

# **FREETHERNE WITH SAUL PARISH COUNCIL**

## **Minutes of the Parish Council meeting dated Wednesday 27<sup>th</sup> November 2013**

Present: Councillors: Mr. A. Lundberg (Chair), Mr. J. Hewett, , Mr C. Robbins, Mr C. Bierer, Mrs. S. Harrower, Mrs H Jenkins (Parish Clerk), District Councillor Mr. J. Jones and 7 members of the parish.

**011113 Apologies for absence.**

District Councillor Mr. H. Jones

**021113 Approval of minutes from Parish Council Meeting dated 30<sup>th</sup> October.**

Minutes approved.

**031113 Councillors Declaration of Interests to Items on the Agenda**

Councillor C. Robbins declared his interest to the planning application S.13/2440/HHOLD 3 Kite's Nest, High Street, Saul. All other councillors confirmed that they had no pecuniary interests to declare regarding items on the agenda.

**041113 Matters arising from last month's minutes.**

All matters arising from last month are included within the planned agenda

**051113 Council Governance.**

Election of officers took place for the position of Chairman and Vice-Chairman. Councillor A. Lundberg was nominated for the position of Chairman by Councillor C. Bierer and seconded by Councillor J. Hewett. Councillor S. Harrower was nominated for the position of Vice-Chairman by Councillor C. Bierer and seconded by Councillor C. Robbins.

**061113 Finance.**

H Jenkins – Clerks wages November	£266.88	Approved
H Jenkins – Clerk Expenses	£12.12	Approved
H Jenkins – Clerk wages December	£266.88	Approved

**Bank mandate** has now been sorted with the bank and all in place.

**GAPTC** confirmed no set limits for retiring Councillors gifts. It was agreed to set a limit of £30 each for Mr. D Skeats, Mr. R. Findlater, Mrs. L. Griffiths, Mrs. M. Glover and Mr. C. Meredith.

**Royal British Legion** - It was agreed that the sum of £35 be given to cover production costs of £17 for the wreath and allow a reasonable donation of a further £17. Cheque was written and agreed. The previous cheque of £20 was destroyed.

**Budget** – The forecast & actual figures to date have been reviewed and there is a surplus of £61 from 2013-2014. It was agreed to continue with existing Precept. Reserves may be required to repair paving slabs for the War Memorial Fretherne.

**PAYE** was discussed. - not paid since January and penalties are being incurred. It was agreed that an accountant be appointed to resolve. **Councillor Harrower to sort with the Clerk and obtain contact details from Mrs. L. Ireland.**

**District Councillors News - report by District Councillor J. Jones**

There has not been a Council meeting since the last PC meeting. Next meeting tomorrow night. There are 3 motions to debate;

- SDC to write to the Minister for Communities and Local Government, demanding that the National Planning Policy Framework, (NPPF), be

amended by removing the over-riding assumption in favour of alleged sustainable development, by giving Local Plans over-riding priority.

- To co-operate with DEFRA etc to divert Cotswold Way in to Stroud.
- A petition asking SDC to adopt a No Evictions Policy for any tenants who fall behind in paying rent, through losing out in the Spare Room Subsidy

Fretherne with Saul PC will be up for its 4 yearly election in May next year. It will be May 22<sup>nd</sup>, the same day as the European Parliament elections

Fretherne Bridge Road Safety, Council could contribute to the sum of £15000 estimated to install extra set of red flashing lights along the approach from Saul to the bridge. Arlingham PC have it on their Agenda for next Monday evening. Suggest contact them after that along with FoS, Longney and Epney, and Arlingham PC's.

There is Town and Parish Council Forum at Ebley Mill on Tuesday 7<sup>th</sup> January at 7pm. It is usually preceded by a Planning Updating session in the Chamber at 4pm

### 081113 Planning Applications

There were four planning applications in the month :

S.13/2353/ FUL	Saul Farm High Street, Saul	Change of use of existing barn from games room ancillary to Saul Farm to holiday cottage.	No objections by the Parish Council subject to access as proposed.
S.13/2449/ HHOLD	3 Kites Nest, High Street, Saul	Erection of first floor extension, internal alterations and removal of canopy roof (door to be replaced by window).	Proposal is set back from the road and existing materials are to be matched. No objections by the Parish Council.
S.13/2541/ LBC	Saul Lodge West, Arlingham Road, Saul	Single storey extension.	No objections by the Parish Council.
S.13/2396/ HHOLD	Fairhaven, High Street, Saul	Single storey domestic extension to the rear to provide enlarged kitchen to replace existing veranda.	No objections by the Parish Council.

**Village Design Statement** – Councillor Robbins advised that a questionnaire has been completed. **Councillor Harrower to contact Marilyn Cox at GRCC to discuss.**

**Emergency Plan** – Not yet complete. Contact Mike Hammond/Nicky Humphries. **Councillor Lundberg to action.**

### 091113 Police report and Neighbourhood Watch

No police report received.

**Neighbourhood Watch** – Mr. Will. Carpenter and possibly PCSO Mark Lifton to attend meeting in January. Poster to be put up prior to meeting. 20 Packs have been given to hand out. **Councillor Hewett to provide names of interested parties in Framilode. Councillor Lundberg to contact Mrs. J. Cleaver in Fretherne.**

### 101113 Stroud Water Canal

Councillor Bierer has obtained a quote from Aquatic Solutions for £3962 + VAT. This covers digging out and cutting back over 5 days. Once complete JPR Environmental will be able to maintain. Amount is agreed and the company work to that amount.

