

FREThERNE WITH SAUL PARISH COUNCIL

Minutes of the Parish Council meeting dated Wednesday 30th April 2014

Present: District Councillor Mr. J. Jones, Councillors: Mr. J. Hewett, Mr. A. Lundberg (Chair), Mr C. Bierer, Mrs. S. Harrower, Helen Jenkins (Clerk), and 3 members of the parish.

010414 Apologies for absence - Councillor C. Robbins and Mr. M. Ounsted.

020414 Minutes from Parish Council Meeting dated 26th March 2014 - Approved

030414 Councillors Declaration of Interests to Items on the Agenda

All councillors confirmed they had no pecuniary interests to declare regarding items on the agenda.

040414 Matters arising from last month's minutes.

All matters from last month's minutes were included within the planned agenda

050414 Council Governance.

Following the recent call for prospective councillors for the Parish Elections on 22 May 2014, 3 candidates were nominated and duly elected. No election will therefore take place for the Parish on 22 May 2014. There are however vacancies for a further 4 councillors. It is proposed that the vacancies are advertised. **Councillor Lundberg to action.** New councillors will be co-opted at the Annual Parish meeting, which will take place on Wednesday 4th June at 6.30pm. Councillor C. Robbins to be given first refusal for co-option due to technicality which invalidated his nomination. New Declaration of Acceptance of Office forms are required from all councillors. **Clerk to action.**

060414 Finance.

Responsible Financial Officer position to be decided at next meeting. **Clerk to add to agenda.**

Audit is being prepared.

VAT return to be completed. **Clerk to speak to Councillor Bierer and Councillor Harrower to speak to accountant.**

All cheques approved and signed :

H Jenkins – Clerks wages April	£266.88
H Jenkins – Clerk Expenses	£21.12
The Play Inspection Company Ltd	£90.00
Severn Trent Water	£14.99
S. Harrower (Easter event expenses)	£44.75
Sharon Bovey (Easter – face painting)	£100.00
B. Rudman (Laptop)	£170.00
J. Lundberg (Easter Event Expenses)	£40.92
Geraldine Delbos (Easter Event)	£30.31
HM Revenue and Customs(PAYE)	£173.40(signed& dated 9/4/14)
P M Mountjoy	£30.00(Accountant-PAYE signed &dated 9/4/14)
Aquatic Solutions UK	£4754.40(signed & dated 15/4/14)
Stuart Deacon (Deacon Groundworks)	£1200.00(signed and dated 22/4/14)

080414 Planning Applications

Pre-Application Community Involvement Protocol adopted and Stroud District Council advised.

There were four planning applications received following the last meeting :

S.14/0742/ HHOLD	5 Canal Row, Framilode	Detached garage, conservatory to front of existing property.	No objections by the Parish Council.
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S.14/0842/ HHOLD	1 Elmlea, Framilode	Erection of a two storey extension and porch.	No objections by the Parish Council.
S.14/0778/ HHOLD	2 Severn View, Framilode Passage, Saul	Erection of two storey extension to rear and conservatory.	Adjourn and look at sub-committee.
S.14/0962/ HHOLD	Odessa, Moor Street, Saul	Proposed single storey extension.	No objections by the Parish Council.

090414 Police report and Neighbourhood Watch

Crimes

- Theft from a Car

Incidents

- Civil dispute
- Theft of push bike
- Push bike recovered from canal
- Suspect drink driver
- Missing Person
- 2 Vehicles colliding in car park

Neighbourhood Watch – Report received from Neighbourhood Wardens to be included each month. **Councillor Lundberg to action.**

100414 Stroud Water Canal

Work undertaken and invoice paid. Several residents have commented positively on the improvements

110414 Allotments

Letters and questionnaires delivered to all allotment holders, most have been returned. Waiting list increased. There is good interest in user group.

Once all replies received new agreement forms will be issued to existing and prospective tenants and first meeting will be arranged for the user group.

120414 Councillor and Clerk Training

Councillor training in the evening (also being offered to other parishes) to be reconsidered after Elections at end of May. **Action on hold until after elections.**

130414 Website maintenance updating etc.

Website is now up to date and fliers have been delivered. **Councillor Bierer to provide a photograph and information.**

140414 SEFRMS, Environment Agency and Severn Estuary Forum

Problems with badgers removing soil from the canal defences. Environment Agency still to visit site. To be chased by landowners. **Clerk to contact Landowners for update.**

150414 War Memorial

War Memorial Fretherne – Quotes still not in. Slabs have already been removed.

Saul Memorial Hall – Enquiries for the name plaque for service personnel is proceeding. A list of names has now been collected and is to be displayed on notice board for feedback and any further names. **Councillor Bierer to action**

160414 Communication and Events

Easter event was very well attended with 34 children taking part in the Egg Hunt. £100 was raised in donations for the Bristol Children's Hospital as part of the Hooper's Farm Event. The leaflet drop was found to be very helpful. Photographs are to be put onto website. **Thank you to all who helped and**

supported the event.

The next event will probably be in September and is likely to be a Village Produce Show along similar lines to previous events. Help is required for the event to take place.

It was discussed that a half page in the Parish magazine be used to communicate regularly. Facebook was also discussed, however it was felt that this would take a lot of maintenance.

The Inland Waterways are putting on an event in Saul on August Bank Holiday. This is a National event which is likely to attract a lot of interest. It was discussed briefly whether there may be an opportunity to raise some funds for the benefit of the village. The website details the weblink.

