

FREThERNE WITH SAUL PARISH COUNCIL

Minutes of the Parish Council meeting dated Wednesday 24th September 2014

Present: Councillors: Mr. A. Lundberg (Chair), Mr C. Bierer, Mrs. S. Harrower, Karen Phimister (Guest Speaker), Helen Jenkins (Clerk), and 5 members of the parish.

010914 Apologies for absence - District Councillor J. Jones, Mr. M. Ounsted

020914 Minutes from Parish Council Meeting dated 25th June 2014 - Approved

030914 Councillors Declaration of Interests to Items on the Agenda

All councillors confirmed that they had no pecuniary interests to declare regarding items on the agenda.

040914 Matters arising from last month's minutes.

All matters from last month's minutes were included within the planned agenda

050914 Council Governance

3 new Councillors were co-opted to the Parish Council. The new councillors are Mr. Barry Findlater, Mr. Alun Pritchard and Mr. Chris Bartlett. Councillor Bierer proposed and Councillor Harrower seconded.

There is further interest for the last available seat. Councillor Bierer is discussing with interested parishioner.

Declaration of Acceptance of Office and Declaration of Interest forms to be completed. Clerk to action.

060914 Finance

VAT return to be completed. **Clerk to speak to Councillor Bierer.**

All cheques approved.

H Jenkins – Clerks wages September	£
H Jenkins – Clerk Expenses (July/Au8g/Sept)	£
Clerk Wages – July (July/Aug £600.48 d/d 18/9/14)	£266.88
Clerk Wages - Aug (July/Aug £600.48 d/d 18/9/14)	£333.60
P M Mountjoy (Accountant d/d 7/7/14)	£55.00
Kelly Roseblade (Flyers d/d 18/9/14)	£80.00
Stroud District Council (Licence d/d 4/8/14)	£21.00
P A Gardner (replacement for 696 d/d 10/8/14)	£60.70
Grant Thornton (2014 Audit d/d 10/8/14)	£120.00
Kelly Roseblade (Flyers – produce show d/d 6/9/14)	£80.00
Anytime Castles Ltd (produce show d/d 6/9/14)	£95.00
Sharon Bovey (Face painter d/d 6/9/14)	£100.00
Aon UK Ltd (Insurance d/d 18/9/14)	£1034.67
J Smith (produce show – teas/voucher d/d 18/9/14)	£53.00
J Lundberg (BBQ/Bar – produce show d/d 18/9/14)	£148.14
Beavis (Produce show d/d 18/9/14)	£69.32

Produce show reported a total net cost of £82.05. Takings amounted to £489.90 and total costs of £571.95.

Councillor Harrower proposed a donation of £100 was given to the Memorial Hall. Hall is always available for Parish Events and no charges are made. Agreed. **Cheque to be raised. Clerk to action.**

Clerk responded to Lakefield School request for Play Ranger funding. Clerk to make enquiries regarding possible limits on donation giving. **Clerk to action.**

Councillor Lundberg to obtain quote for cutting back dead wood from trees on Saul Pound.

070914 District Councillors News

In the absence of District Councillor J.Jones, Councillor Lundberg read the following report:

The Boundary Commission are minded to recommend that the number of Councillors that make up SDC remains at the present level, 51.

The Boundary Review of SDC Wards is currently taking place, no recommendations are forthcoming as yet.

The Waste Collection Service contract is currently being re-designed. The current contract with Veolia expires in 2016, and ideas for future collections of all types of waste are being gathered. There will be changes made. The biggest one so far is likely to be the District wide introduction of food waste collection. All households will be supplied with a small bin for food waste, which will be collected WEEKLY. Residual waste, the black bag, will go to FORTNIGHTLY collection, but will be done through a black wheelie bin, slightly smaller than the current green recyclables bin. The collection of recyclables will remain FORTIGHTLY, as is now.

An OPT-IN Green (Garden) Waste collection service will be introduced, at a cost of £35 per household per annum, with a one-off charge of £20 for the bin. Where households do not have suitable access for bin collection, appropriate strength bags will be delivered. Green Waste will be collected FORTNIGHTLY between February and November. It is estimated that food waste currently makes up nearly 50% of the weekly black bag collection. By removing food from the residual waste, it will allow that to be collected fortnightly. The food waste will go to a local processing plant, still to be decided. A charge for bulky waste items, washing machines, mattresses etc is likely to be introduced, estimated presently at £15 for up to 3 items.

It is thought that SDC will buy in to the Company currently servicing Tewkesbury, Cheltenham and Cotswold Councils, UBICO. This is a self contained company, operated and funded by the participating Councils, and will be cheaper than an In House operation, or a commercial contractor, although an operational site in the District will have to be found.

There are also changes to the litter picking services in main Town Centres, Road Sweeping Services, (rural areas are likely to get 4 sweeps annually instead of two as now), and Sheltered Housing Complex cleaning, all proposed in the new contract make-up. There has been a cross-party team of members working with Officers of the Waste Collection Service throughout the summer months on the plan, which has passed its first hurdle at the Environment Committee, before it goes to Full Council later this year.

