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I hereby give notice of a Parish Council Meeting to be held as a Zoom meeting on Wednesday 28th April, 2021 at 7:30pm. Members of the Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

K Brown Kay Brown (Clerk to the Council)

23rd April 2021

Join Zoom Meeting

<https://us02web.zoom.us/j/82739099744?pwd=VWZXOGZhQkYwYmkwblN4SnBEQWl5dz09>

Meeting ID: 827 3909 9744

Passcode: 268880

Agenda

- 010421 To receive apologies for absence.**
- 020421 Declarations of Interest on the Agenda**
Register of Interests: Councillors are reminded of the need to update their register of interests. To declare any personal or pecuniary interests in items on the agenda and their nature. (Councillors with pecuniary interests must leave the room for the relevant items.)
- 030421 To approve minutes of meeting held on 31st March 2021 as a true record. And also Extra Special Meetings on 29th January 2021 and Extra Special Regulations and Finance Meeting on 7th April 2021 are a true record.**
- 040421 Public Question Time**
20 Minutes is allocated to allow members of the public to address Council. Speakers are requested to keep their comments brief.
- 050421 Parish Council Election Update**
To give update on the Election. Clerk to return the Expenses forms to councillors to be completed and returned following the Election Date.
- 060421 To receive a report from County Councillor Stephen Davies**
- 070421 To receive a report from District Councillor John Jones**
- 080421 Planning Applications**
Application Number: S.21/0818/HHOLD
Location: The Old Vicarage, High Street, Saul, Gloucester.
Application Type: Householder Application
Description: Erection of new cart shed. Resubmission of withdrawn application S.20/2664/HHOLD.
Respond by date: 22.04.2021 extension granted



Application Number: S.21/0855/TCA
 Location: Severndale, Framilode, Gloucester, Gloucestershire.
 Application Type: Trees in a Conservation Area
 Description: T1 Conifer - fell
 Respond by date: 04.05.2021

Application Number: S.21/0767/TCA
 Location: Framilode House, Framilode, Gloucester
 Application Type: Trees in Conservation Area
 Description: Group of 4 Aspens to be felled and removed
 Resond by date: 21.04.2021 – extension requested

Planning Applications Awaiting Decision

Application Number: S.21/0026/FUL
 Location: Land Adjacent to Lion House, High Street, Saul
 Application Type: Full Planning Application
 Description: Construction of 2 dwellings and associated landscaping works
 Respond by date: 04.02.21

Application Number: S.20/2777/FUL
 Location: Dunstalls Farm, Arlingham Road, Saul
 Application Type: Full Planning Application
 Description: Revised replacement barn and change of use from agricultural building to additional office accommodation, with associated works
 Respond by date: 05.02.2021

Application Number: S.21/0414/HHOLD
 Location: 1 Riveredge, Framilode, Gloucester
 Application Type: Householder Application
 Description: Demolition of conservatory to rear, construction of new single storey extension. Alteration of existing single storey annex to raise floor level and provide alternate window and door openings to front and rear elevations.
 Respond by date: 18.03.21 extension given

Permissions granted

Application Number: S.21/0548/TCA
 Location: The Pound House, Framilode, Gloucester
 Application Type: Trees in a Conservation Area
 Description: T1 Pittosporum – reduce in height by 3m and remove diseased branches. T2 & T3 Flowering Cherry – reduce approx. 2m from all branches. T4 Copper Beech – reduce the leader branch by 3m and reduce height by 2.5m.
 Decision: Application Approved

Applications Withdrawn - None

090421

To discuss any correspondence received

Clerk received a letter from a concerned member of the public re ploughing of ridge and furrow field at Burnt House Farm. Possibly considered as field architecture and under preservation. Clerk contacted Gloucestershire County Council Heritage department, after a number of emails establishing the location and size of area being ploughed, the Clerk could advise the member of the public that in most cases the removal of ridge and furrow is not considered a significant impact for EIA regulation purposes. There is no historic environment designations or natural environment designations to deem this to be a significant impact.

100421

To approve the following payments in accordance with the budget and approve the month end financial report already circulated to councillors.



Payee	For	Amount
K Brown	Admin costs inc wages, HMRC PAYE	£396.80
GAPTC	Training inv 6872	£30.00
IT Tax & Accountancy	Payslip and Submit RTI Inv 580	£40:00
Severn Grass Cutting Serv	Grass cutting (two cuts) inv 745	£261.20

Cheques written out between meetings – None

- 110421 To receive an update and approve SLCC membership and ILCA training for the clerk.**
Council have previously authorised the clerk to enrol for ILCA training. However, the SLCC website was down for updating and the cost of ILCA course has now risen to £144 (inc VAT). The annual subscription for SLCC is, on my salary, £112 with a joining fee of £12. SLCC is the Society of Local Council Clerks and is the professional body representing clerks.
- 120421 Clerks Report**
Water Plus – update on the outstanding water bill.
Allotment progress – tenancy agreements are being returned and rent for 2021-22 is being paid.
Work on allotments 12b and 13b. Work, portable toilet and skip hire (as approved on Minutes for meeting 31.03.21, item 160321) now arranged for 18th May 2021.
Area to the bottom of the allotments which is overgrown is getting out of hand. Would it be possible to ask Severn Grass Services if it could be cut back. Potential area for compost bins.
Internal Audit progress – Both batch 1 and 2 now with the internal auditors. Questions have been raised and being responded to .
Received Purchase Order from GCC for parish grass cutting.
Received confirmation of payment of renewal of GRCC annual membership.
- 130421 To receive a report from PCSO M Trebble**
- 140421 To discuss and approve the Risk Management Schedule**
This document has previously been circulated to the councillors
- 150421 To review, discuss and consider other Council Regulations.**
A timetable over coming months to be agreed for reviewing the following regulation documents Transparency Code, Complaints Procedure, Responsibilities of Council, Freedom of Information, Charity Donation, Behaviour Policy. And to also decide on any other regulation documents which need to be adopted including GDPR and Equality and Employment.
- 160421 To discuss and consider the current state of the Memorial Hall playing fields.**
There is a lot of rubbish being left on the playing fields and the bins are overflowing. There is also human excrement being found around the playing field area. To discuss possible solutions to the problem.
- 170421 To receive an update on the Entertainment Committee plans for the Keep Britain Tidy campaign.**
Dates for the litter pick, assistance needed.
- 180421 To discuss and confirm the date of the Annual Parish Meeting**
- 190421 Date of next meeting – 26th May, 2021**

Signed: *Kay Brown 26th May 2021*

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.