170414 Village Design Statement and Emergency Plan

People are still needed to assist. A leaflet drop to be considered asking for help and letting parishioners know what help is required.

180414 Memorial Hall, Playing Fields and Playground

Play equipment inspection has now taken place. There were no areas of high risk, however there are a lot of areas that need looking at.

Monster Play to be contacted to comment on issues regarding the BS standards for some of the equipment they installed in 2011. New standards were introduced in 2008. **Clerk to action.**

Budget allocation for playground to be discussed when new councillors on board.

Playground seminar – **Councillor Lundberg to attend along with one other.**

190414 Annual General Meeting

Annual Parish Meeting - Officials elected

Annual Open Meeting – Reports given and open to the public.

This will take place on Wednesday 4th June at 6.30pm. District Councillor to provide report.

Clerk to arrange.

200414 Audit

Discussed under finance 060414.

210414 Advance the Line

Report was discussed and it was agreed that it was useful. **Clerk to send letter** to say 'No changes suggested' and that the Parish Council is supportive.

220414 Clerk's Contract

Details to be circulated to all councillors.

230414 Information Exchange

Life Belt – Neighbourhood Warden has inspected at both Upper and Lower Framilode. Both throw line bells need replacing. Neighbourhood Warden to attend to. **Clerk to respond and ask that he confirms when it has been actioned.**

Severn Voice Meeting – Minutes to be placed on notice board. **Clerk to action.**

240414 Public Forum

Stile next to Church footpath – Further to previous raised concerns about stock proof fencing (see 210214), a site visit by Councillor Robbins found low level stock proof fencing which in no way inhibited access to pedestrian users.

Dog Waste Bins – New bins and bag dispenser to be ordered once confirmation received from Stroud District Council that they are registered. Awaiting replies.

District Councillor J. Jones reported that the dog waste bin had been emptied at Saul Junction. If it is the responsibility of the District Council they will be emptied weekly along with the normal refuse collection. If a private company then that is their responsibility. **Councillor Harrower to check for registered number on bin at Saul Junction.**

Speed Camera – Councillor Bierer is awaiting responses from emails sent and is yet to speak to Mr.

W. Alexander. It was agreed that there is more than one issue at the junction with speed being one of them. District Councillor J. Jones is to meet with Dan Tiffney on Friday 2nd May and will raise all issues discussed: Stop sign, re-siting the de-restriction sign, 'Slow' painted on road, and electronic sign. **District Councillor Jones to advise of outcome.**

– Telephone box to be adopted. Stroud District Council agreement obtained. There is a contract to be completed. BT will decommission the box and will supply electricity for 7 years free of charge. We are responsible for putting up sign to say it is no longer a working telephone box. **Councillor Lundberg to action.**

Sandfield Bridge – Reply received to Councillor Lundberg's letter of dismay at lack of consultation and concerns regarding boater operated bridges . CRT reply advises that "there is no change at all planned to the Bridge operations at Sadfield" but they are testing various applications at Saul and after testing there will be a consultation.

Severn Voice Meeting – Next meeting is being held in Longney. Lights at canal junction are on agenda.

District Councillor J. Jones is to stand for election along with two other party candidates. He thanked the Parish Council for their help over the last 4 years. The Parish Council wished Councillor Jones Good Luck.

A parishioner asked what time limit had been given to the trials at Sandfield Bridge and how long does the fence have to be up before it becomes a planning issue. Letter to be written regarding the length of the trial and what is happening regarding the unsightly fencing. **Councillor Lundberg to action.**

District Councillor Jones advised that there are many boater operated bridges around the country and he thought remote operation of the bridge would be better than boat owner operated.

250413 Date of Next Meeting

There being no other business, the meeting closed at 9.30 p.m.

..... Chairman

Date of next meeting June 4th at 6.30 p.m

Summary of actions to carry forward to Matters arising from last month's minutes.

Council Governance, roles and co-opting – The vacancies for a further 4 councillors to be advertised. **Councillor Lundberg to action.**

New Declaration of Acceptance of Office forms are required from all councillors. **Clerk to action.**

Finance - Responsible Financial Officer position to be decided at next meeting. **Clerk to add to agenda.**

VAT return to be completed. **Clerk to speak to Councillor Bierer and Councillor Harrower to speak to accountant.**

Neighbourhood Watch – Report received from Neighbourhood Wardens to be included each month. **Councillor Lundberg to action.**

Councillor and Clerk Training - Councillor training in the evening (also being offered to other parishes) to be reconsidered after Elections at end of May. **Action on hold until after elections.**

Website maintenance updating etc. - **Councillor Bierer to provide a photograph and information.**

SEFRMS –Environment Agency still to visit site. **Clerk to contact Landowners for update.**

Memorial Hall, Playing Fields and Playground - Monster Play to be contacted. **Clerk to action.**

Playground seminar – **Councillor Lundberg to attend along with one other.**

Annual General Meeting - **Clerk to arrange.**

Advance the Line - **Clerk to send letter** to say 'No Comments' and Parish Council is supportive.

Clerk's Contract - Details to be circulated to all councillors.

Information Exchange – Life Belt – Neighbourhood Warden to attend to repair. **Clerk to respond and ask that he confirms when it has been actioned.**

Public Forum - Severn Voice Meeting – Minutes to be placed on notice board. **Clerk to action.**

Dog Waste Bin - **Councillor Harrower to check for registered number on bin at Saul Junction.**

Speed camera - **District Councillor Jones to advise of outcome.**

Sandfield Bridge – **Councillor Lundberg to write regarding length of trial and unsightly fencing.**