Councillor Bartlett raised the issue of garden waste. Was it possible for a communal composting area at the allotments with the £35 fee being donated to the allotments. It was felt that the area would not be large enough to accommodate the parishes waste.

080914 Planning Applications

There were seven planning applications received following the last meeting :

S.14/1689/ FUL	Cherry Tree House, Church Lane, Saul	Open fronted barn to store hay and a tractor.	No objections by the Parish Council.
S.14/1669/ MINAM	1 Elmlea, The Baldwins,	Minor amendment to permission S>14/0842/HHOLD (change of dining	No objections by the Parish Council.

Framilode area window to French window).

S.14/1889/ TCA	Gardeners Pool, High Street, Saul	Trees in a conservation area. Coppice and Pollard various trees.	No objections by the Parish Council.
S.14/1988/ LBC	Saul Farm, High Street, Saul	Retrospective application for new windows to side and rear.	No objections by the Parish Council.
S.14/1734/ HHOLD	The Stables, Saul Lodge, Arlingham Road, Saul	Extension to side of dwelling to form additional living accommodation and construction of single garage.	No objections by the Parish Council, although there are concerns regarding the amount of applications being received and likely impact on Listed Building.
S.14/1879/ HHOLD	Saul Lodge West, Arlingham Road, Saul	Extension to rear of existing dwelling to form additional accommodation.	No objections by the Parish Council, although there are concerns regarding the amount of applications being received and likely impact on Listed Building.
S.14/2124/ HHOLD	Pike House, High Street, Saul	Replace existing swimming pool enclosure.	No objections by the Parish Council.

090914 Police report and Neighbourhood Watch

Crimes	Incidents
May 2014	05/05/14 - motorbike stolen from Marina
15/05/14 - Garage break in Epney, offenders stole petrol strimmer	14/05/14 - Report of missing dog
	15/05/14 - Offenders broke into garage in Epney and took petrol strimmer
	24/05/14 - Civil dispute with family
June 2014	
Nil	07/07/14 - Two suspicious males seen walking around the village (workers from Fretherne Nurseries)
	07/06/14 - Information only
	14/06/14 - Female online stating there was a domestic
	16/06/14 - Message for Police
	30/06/14 - Receiving threatening calls from a previous resident who had lent him some money.
July 2014	
24/07/14 - Vehicle damaged owned by canal trust.	02/07/14 - Concern for welfare for dogs in a cage (No issues as note left there by owner to call in if any issues)
	10/07/14 - Son aged 10 witnessed what appears to be an assault in the play park in Saul
	12/07/14 - Report of drink driver in Saul
	16/07/14 - Report of drink driver in Saul
	24/07/14 - Vehicle damaged owned by canal trust

	25/07/14 - Report of drink driver in Saul
	28/07/14 - Domestic in Moor Street
	28/07/14 - Report of drink driver in Saul
August 2014	
24/08/14 - Damage to barn (may have been caused by horse)	03/08/14 - Male fallen into canal and banged his head, call by ambulance
25/08/14 - Dog bit person on canal	09/08/14 - Suspicious males at church coffee morning in Saul
28/08/14 - Theft of saddle from truck parked in yard end of Passage Road	17/08/14 - Male drunk fallen into water
	19/08/14 - Concern for welfare
	22/08/14 - Suspicious male dropping off takeaway
	24/08/14 - Damage to barn in Saul (may have been caused by horse)
	25/08/14 - Dog bite incident on canal
	28/08/14 - Theft of saddle from truck parked in yard end of Passage Road

100914 Stroud Water Canal - Nothing to report.

110914 Allotments

Two new requests. One plot returned. Chase outstanding payments.

Councillor Lundberg to allocate new plot to next on waiting list and set up user group meeting.

Outstanding payments to be chased. Clerk to action.

120914 Councillor and Clerk Training

When new councillors on board arrange training course in Saul and offer to others in area.

130914 Website maintenance updating etc

Councillor Bartlett to take over website maintenance from Councillor Harrower. **Councillor Harrower to discuss with Councillor Bartlett.**

Councillor Bierer to provide a photograph and information.

140914 SEFRMS, Environment Agency and Severn Estuary Forum

Contact details now received from EA. **Clerk to write to EA and copy to landowners, confirming our concerns that defences which protect the village may be compromised by badgers excavating them. Further details requested. Clerk to action.**

150914 War Memorial

Parish Council Interest has been registered.

War Memorial Fretherne – Quotes not in. Slabs have already been removed.

Councillor Bierer to discuss provision of tarmac to complete War Memorial with Jane Bolton.

160914 Village Design Statement

To be discussed at next meeting.

