Geraldine Delbos Clerk

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Minutes of the Parish council meeting dated 27 January 2016

Present: Councillors Mr A Lundberg (Chair); Mrs L Moule; Mr B Findlater; Mr C Bierer, Mr R Apperley; Mr C Bartlett, DC J Jones, Mrs S Harrower, Ms G Delbos (Clerk)

3 members of the general public attended

010116 Public Question Time

A member of the general public raised a query regarding parking and driving on the grass at the allotments. With the inclement weather, this is churning up the access path on the allotments. A sign will be put on the gate asking allotment holders not to drive on the grass when wet.

A member of the Parish had also sent in a query regarding the building work at 29 Passage Road. There is a lot of mud etc. on the pavements which could cause a slip or fall. The member of public also advised that to their knowledge the Highways dept had not been contacted regarding the access via the verge.

There is also an additional 3 x 3 m footing at the rear of No. 29 for an extension. Does this come under permitted planning?

Action: Clerk to contact Enforcement Office at SDC.

020116 Apologies for absence

None

030116 Councillors Declaration of Interests to Items on the Agenda

All Councillors confirmed that they had no pecuniary or personal interests to declare regarding items on the Agenda except Cllr Bierer who declared an interest in the item regarding ditches.

040116 Minutes from the Parish Council Meeting dated 9 December 2015- Approved

050116 Council Governance, roles and co-opting

None outstanding

060116 Finance

All cheques approved

Payee	For	Amount
G Delbos	Administration of Council – January 2016	315.00
B Moule	Delivery Of Parish Plan	54.00
G Delbos	Administration of Council – December 2015	259.72
G Delbos	Clerk Expenses	112.12
P M Mountjoy	Accountant	30.00
HMRC	PAYE	61.20

Events summary given by Cllr Harrower on spreadsheet. Costs were slightly over the budget agreed on the 2014/15 budget.

070116 District Councillor News

There is not much to report, with very little activity over the Christmas and New Year period.

The new Garden Waste Scheme will start in February. Garden Waste bins can be purchased at a One-off cost of £20-0, plus an annual charge of £36-0. The District Council will deliver your bin when you have signed up and paid the fees, which can be done online, and you will receive a licence for your property to stick on the lid of the bin. The first collection, as far as I know, will be on the first day in February that you normally put the green dry recyclable bin out. The cost works out at about £1-64 per collection, which will stop for this year in November, and start again in February next year, as long as the collection fee is paid.

The food waste collection scheme is due to start in November of this year. There will be a kitchen bin and a lockable outdoor bin provided for food waste, to be collected every week. Residual (Black Bag) waste will be collected every two weeks in a black bin to be provided FoC, in alternate weeks to the Green dry recyclables bin and cardboard box. Only properties that cannot accommodate bins will stay with plastic bags collection. No overtopping of bins will be allowed, except at Christmas, and special dispensation will be given to large families that generate more than the usual amount of residual waste. Any "contaminated" bins, with the wrong waste in them, will not be picked up. Eventually, there will be four lorries of differing sizes collecting waste in the District, some of the rounds may change to accommodate improved routes, which may be area by area instead of by parish.

The West of Stonehouse proposed development was given Outline Planning Permission on January 12th, with a couple of extra Conditions, eg, the commuted sum to go to the Cotswold Canal Trust for redevelopment of the towpath alongside the Canal to be looked at again, it was thought that there had been some misunderstanding, and mistakes made when working out the amount to be paid. It is likely that individual phases of the development will be sold off in stages to other builders by Robert Hitchins, who will have to be responsible for the Reserved Matters applications as the site progresses .Completion is anticipated over a period of approximately 15 years, with the likes of a school, Community centre and so on coming in as the development progresses, and dependent on the number of houses occupied.

Superfast Broadband has arrived in the area, from the Saul exchange, some people have already signed up to it, and are receiving between 40 and 70 Mb. Other users are able to sign up in advance, to be connected later this month. The phone number to ring to find out if you can be connected is 0800 121 4506

The SDC Council meeting tomorrow night will be the budget meeting. It is proposed to raise Council Tax as the SDC share by 2%, there will be the County Council's share, estimated at 3.99%, the Police and Crime Commissioner's share to be added and any increase that FwS Parish has put on. The County Council's rise includes 2% for "Responsibility for Care", as allowed by the Government for those Councils that have such a duty.

The Local Plan is having its first review, this being a consultation with landowners and parishes on parcels of land that could be included for development in the future. This is known as the Strategic Assessment of Land Availability, or SALA. You need to contact Planning Strategy at SDC asap if you have any parcels of land you would like included. These pieces of land would only be considered for development should the housing land supply figure drop below 5 years. Developers would be able to get in an application for a number of houses, citing that SDC does not have a 5 year land supply, so their proposal should be allowed. Currently, SDC can show a 6.8 year building land supply, and have turned down at least two proposals for large development sites since the Local Plan was adopted last November on that reason. Still on the New Local Plan, a survey is being conducted, looking in to the wildlife on the Severn Estuary.

