



Kay Brown – Clerk

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I hereby give notice of a Parish Council Meeting to be held as a Zoom meeting on Wednesday, 7<sup>th</sup> April, 2021 at 7:30pm. Members of the Council are hereby summoned to attend for the purpose of transacting the following business.

Join Zoom Meeting

<https://us02web.zoom.us/j/5373489070?pwd=SWtmL00vN0ExK0lmdmw0YnRPUUNvZz09>

Meeting ID: 537 348 9070

Passcode: 566529

### Agenda

All documents have been previously circulated for individual councillors to review prior to the meeting.

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|--------|---|
| 010421 | To review and approve the Bank Standing Orders and Direct Debits. |
| 020421 | To review and approve the Asset List.                             |
| 030421 | To review and approve the Accounts.                               |
| 040421 | To review and approve the Year End Bank Reconciliation            |
| 050421 | To review and discuss the Transparency Code.                      |
| 060421 | To review and discuss the Risk Management document                |
| 070421 | To review the AGAR document                                       |
| 080421 | Date of next meeting – 28 <sup>th</sup> April, 2021               |

Signed: *Kay Brown* 2<sup>nd</sup> April 2021

*Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.*

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Signed / Date