170914 Rural Housing

Councillor Lundberg welcomed Karen Phimister from Gloucestershire Rural Community Council to the meeting. Karen is the Stroud Rural Housing Enabler and assists Parish Councils and other community groups with affordable housing and its provision. A talk was given covering all aspects of the help and advice available. Decision regarding carrying out a Housing Need Survey to be discussed at next meeting. Cost is in the region of £120. **To be discussed at next meeting.**

180914 Emergency Plan

Councillor Bierer discussed that the primary concern was flooding and should the parish council hold

a stock of sand, sand bags and other items. Is the Emergency Plan an advice document or should we provide sand/bags?

To be discussed at next meeting. **All Councillors to look at what emergencies there could be in the area?**

Pump Switch – Mr Robbins is not aware of the key holder. Question will be asked of Mr Meredith. **Councillor Lundberg to discuss with Councillor B. Findlater.**

190914 Memorial Hall, Playing Fields and Playground

Monster Play to be chased to comment on issues regarding the BS standards for some of the equipment they installed in 2011. New standards were introduced in 2008. Monster Play in liquidation, clerk has contacted company dealing with enquiries. To continue chasing. **Clerk to action.**

Free annual playground assessments from Gloucestershire Playing Fields Association are now in place.

200914 Audit

Audit complete. There was a slight amendment as the Council Tax Support Grant should be included under 'Total Other Receipts' and not 'Annual Precept'. Overall figures are not affected.

210914 September Event

This was a great success. Overall costs are discussed at 060914 Finance.

220914 Grass Cutting, Signs on bridges, Overhanging Trees, The Pound

Grass Cutting - Mr Smith has advised he no longer wishes to continue with the contract. **Councillor Lundberg to draft advert for tender.**

Signs on Bridges – Councillor Bierer to check for signs at bridges and if an issue to contact Dan Tiffney. All councillors to look out for signs and advise Councillor Bierer.

Overhanging Trees – Church Lane. **Photographs to be taken and discussed at next meeting.** **Councillor Lundberg to action.**

The Pound – Paul Gardner to be asked to fix any other broken posts. **Councillor Bierer to action.**

230914 Information Exchange

Defibrillator – Should be ready to use in approximately 2 weeks. Once in, it may be advertised and a sign placed on the front of the old telephone box. Jane Bolton is to source some training.

240914 Public Forum

Dog Waste Bins – The bins will not be emptied. Councillor Lundberg had asked how much it would cost for the bins to be emptied and **District Councillor Jones is to take this up with the Head of Community Services, Stroud at the next meeting in September.**

Parishioner made comment regarding planning issues and asked whether the parish council were authorised to go and look at the various developments. Reply was negative.

250914 Date of Next Meeting

Date of next meeting October 29th at 7.30pm.

There being no other business, the meeting closed at 10.45pm.Chairman

Summary of actions to carry forward to Matters arising from last month's minutes.

Council Governance, roles and co-opting – New Councillors - Declaration of Acceptance of Office and Declaration of Interest forms to be completed. Clerk to action.

Finance – Donation to Memorial Hall - Cheque to be raised. Clerk to action.

Clerk to make enquiries regarding possible limits on donation giving. **Clerk to action.**

VAT return to be completed when audit finalised. **Clerk to speak to Councillor Bierer.**

Councillor Lundberg to obtain quote for cutting back dead wood from trees on Saul Pound.

Allotments – Councillor Lundberg to allocate new plot to next on waiting list and set up user group meeting.

Outstanding payments to be chased. Clerk to action.

Website maintenance updating etc. – Councillor Harrower to discuss with Councillor Bartlett.

Councillor Bierer to provide a photograph and information.

SEFRMS, Environment Agency and Severn Estuary Forum - Clerk to write to EA and copy to landowners, confirming our concerns that defences which protect the village may be compromised by badgers excavating them. Further details requested. Clerk to action.

War Memorial Fretherne – Quotes still not in. Slabs have already been removed. Councillor Lundberg to chase.

Councillor Bierer to discuss provision of tarmac to complete War Memorial with Jane Bolton.

Village Design Statement -- To be discussed at next meeting.

Rural Housing -- Decision regarding carrying out a Housing Need Survey to be discussed at next meeting. Cost is in the region of £120. To be discussed at next meeting.

Emergency Plan – To be discussed at next meeting. All Councillors to look at what emergencies there could be in the area?

Councillor Lundberg to discuss the pump and switch with Councillor B. Findlater.

Memorial Hall, Playing Fields and Playground - Monster Play in liquidation company dealing with enquiries to be chased. Clerk to action.

Grass Cutting, Signs on bridges, Overhanging Trees, The Pound

Grass Cutting - **Councillor Lundberg to draft advert for tender.**

Signs on Bridges – **Councillor Bierer to check for signs at bridges and if an issue to contact Dan Tiffney. All councillors to look out for signs and advise Councillor Bierer.**

Overhanging Trees – Church Lane. Photographs to be taken and discussed at next meeting. Councillor Lundberg to action.

The Pound – Paul Gardner to be asked to fix any other broken posts. Councillor Bierer to action.

Public Forum - Dog Waste Bins – District Councillor Jones to take this up with the Head of Community Services, Stroud at the next meeting in September.