The Environmental Agency is due to receive some money from the Government to look at individual properties that <u>regularly</u> flood, with a view to potentially fund flood barriers. Your Clerk should have received the Election Timetable from SDC for Parish Elections in May of this year

080116 Planning Applications

Application Number: S.15/2866/HHOLD

Location: Kimsbury House, Moor Street, Saul, Gloucester.

Application Type: Householder Application

Description: Conversion of remaining unconverted part of garage together

with **construction** of summer room **No objection from Council.**

Application Number: S.16/0120/TCA

Location: Framilode House, Framilode, Gloucester GL2 7LH **Description:** T1 Willow – Pollard – Remove T3 and T4

Hornbeams – Remove No objection from Council

DC J Jones was approached by the owners of Mistle House regarding their planning application. This has now gone through.

090116 Police Report and Neighbourhood Watch

The new local neighbourhood warden, Stuart, is due to start soon. Clerk will be meeting with him. Police advisor to be invited to a Council meeting.

General public are advised to fit alarms and locks to sheds and garages following a spate of shed burglaries.

ACTION: CLERK

100116 Stroud Water Canal

Reed spraying completed. Council to contact local farmer re - reeds to be cleared and recycled.

ACTION: C BIERER

110116 Gloucester and Sharpness Canal Bridges

The next CRT meeting is due to be held towards the end of February 2016. Hatch boxes by Sandfield Bridge plus double yellow lines down Church Lane from Bridge to Sandfield Farm to be installed.

ACTION: S HARROWER for follow up

120116 Severn Voice Meeting

Next meeting on 18 March 2016. Letter of Council support sent to Scrutiny Committee.

ACTION: L MOULE for follow up

130116 Website Maintenance

FwS Facebook page now has 98 friends. Notice to be put on boards and in magazine to encourage more people to look at the Facebook page and website.

ACTION: C BARTLETT

140116 Emergency Plan

Council to look at the possible risks eg. Flooding, trees etc and work out who is responsible for these. Councillors to send information to Cllr Bierer to collate. Working group may need to be set up to discuss further.

ACTION: C BIERER

150116 Parish Plan / Questionnaire

58 completed plans returned out of 245 sent out. Template to be set up for collation of figures. Funding to be applied for once completed.

ACTION: A LUNDBERG / Clerk

Community asset forms for Ship Inn and Garage. To be completed in New Year.

ACTION: A LUNDBERG

160116 Memorial Hall, Playing Fields and Playground

Climbing Frame safety material. Installation date to be chased.

ACTION: C BIERER

Dog warden contacted re spraying 'pick up or pay up' signs on pavements.

ACTION: CLERK

Replacement trees have been supplied to replace those cut down on the playing field. These to be placed in various areas around the playing field and village. The dead tree on the Pound needs removing and two new trees will be planted along the fence line. Two by the Bennow bus shelter. Some will be offered for the Memorial garden area.

ACTION: C BIERER

Chippings on Playing Field. J Bolton to be contacted about removing these.

ACTION: S HARROWER

170116 **Transparency Code**

Cllr Bierer looking into the funding of this. The proposed projector for Council meetings would not be funded. Council decided not to continue with application at this stage.

180116 **Charity Donations**

Figure agreed within 2016/17 budget.

190116 Policies, Governance and Professional Services

Completed policies (Code of Conduct/Standing Orders / Complaints / Freedom of Information / Charitable Donations) read and agreed by all Council Members. All policies adopted by Council. All policies to be uploaded onto website.

ACTION: C BARTLETT

Outstanding policies are Finance Regulations and Vacancies.

ACTION: S HARROWER / CLERK

GAPTC to be contacted regarding carrying out training the Council members on the new

Code of Conduct. **ACTION: CLERK**

200116 **Village Matters / Improvements**

Upper Framilode Church and Canal Bridge Bins - installed.

Ditch Maintenance - concerns raised by Council and Parishioners re the flooding of ditches in the Parish. These are especially bad at the High Street (Hells Corner), by the Bennow bus shelter and Sandfield Farm.

If the ditches belong to the landowner, then they are responsible for the clearance and maintenance. Council to look at what authority is needed to ensure Landowners keep their ditches clear to stop the flooding. DC J Jones advised writing to the Landowners in the first instance.

The flooding at Hells Corners is partly due to a blocked drain and this has been reported. Contact to be made with Dan Tiffney regarding these problems.

ACTION: R APPERLEY

A plaque for soldiers killed during the World wars was discussed again. The current records are not accurate and this could cause upset if a person was missed off the plaque. Jane Bolton to be contacted to discuss further.

ACTION: A LUNDBERG

210116 The 2016/17 Budget was present by Cllr Lundberg to the Council and figures agreed (with some minor adjustments) for the SDC Precept.

Precept to be applied for.

ACTION: CLERK

220116 **Allotments**

With every allotment filled, this just about covers the cost of water, grass cutting etc. The rental for the forthcoming year will be increased to £12 for parishioners and £16 for allotment holders outside of the Parish. This will be reviewed again next year.

Letters to be sent to all allotment holders to ask if they wish to continue renting their allotment. This will be followed by the yearly contract. **ACTION: CLERK**

230116 The Monthly Parish Council meeting with be held on Wednesday 24 February 2016 at 7.30pm.

There being no other business, the meeting closed at 8.45 pm......Chairman