



Clerk – Kay Brown

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## **FRETHERNE WITH SAUL PARISH COUNCIL**

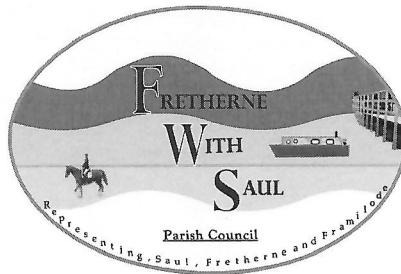
I hereby give notice of a Parish Council Meeting to be held on Tuesday 18<sup>th</sup> May, 2021 at 7:45 pm in Saul Memorial Hall Covid restrictions permitting. Members of the Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

Numbers able to attend will be restricted due to the covid restrictions, please contact the clerk if you are wishing to attend. It may be that time in the hall has to be limited per person. Hand sanitiser will be provided but please bring your own facemasks and wear gloves.

### **Agenda**

- 010521            **To receive apologies for absence.**
- 020521            **Declarations of Interest on the Agenda**  
Register of Interests: Councillors are reminded of the need to update their register of interests. To declare any personal or pecuniary interests in items on the agenda and their nature. (Councillors with pecuniary interests must leave the room for the relevant items.)
- 030521            **To approve minutes of meetings held on 28<sup>th</sup> April 2021 and 6<sup>th</sup> May 2021 as a true record**
- 040521            **Public Question Time**  
20 Minutes is allocated to allow members of the public to address Council. Speakers are requested to keep their comments brief.
- 050521            **To receive a report from County Councillor Stephen Davies,**
- 060521            **To receive a report from District Councillor John Jones,**
- 070521            **Council Governance, roles & co-opting**  
There are now two vacant seats on the Council, to discuss advertising the vacancy.
- 080521            **Planning Applications**
- Application Number: S21/1033/TCA  
Location: Willow House, High Street, Saul, Gloucester  
Application Type: Trees in a Conservation Area  
Description: T1 – Willow Tree – fell  
Respond by date: extension granted to 01.06.21
- Planning Applications Awaiting Decision**
- Application Number: S.21/0026/FUL  
Location: Land Adjacent to Lion House, High Street, Saul  
Application Type: Full Planning Application  
Description: Construction of 2 dwellings and associated landscaping works  
Respond by date: 04.02.21

Signed / Date



Application Number: S.20/2777/FUL  
 Location: Dunstalls Farm, Arlingham Road, Saul  
 Application Type: Full Planning Application  
 Description: Revised replacement barn and change of use from agricultural building to additional office accommodation, with associated works  
 Respond by date: 05.02.2021

Application Number: S.21/0414/HHOLD  
 Location: 1 Riveredge, Framilode, Gloucester  
 Application Type: Householder Application  
 Description: Demolition of conservatory to rear, construction of new single storey extension. Alteration of existing single storey annex to raise floor level and provide alternate window and door openings to front and rear elevations.  
 Respond by date: 18.03.21 extension given

Application Number: S.21/0818/HHOLD  
 Location: The Old Vicarage, High Street, Saul, Gloucester.  
 Application Type: Householder Application  
 Description: Erection of new cart shed. Resubmission of withdrawn application S.20/2664/HHOLD.  
 Respond by date: 22.04.2021 extension granted

**Permissions granted**

Application Number: S.21/0767/TCA Framilode House, Framilode, Gloucester  
 Description: Group of 4 Aspens to be felled and removed  
 Decision: Application Approved

Application Number: S.21/0855/TC Severdale, Framilode, Gloucester, Gloucestershire.  
 Description: T1 Conifer - fell  
 Decision: Application Approved

**Applications Withdrawn – None**

090521

**To discuss any correspondence received**

Clerk has received an email regarding the safety of pedestrians as a result of parking at Sandfield Bridge; the email pointed out that the yellow lines were worn and obscured by dirt and that there was no enforcement for any infringements of the parking restrictions. The email also asked for an understanding of the increase in parish precept. An update on the yellow line markings was given as was an explanation of the increase in the precept. Both explanations were received with thanks. A further update has been sent to the member of the public advising that Highways have Sandfield Bridge on the list for the lining team and once repainted will be arranging weekend enforcement. As a temporary measure the road will be swept to make the existing lines more visible. An email has been received with a Letter of complaint attached. As this is a confidential matter, it will not be discussed at an open meeting.  
 An email has been received with a letter requesting FOI details attached. As this is a confidential matter, it will not be discussed at open meeting.  
 An email has been received regarding strengthening work to the Frome river bank and whether the contractors are aware of the overflow pipe from the disused section of the Stroud Water Canal. This has been passed to the Environment Agency. Waiting for a reply.

100521

**Finance:**

**To approve the following payments in accordance with the budget.**

Supporting documents have already been sent to councillors.

Payee	For	Amount
Admin costs	Inc. clerks wages, postage and stationary	£323.00
IT Tax & Accountancy	Payslip & submitting RTI	£20.00

Signed / Date





**Cheques written out between meetings – None**

**To review and approve May's financial report.**

This has already been circulated to the councillors.

**120521**

**Clerks Report**

Water Plus – the invoice for outstanding water supply has been received and is now paid in full. The account has been updated with the correct contact details.

SLCC – I have now enrolled for the ILCA course and registered membership for SLCC as per meeting 28.05.21 110421.

Allotment progress – tenancy agreements are being returned and rent for 2021-22 is being paid, now have more than 80% completed. First reminders have been sent to those who have yet to submit either the agreement or pay the rent. A letter has also been sent regarding general housekeeping in areas other than the tenants allotments; that said, there is a lot of activity on the allotments and the overall look of the allotments is very positive.

Work on allotments 12b and 13b commencing 18<sup>th</sup> May 2021. A letter is being sent out to all tenants advising them of the work.

**130521**

**To receive a report from PCSO M Trebble**

PCSO M Trebble is unable to attend the meeting as it is his rest day. He will try to put a report together for the meeting.

From Streetcheck, there are no crimes to report for March.

**140521**

**Memorial Hall, Playing Fields and Playground**

Following the report, and discussion at the last meeting, regarding litter overflowing the bins and human excrement, the clerk has emailed the Secretary of the Memorial Hall to discuss the problems which have been raised with a view to working together with Memorial Hall committee to find a solution. At the time of publishing the agenda, the clerk is waiting for a response.

**150521**

**Audit**

The Internal Audit has continued with a number of questions being asked. The Clerk has responded to these queries. There has been a change as to the person handling the internal audit as the original person is not presently at work.

**160521**

**To discuss and approve work on the allotments clearing ground.**

Area to the bottom of the allotments which is overgrown and space is being lost, two quotes have been received. Discuss what is involved in each quote and decide whether to agree to the work.

**170521**

**To receive an update on the Keep Britain Tidy litter pick plans**

A litter pick has been planned for 12<sup>th</sup> June by the Entertainment committee, Cllr Bartlett to give feedback on how the plans are progressing.

**180521**

**To review and approve updated Risk Management Policy.**

This has been reviewed over previous meetings and updated. Copy has been circulated to councillors prior to the meeting.

**190521**

**To review and discuss Transparency Code.**

This document has been circulated to councillors to review. Amendments to be discussed prior to approval at the next council meeting. Decide which regulation to review next.

**200521**

**Clerks Holiday.**

The clerk is on holiday over the period of the next parish council meeting, a volunteer is needed to take the minutes.

**210521**

**Date of next meeting is 28<sup>th</sup> June 2021.**

Signed: *Kay Brown 12<sup>th</sup> May 2021*

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities

Signed / Date



*(race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.*

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Signed / Date