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I hereby give notice of a Parish Council Meeting to be held as a Zoom meeting on Wednesday 24th February, 2021 at 7:30pm. Members of the Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

K Brown Kay Brown (Clerk to the Council)

17th February 2021

Join Zoom Meeting

<https://us02web.zoom.us/j/5373489070?pwd=SWtmL00vN0ExK0lmdmw0YnRPUUNvZz09>

Meeting ID: 537 348 9070

Passcode: 566529

Agenda

- 010221 To receive apologies for absence.**
- 020221 Declarations of Interest on the Agenda**
Register of Interests: Councillors are reminded of the need to update their register of interests.
To declare any personal or pecuniary interests in items on the agenda and their nature. (Councillors with pecuniary interests must leave the room for the relevant items.)
- 030221 Public Question Time**
20 Minutes is allocated to allow members of the public to address Council. Speakers are requested to keep their comments brief.
- 040221 To approve minutes of meeting held on 27th January 2021 as a true record.**
- 050221 To receive a report from County Councillor Stephen Davies**
Councillor Davies is unable to attend this meeting, apologies already received.
- 060221 To receive a report from District Councillor John Jones**
- 070221 Planning Applications**

Application Number: S.21/0228/HHOLD
Location: 14 Sandfield Crescent, Church Lane, Saul
Application Type: Householder Application
Description: Demolition of garage and erection of new garage
Respond by date: 03.03.2021

Application Number: S.21/0275/TCA
Location: Highmead, Moor Street, Saul
Application Type: Trees in a Conservation Area Description: T10 x3 Apple Trees – reduce height by 2.0m remove deadwood and shape. T11 Pear Tree – reduce its height by 4.0m. T15 Cherry tree – remove low branch and prune. T16 – Cherry – reduce all over to previous
Respond by Date: 04.03.2021



Planning Applications Awaiting Decision

Application Number: s.20/2569/HHold
Location: 1 Barn Court, Framilode, Gloucester
Application Type: Householder Application
Description: Proposed shed, garage conversion, wall and removal of trees
Respond by date: 25.01.21 (extension requested 3.02.21)

Application Number: S.20/2792/FUL
Location: Fretherne Bridge House, High Street, Saul
Application Type: Full Planning Application
Description: Creation of new vehicular access
Respond by date: 27.01.21 (extension requested 04.02.21)

Application Number: S.21/0026/FUL
Location: Land Adjacent to Lion House, High Street, Saul
Application Type: Full Planning Application
Description: Construction of 2 dwellings and associated landscaping works
Respond by date: 04.02.21

Application Number: S.20/2777/FUL
Location: Dunstalls Farm, Arlingham Road, Saul
Application Type: Full Planning Application
Description: Revised replacement barn and change of use from agricultural building to additional office accommodation, with associated works
Respond by date: 05.02.2021

Permissions granted

Application Number: S.21/0100/TCA
Location: Lavender Cottage, Moor Street, Saul
Application Type: Trees in a conservation area
Description: Prune branches of 3x Willows overhanging driveway by 3 metres
Respond by date: 20.02.21

Council has no objection to work being carried out..

Applications Withdrawn

Application Number: S.20/2664/HHold
Location: The Old Vicarage, High Street, Saul
Application Type: Householder Application
Description: Proposed new cart shed
Respond by date: 4 January 2021 (extension requested 3 February 2021)

080221

To review and discuss the proposed location of the HogHub.

Council to review the document which has been given to PC members at a recent meeting to understand the application to use part of the Memorial Hall Playing Field as a new base for the Hedgehog Rescue presently based in Frampton on Severn. An application has already been submitted to Fields in Trust.

090221

To discuss any correspondence received

None received



100221 To approve the following payments in accordance with the budget

Payee	For	Amount
Staff	Wages, postage, training	£343.00
IT Tax & Accountancy	Accountancy costs for wages and Paye calculation	£80.00
Birketts	Legal Advice – outstanding balance	£4876.40

Cheques written out between meetings – None

110221 Clerks Report

120221 To receive a report from PCSO M Trebble

Clerk has had a meeting with PCSO Trebble and Neighbourhood Warden Katie Markwick. There is nothing new to report for the parish. Continued awareness of the previously reported concern around drugs usage in the area.

130221 To receive and review the progress of the Code of Conduct, Standing Orders and Financial Regulations – Cllr Brown

These documents need annual review,

140221 To receive progress of this year's Audit.

The clerk has received emails regarding internal audit, either remotely or at point of work, which is a pre-audit check prior to the External Audit. This is a service which many PC's take advantage of and is highly recommended especially after last years.

150221 To review and approve the Allotment Tenancy Agreement and Rental Charges

Some amendments have been made to the Tenancy Agreement to cover issues which have arisen during the year, these to be reviewed and approved. Do any changes to the rental charges need to be made? Two of the allotments which had recently been rented have been returned to the council as the condition was considered extreme and beyond the person to bring back to workable standard; Council to consider getting quotes for clearing these allotments and hiring a skip to dispose of the rubbish.

160221 To discuss/agree the benefits and service provided by the DIGIBUS and approve PC involvement.

Following the email from DIGIBUS to discuss the merits of this scheme; whether this is something which the PC would like to organise for the village. Do the PC need to canvas the parish, and/or neighbouring area for interest in the scheme, how to do this. No cost to the PC for the scheme. To discuss venue, arranging permission for parking, booking dates.

170221 To receive a report on Memorial Hall Committee comments on CCTV update

Cllr van der Hooft trying to contact the Memorial Hall Committee on behalf of the Parish Council to discuss CCTV costs and possible updating of present camera and recording system. Has any response been received?

180221 To review and update recent removal of fish from the disused canal at Framilode.

Further social media communication from resident re continued removal of fish from the disused canal at Framilode. Gentleman has been spoken with. Police have been made aware and PC Mel Campbell the Rural Crime Officer has offered support if there are further incidences.

190221 To discuss and review recent flooding in the village and the suggestion of a Village Flood Plan.

To highlight areas and levels of flooding, discuss equipment required for the Village Flood Plan and identify locations where storage for equipment is available.

200221 Date of next meeting – 31st March, 2021

Signed: *Kay Brown* 17.02.21

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.