

FREATHERNE WITH SAUL PARISH COUNCIL

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Minutes of the Parish council meeting dated 22 February 2017

Present: Councillors Mrs S Harrower (Chair); Mr R Apperley; Mr A Lundberg; Mr B Findlater; Mrs L Moule; Mr C Bartlett, Mr C Bierer; DC J Jones; DC S Davies; Ms G Delbos (Clerk)

Register of General Public attending meeting: Mrs B Ridley

010217 Public Question Time

Mrs Ridley raised a query about a tree at the Pond in the Allotment field. Jane Bolton is applying for funding to renovate the pond and the tree is very imposing. Council agreed to inspect the site and, if relevant, apply to Stroud District Council for planning permission to remove the whole tree. Mrs Ridley has advised that there is a resident who will remove the tree free of charge. No work to be carried out until a response from Council and Stroud District Council.

020217 Apologies for absence

030217 Councillors Declaration of Interests to Items on the Agenda

Councillors confirmed that they had no pecuniary or personal interests to declare regarding items on the Agenda except Cllr Carl Bierer who confirmed a personal interest in Planning Item for Hoopers Farm and therefore is excluded from commenting on this item.

040217 Minutes from the Parish Council Meeting dated 30 November 2016 – Approved (Proposed by Cllr Moule and seconded by Cllr Findlater)

050217 Council Governance, roles and co-opting None

060217 Correspondence Received None

070217 Finance – Invoices to be paid

The Invoices were presented for payment:
Proposed by Cllr Harrower and seconded by Cllr Moule
Councillors unanimously agreed that the following invoices be paid:

CHEQUES SIGNED AT 22 February 2017 MEETING

Payee	For	Amount
G Delbos	Administration of Council – February 2017	259.89
One ten Archaeology	Garden of Remembrance – Digger etc.	1750.00
P M Mountjoy	Accountant	30.00
P A Gardner	Garden of Remembrance – groundworks	975.00
O'Hare Stone Conservation	Wall works	150.00

Cheques written out in-between meetings: None

Other Financial Matters

Letter to Lloyds Bank signed by two Councillors to confirm the monthly Standing Order in the sum of £259.89 to Ms G Delbos Clerk. To be paid on the last Wednesday of each month. This is to replace payment by cheque.

- 080217** All Councillors had been sent the spreadsheets for Expenses against Precept received. Precept agreed and paperwork sent to SDC. Cllr Findlater proposed, Cllr Harrower seconded the motion to pass the Budget/Precept retrospectively.
- 090217** **Internal Auditor**
Councillors had details of the potential new Internal Auditor. Vote proposed by Cllr Bartlett and seconded by Cllr Moule and agreed by all Councillors to use IAC.
- 100217** **District Councillor News (DC Jones)**
- 110217** **Planning Applications**
Application Number: S17/0120/FUL
Hoopers Farm, High Street, Saul, Gloucester.
Application Type: Full Planning Permission
Description: Change of use to fishing lake, provision of car parking and erection of a building for ancillary facilities.
Council agreed to raise an objection to this application with the main issue being access onto the High Street at a very narrow part of the road. Also concerns about light/noise pollution. Clerk to lodge objection with SDC Planning.
ACTION: CLERK
- Application Number: S.17/0001/TCA**
Location: Framilode House, Framilode, Gloucester, Gloucestershire.
Application Type: Trees in a Conservation Area
Description: Annual maintenance for numerous trees on site - see tree management plan submitted 24.1.2017.
No objection from Council
- Application Number: S.17/0216/TCA**
Location: Sandfield Cottage, Church Lane, Saul, Gloucester.
Application Type: Trees in a Conservation Area
Description: T1 - Multi stemmed Sycamore tree in rear garden - Reduce in height by approx 5m and side by up to 3m to shape.
No objection from Council
- Application Number: S.17/0194/TCA**
Location: Framilode House, Framilode, Gloucester, Gloucestershire.
Application Type: Trees in a Conservation Area
Description: See tree management plan submitted as part of application form.
No objection from Council
- 120217** **Police Report and Neighbourhood Watch**
There have been several acts of vandalism in the Parish and thefts from local building site. Mike Trebble (local PCSO) has been informed of these together with details of a witness to some of the vandalism. This is being taken further by his beat office. PCSO to be invited to the next Parish meeting to speak to local residents and council.
ACTION: CLERK
- An inspection has been done by Andy Murray (Neighbourhood Warden) of the lifebelts along the River Severn. Several of these are damaged or missing. This will have to be replaced as they cannot be mended.
- If any parishioner sees any vandalism, please contact 101 to report it and gain a Crime Reference Number. The Police cannot proceed without it being reported officially.

GAPTC emailed all PCs regarding an upcoming meeting with the Deputy Commissioner and asking for any items they wish raised on their behalf. FWS wish to raise inadequate policing and lack of response to reported incidents.

ACTION: S HARROWER

130217

Stroud Water Canal

Cllr Bierer has been in contact with a local resident who wants to see the Canal completely cleared. Cllr Bierer to meet with him to get a working party together for a possible solution to completely clearing the canal. Part of the canal has a leak in it, possibly the plug is damaged.

ACTION: C BIERER

140217

Gloucester and Sharpness Canal Bridges

Next meeting with CRT is on 13 April 2017. Cllr Harrower has spoken to Dan Tiffney regarding the Yellow Lines for Church Lane. This is still in consultation.