**Councillor Bierer to circulate quote.**

**Councillor Robbins to speak to contact** who raised an issue regarding swans between the bridge and Ship Inn.

**111113 Allotments**

1 outstanding payment received. I still outstanding but has until 30<sup>th</sup> November to pay. If not received **Clerk to contact Councillor Lundberg to chase again.**

**121113 Councillor and Clerk Training**

GAPTC invoice to be paid. **Clerk to action.**

**131113 Website maintenance updating etc.**

Councillor Harrower has updated contact details, put minutes and agenda on and an advert for the Christmas Tree Lighting. **Councillor Harrower to update Councillor's page. All to email contact details.**

Look at Facebook as an option to aid further communication. Needs to be up to date before advertising to parishioners. Mr. J. Swann has advised he is unable to increased issue of magazine.

**141113 SEFRMS, Environment Agency and Severn Estuary Forum**

Problems with badgers removing soil from the canal defences. Mr. S. Kitchen Has spoken to landowners. Notice would be required for access to their land. Meeting needs to be arranged between EA, DEFRA, Parish and landowners. **Clerk to contact landowners to check they are happy to have a meeting to discuss badger/defences.**

**151113 War Memorial**

Names for proposed plaque to Memorial hall to be researched by a parishioner in January at Cathedral.

War Memorial Fretherne – Highways have confirmed its not theirs, War memorial trust has confirmed its not the Parish. Church do not think its theirs but the Diocese are checking. If Church confirms its not theirs, the Parish will adopt. Options for repair – put up bollards or replace paving slabs with something suitable for vehicles which park their or drop off for the church goes, funerals and weddings etc. **Councillor Bierer to await diocese news and set up meeting with Highways and Councillor Lundberg**

**161113 Christmas Tree Lighting and Carol Service**

Santa float booked for Sunday 8<sup>th</sup>. Councillor Lundberg has obtained lights from Mr. C. Meredith. Fliers have gone out, advert has been placed in the magazine, music and song sheets prepared, a prize obtained for the best decoration and volunteers are organising refreshments.

**171113 Communication**

Facebook, website, magazine?

**To be discussed at committee and looked at again in 1 months time – What the options are/proposals.**

**181113 Information Exchange**

Magazines to be circulated. What happens elsewhere? Check with Mrs. L. Ireland. Information pack circulate to councillors and back to clerk. **Clerk to purchase box file.**

Life Belt in Framilode needs to be checked as it has been vandalised. **Councillor Hewett to investigate. If EA Clerk to contact.**

**191113 Public Forum**

Mr. And Mrs. Cole wished to discuss the timing and cause of the canal leak. Councillor Bierer discussed. Willow stump was removed and 5-10 metres of canal repaired around 2 – 2 ½ years ago. **Councillor Bierer to pass on phone/contact details.**

District Councillor J. Jones discussed the recent incident regarding the closure of the canal bridge to blue light traffic. A phone call should have been made ahead but was not done so. The bridge keepers have also been asked to be more vigilant

Mr S. Kitchen advised that although part of the fence on the ditch has been repaired the fence at the end still needs urgent repair. **Clerk to Contact Dan Tiffney at SDC.**

Whose responsibility is the culvert? Internal Drainage Board have been down but it is now silted up. No problem yet but will be in the future. **Councillor Lundberg to discuss with Mr. S. Kitchen.**

The Grand Opening of the Inclusive Playground will take place on 3rd January. No further details confirmed. Agreed to donate £100 towards opening celebration.

**201113 Date of Next Meeting**

There being no other business, the meeting closed at 9.20 p.m.

..... Chairman

Date of next meeting January 29th at 7.30 p.m

*Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.*

Minutes November Helen Jenkins, L'Eglise, Church Lane, Saul, Gloucester. GL2 7JY

## **Summary of actions to carry forward to next agenda**

**Finance PAYE**– Councillor Harrower to sort with the Clerk and obtain contact details from Mrs. L. Ireland.

Precept to be submitted as per 2013/14

**Village Design Statement** - Councillor Harrower to contact Marilyn Cox at GRCC

**Village Emergency Plan** - Councillor Lundberg to investigate.

**Police report and Neighbourhood Watch** – Councillor Hewett to provide names of interested parties in Framilode. Councillor Lundberg to contact Mrs. J. Cleaver

**Stroud Water Canal** – Councillor Bierer to circulate quote.

Councillor Robbins to speak to contact who raised swan issue.

**Allotments** - Clerk to contact Councillor Lundberg to chase again.

**Councillor and Clerk Training** – GAPTC invoice to be paid. Clerk to action.

**Website Maintenance** – Councillor Harrower to update Councillor's page. All councillors to email contact details to Councillor Harrower.

**Flood defences** – Clerk to contact landowners to check they are happy to have a meeting to discuss badger digging out the defences.

**War memorial** - Councillor Bierer to await diocese news and set up meeting with Highways and Councillor Lundberg

**Communication** - To be discussed at committee

**Information Exchange** – Clerk to purchase box file.

**Life Belt** - Councillor Hewett to investigate life belt condition. If EA responsibility and damaged, Clerk to contact EA.

**Canal repair**- Councillor Bierer to pass on phone/contact details to Mr Cole

**Culvert location** - Councillor Lundberg to discuss culvert with Mr. S. Kitchen.

**Fence repair** – Clerk to contact Dan Tiffney