

**FRETHERNE WITH SAUL PARISH COUNCIL**  
**Minutes of the Annual General Parish Council meeting dated Wednesday 4<sup>th</sup> June 2014**

Present: Councillors: Mr. A. Lundberg (Chair), Mr C. Bierer, Mrs. S. Harrower, Helen Jenkins (Clerk), and 3 members of the parish, District Councillor Haydn Jones

**AGENDA**

**ACM 1** The Election of Chairman

Councillor Harrower proposed Councillor Lundberg as Chairman. Councillor Bierer seconded the motion and Councillor Lundberg duly accepted the role

**ACM 2** The Election of a Vice Chairman

Councillor Bierer proposed Councillor Harrower as Vice Chair. Councillor Lundberg seconded the motion and Councillor Harrower duly accepted the role

**ACM 3** Apologies

Apologies were received from County Councillor Anthony Blackburn, District Councillor John Jones, Neighbourhood Warden Phil Drew, Revd. Anne Spargo, Jane Bolton, Playgroup, Jane Cleaver, John Swann, and Penny Lidstone.

**ACM 4** Register of Interest forms

New register of interest forms were issued to all councillors for completion and returned to the Clerk for onwards submission to District council

**ACM 5** Adoption of Standing Orders

The councillors agreed to continue with the existing Standing orders with the requisite update to the financial section on the reduction of signatures on cheques from 3 to 2

**ACM 6** Agree programme of meetings for the year

It was agreed that the existing format of meeting at 1930 on the last Wednesday of the month would continue. The meeting will not be held in August or December due to holidays

**ACM 7** Appointment of committee members for the year/4 year term

There were no new councillors to co-opt

**ACM 8** Approval of minutes from last meeting

The previous minutes were the monthly minutes from April which were agreed and signed off

Meeting closed at 6.50pm.

**FREATHERNE WITH SAUL PARISH COUNCIL**

**Annual Open Parish Meeting Wednesday 4th June 2014 6.30pm**

Present: Councillors: Mr. A. Lundberg (Chair), Mr C. Bierer, Mrs. S. Harrower, Helen Jenkins (Clerk), and 4 members of the parish, District Councillor Haydn Jones

**AGENDA**

- AOM 1** Apologies for Absence
- AOM 2** Welcome – Chairman Andy Lundberg
- AOM 3** County Council Report – Councillor Anthony Blackburn
- AOM 4** District Council Report – Councillors John Jones and Haydn Jones
- AOM 5** Parish Council Report – Chairman Andy Lundberg
- AOM 6** Local report – Memorial Hall – Duncan Carter
- AOM 7** Local report – Scout Leader – Anne Greaves
- AOM 8** Local report – Churches – Revd. Anne Spargo
- AOM 9** Local report – Fretherne Church - Jane Cleaver
- AOM 10** Local report – Framilode Church – Penny Lidstone
- AOM11** Local report – Saul Under Fives Playgroup – Sarah Younger
- AOM 12** Summary and close - Chairman Andy Lundberg

**Copies of all the reports will be consolidated and posted on the Parish Website, with the catchy URL of :**

**[community.stroud.gov.uk/default.asp?pid=18](http://community.stroud.gov.uk/default.asp?pid=18)**

**or alternatives google search for**

Fretherne with Saul Parish Council

## FREATHERNE WITH SAUL PARISH COUNCIL

### Minutes of the Parish Council meeting dated Wednesday 4<sup>th</sup> June 2014

Present: Councillors: Mr. A. Lundberg (Chair), Mr C. Bierer, Mrs. S. Harrower, Helen Jenkins (Clerk), and 2 members of the parish.

**010514 Apologies for absence - District Councillor J. Jones**

**020514 Minutes from Parish Council Meeting dated 30<sup>th</sup> April 2014 - Approved**

**030514 Councillors Declaration of Interests to Items on the Agenda**

All councillors confirmed that they had no pecuniary interests to declare regarding agenda items .

**040514 Matters arising from last month's minutes.**

All matters from last month's minutes were included within the planned agenda

**050514 Council Governance**

A leaflet to be issued advertising councillor vacancies **Councillors Lundberg & Harrower to action.**

**060514 Finance**

The Clerk was elected as Responsible Financial Officer. Proposed by Councillor Harrower , seconded by Councillor Bierer.

Audit was approved by Internal Auditor and will be forwarded to the External Auditors on 7<sup>th</sup> June..

All cheques approved and signed.

VAT return to be completed. **Clerk to speak to Councillor Bierer.**

H Jenkins – Clerks wages April £333.60

H Jenkins – Clerk Expenses £44.24

Iain Selkirk (Internal Audit) £115.00

Mr G. Hunter (Hedge Laying agreed January 2013) £200.00

**070514 District Councillors News - District Councillor H. Jones gave his report**

**080514 Planning Applications**

There were four planning applications received following the last meeting :

S.14/1038/ HHOLD	Chance Barn, Saul Lodge West, Saul	Single storey extension.	No objections by the Parish Council.
S.14/1039/ LBC	Chance Barn, Saul Lodge West, Saul	Single storey extension.	No objections by the Parish Council.
S.14/1068/ HHOLD	Framilode House, Framilode	New conservatory to rear of house.	No objections by the Parish Council.
S.14/1251/ HHOLD	8 Canal Row, Framilode	Demolition of single storey structure and erection of 2 storey extension.	Adjourn and look at sub-committee.