ACTION: S HARROWER

150217

Website Maintenance

Cllr Bartlett has updated the front page of the website to make it more up to date for the Parish. The website now complies with the Transparency Code. List of council assets to be put on website.

ACTION: CLERK

SDC planning portal is not linked to new website. Cllr Bartlett to talk to Phil Skill at SDC who works within the IT dept at SDC and was formerly head of planning.

ACTION: C BARTLETT

Cllr Bartlett to carry out training for the clerk in order for her to be able to access the website for uploading of minutes/agendas etc.

ACTION: C BARTLETT/Clerk

160217

Emergency Plan

No update. Cllr Bierer did ask about the salt spreader and salt. Clerk advised that these were ordered but never received. However, Cllr Lundberg also raised the safety issue of when/how/who would deal with the salt spreading plus storage.

ACTION: C BIERER

170217

Parish Plan / Questionnaire

This is now completed. All councillors have read this. Cllr Findlater proposed and Cllr Bierer seconded the proposal that these be accepted and published.

To be uploaded to website – **ACTION: C BARTLETT**

To be placed on main noticeboard and details posted on smaller boards – **ACTION: Clerk**

To be sent to the Parish Magazine for publishing if possible: **ACTION: Clerk**

The plan will be looked at on a regular basis at council meetings. It can be updated on-line if relevant. There was not a high response to the original questionnaire sent out to all parishioners but lack response suggests happiness?

180217

Severn Voice

The next meeting to be held on 30 March 2017. Hosted by Moreton Valance at Whitminster Village Hall. Cllr Harrower to attend and report back.

190217

Memorial Hall, Playing Fields and Playground

Continued vandalism on the playing field by car/truck being driven over the field tearing it up. This has been reported and a witness has given details of the vehicle(s) involved. The CCTV was checked but unfortunately did not cover the field adequately. There have been no volunteers to assist with the locking/unlocking of the gate. Cllr Harrower to check with the Memorial Hall Committee about putting another CCTV camera that would cover the field if the equipment can be linked in to the existing system. Police will use CCTV evidence to obtain a conviction. **ACTION: S HARROWER**

Zip wire spring is broken at one end. Clerk to find out about repair: **ACTION: Clerk**

Cllr Bartlett has advised that Longney Longhorn are interested in using the Memorial Hall playing field to play cricket. Glos County Cricket have inspected the field. No particular safety issues but if required netting will be put in place. The cricket club carry their own PL insurance.

Cllr Bartlett to liaise with Jane Bolton regarding this. **ACTION: C BARTLETT**

- 200217 Transparency Code**
 The draft Code was sent to all Councillors. It was proposed by Cllr Apperley and Seconded by Cllr Findlater that the Council accept the Code by the end of the financial year. A further meeting of the working group to finalise details to be held.
ACTION: S HARROWER /MOULE / APPERLEY
- 210217 Policies, Governance and Professional Services**
 Outstanding policies are Finance Regulations and Vacancies. Meeting to be arranged to finalise.
ACTION: S HARROWER / R APPERLEY / Clerk
- 220217 Village Matters / Improvements**
 Plaque for memorial. Cllr Bierer to send Cllr Lundberg the spreadsheet.
 Draft list to be sent to relevant parishioners to check names.
 List also to be placed on website and FB.
ACTION: C BIERER / C BARTLETT
 Church Lane has been inspected again and problems re potholes and verge erosion noted by Dan Tifney. The entrance at Sandfield Farm needs to be marked as to where the road is and surfaced accordingly. The ditches at the side are no longer culverted which is causing additional problems. The state of the road is so bad that drivers and cyclists are now moving over to the right to avoid the holes and this is dangerous.
 A complaint has been made about the verge erosion along Moor Street due to an increase in traffic with Castle Lane being close.
 Whitminster Lane will be closed for approximately 3 days during March 2017.
 Frampton Green Shop – it is now confirmed that the Post Office will be open at the Green Shop in April 2017.
 Flooding at Malt House has hopefully been resolved. There was a long term leak which has now been fixed. Monitoring forms have been delivered to the most affected residents. Cllr Apperley to collect these at the end of February and return to SDC environmental contact.
ACTION: R APPERLEY
 Verge Cutting – Cllr Findlater to continue to monitor and attend meetings. The verge cutting is to be done on a trial basis to begin with. GCC will fund FWS £890 per annum towards the cost of a private contractor. The benefits of a local contractor are a better quality job, cutting more frequently and keeping it local. It was proposed by Cllr Moule and seconded by Cllr Apperley that the Council accept this proposal.
ACTION: B FINDLATER
- 230217 Allotments**
 Having considered the costs of water etc. of the Allotments, it was proposed that the rental for each allotment be increased to £14 for parishioners and £18 for those outside of the Parish. Cllr Lundberg proposed and Cllr Apperley seconded this proposal and it was unanimously carried.
 Clerk to write to all allotment holders advising increase in rent and sending out the new contacts.
 Owner of SORN car to be contacted if car not removed by end of February 2017.
 Pond at Allotments – funding applied for by Jane Bolton for restoration. As in item 010217 tree to be inspected.
ACTION: Clerk
- 240217 Parish Churches**
 Garden of Remembrance is still in consultation with SDC planning. Archaeological digging has been completed.
ACTION: C BIERER
- 250217 The Monthly Parish Council meeting with be held on Wednesday 29 March 2017 at 7.30pm.**
 There being no other business, the meeting closed at 9.45 pm.....Chair