCSO and Neighbourhood Warden attend future meetings.  
**Action: Clerk to invite both PCSO and Neighbourhood Warden to the next meeting and to ask PCSO why the crime details are not forthcoming when the information is available on other websites.**
- 140421 To discuss and approve the Risk Management Schedule**  
Councillors think the report so far is a good platform and that suggested amendments should be made and the Schedule re-circulated before being formally approved at the next meeting.  
**Action: clerk to make amendments to Schedule and circulate to councillors prior to next meeting.**  
Clerk advised councillors that the GAPTC had advised that anything with a value below a nominal amount decided by the council eg £500 could be removed from the Asset List although it should still be included for insurance purposes. Council considered this to be a workable value.  
**Action: Clerk to amend the Asset List and circulate.**
- 150421 To review, discuss and consider other Council Regulations.**  
To make the review of regulatory documents more manageable, it was agreed that one should be reviewed at each meeting for the forthcoming year. Any formal amendments can be updated regularly and re-adopted annually.  
**Action: Transparency Code to be reviewed at the next meeting, to be read by all councillors before then.**
- 160421 To discuss and consider the current state of the Memorial Hall playing fields.**  
An observation by a councillor is that there is insufficient waste bins on the playing fields causing rubbish to mount up and causing potential risk of being spread by wildlife. There has also been further issues with human excrement around the field. Council discussed the possibility of additional bins or re-cycling bins being located at the Memorial Hall car park but with each of the suggestions there is a cost implication and discussion with the Memorial Hall Committee would need to take place. Also discussed was the possibility of hiring, or getting sponsorship, of a port-a-loo as last year. Again after discussion. Perhaps this is a suitable time to re-visit the CCTV at the Hall too.  
**Action: Clerk to contact the Memorial Hall Committee to discuss addition waste bins and port-a-loo. Had any further thought been made to replacing the the CCTV.**



- 170421 To receive an update on the Entertainment Committee plans for the Keep Britain Tidy campaign.**  
The village has been signed up to Keep Britain Tidy campaign and the Resource Pack has been received. Dates to be finalised and published by Cllr C Bartlett.  
**Action: Clerk to pass Neighbourhood Wardens details to Cllr Bartlett.**
- 180421 To discuss and confirm the date of the Annual Parish Meeting**  
Dates were discussed, this will be held on the 18<sup>th</sup> May 2021 commencing at 7:00pm.
- 190421 Date of next meeting – 18<sup>th</sup> May, 2021**

**There being no other business, the meeting closed at 20:35pm ..... Chairman**

*Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (Race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.*