**090514 Police report and Neighbourhood Watch - No report received**

**Neighbourhood Watch** – Report received from Neighbourhood Wardens to be included each month.

**Councillor Lundberg to action.**

**100514 Stroud Water Canal - Nothing to report.**

**110514 Allotments**

New agreement forms have been prepared along with a new plan and contact list. New agreement forms to be forwarded by email if address held. **Councillor Lundberg to email details to clerk and clerk to send agreement letters out.**

**120514 Councillor and Clerk Training**

Councillor training in the evening (also being offered to other parishes) to be reconsidered after new

councillors appointed. **Action on hold until full complement of councillors achieved**

### **130514 Website maintenance updating etc**

Problems getting Easter Event photographs on to site. **Councillors Bierer and Harrower to discuss. Councillor Bierer to provide a photograph and information.**

### **140514 SEFRMS, Environment Agency and Severn Estuary Forum**

**Clerk to write to EA and cc Landowner, confirming our concerns that defences which protect the village may be compromised by badgers excavating them.**

### **150514 War Memorial**

War Memorial Fretherne – Quotes still not in. Slabs have already been removed. **Councillor Lundberg to chase. Clerk to register parish council interest.**

### **160514 Advance the Line - Letter of support sent.**

### **170514 Village Design Statement and Emergency Plan**

To be reviewed before Christmas. What is plan for this winter? Emergency Plan things to consider: Who to contact when flood expected, What should be checked annually, ditches/drains, Hock gate, appoint Drainage Warden, Allotment Warden, Footpath Warden.

**Councillor Lundberg to contact Mr. Robbins for details of key holder of for pump reset switch**

### **180514 Memorial Hall, Playing Fields and Playground**

Monster Play to be chased to comment on issues regarding the BS standards for some of the equipment they installed in 2011. New standards were introduced in 2008. **Clerk to action.**

Playground seminar – **Councillor Lundberg to attend Clerk to action.**

Free annual playground assessments for members are now available from Gloucestershire Playing Fields Association. **Clerk to action.**

### **190514 Audit**

Internal Audit undertaken. There appears to be a typing error detailed on the Bank Reconciliation form and a cheque needs to be written off as it has not been presented for payment in time. **Clerk to contact Mr Selkirk to confirm.** Audit approved and will be forwarded to external auditors on 7/6/14.

### **200514 Information Exchange**

Life Belt – Neighbourhood Warden has undertaken repair.

Road Closure dates to be placed on notice board. **Clerk to action.**

Pharmacy survey details to be placed on notice board. **Clerk to action.**

Environment Agency repair programme details advised.

Active Together poster to be placed on notice board. **Clerk to action.**

### **210514 Public Forum**

Dog Waste Bins – New bins and bag dispenser to be ordered once confirmation received from Stroud District Council that they are registered. **Councillor Lundberg to chase again.**

Councillor Bierer to write to Canals and Rivers Trust requesting another dog waste bin is put in at Saul Junction. **Councillor Bierer to action.**

Speed Camera – This item was discussed in the Open Parish Meeting.

Severn Voice Meeting – details to go on website. **Councillor Harrower to action.**

Sandfield Bridge – Trial has ended. Outcome is awaited. This was just one bridge of many throughout the country being trialled for remote operation, possibly from Milton Keynes.

### **220513 Date of Next Meeting**

There being no other business, the meeting closed at 9 p.m. .... Chairman

Date of next meeting June 25th at 7.30 p.m

**Summary of actions to carry forward to Matters arising from last month's minutes.**

**Council Governance, roles and co-opting** – The vacancies for a further 4 councillors to be advertised by flier. **Councillors Lundberg and Harrower to action.**

**Finance** - VAT return to be completed. **Clerk to speak to Councillor Bierer.**

**Neighbourhood Watch** – Report received from Neighbourhood Wardens to be included each month. **Councillor Lundberg to action.**

**Allotments** - New agreement forms to be sent by post or forwarded by email if address held. **Councillor Lundberg to email details to clerk and clerk to send agreement letters out.**

**Councillor and Clerk Training** - Councillor training in the evening (also being offered to other parishes) to be reconsidered after new councillors appointed. **Action on hold until new councillors identified.**

**Website maintenance updating etc.** –Problems getting Easter Event photographs on to site. **Councillors Bierer and Harrower to discuss.**

**Councillor Bierer to provide a photograph and information.**

**Clerk to write to EA and cc Landowner, confirming our concerns that defences which protect the village may be compromised by badgers excavating them.**

**War Memorial Fretherne** – Quotes still not in. Slabs have already been removed. **Councillor Lundberg to chase. Clerk to register parish council interest.**

**Village Design Statement and Emergency Plan** - **Councillor Lundberg to contact Mr. C. Robbins for details of holder of key for switch to the pump.**

**Memorial Hall, Playing Fields and Playground** - Monster Play to be chased. **Clerk to action.**

Playground seminar – **Councillor Lundberg to attend Clerk to action.**

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**Public Forum** - Dog Waste Bin - New bins and bag dispenser to be ordered once confirmation received from Stroud District Council that they are registered. **Councillor Lundberg to chase again.**

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