

Responsibilities of the council:

<u>Representation at meetings:</u>	First	Second
Severn Voice	Samantha	Barry
Severn Voice schools	Lesley	Andy
Severn Voice canal bridges	Samantha	Barry
Police	Carl	Chris
Highways	Richard	Chris
Environment Agency - Flooding	Barry	Andy
SDC	Andy	Samantha

<u>Parish Assets: including Risk assessment of all assets and Additions and Improvements</u>	First	Second
Playground / Memorial Hall Inspections and maintenance Liaison / membership of committee	Samantha	Carl
War memorials	Carl	Andy
Stroudwater Canal Maintenance Resolve issues	Carl	Samantha
Allotments User group New tariffs Maintenance	Beanie	Andy
Grass cutting contract and pounds	Chris	Beanie
Registration of new assets	Andy	Chris

<u>Events</u>	First	Second
Chair committee and organise 3 events a year	Lesley	Samantha

<u>Communications</u>	First	Second
Website / magazine / notice boards	Chris	Samantha

<u>Highways</u>	First	Second
Safety Maintenance Verges, signage and potholes Bridges	Richard	Carl

<u>Emergency Planning</u>	First	Second
Create plan with procedures, first line / second line response etc Implement plan	Carl	Barry

<u>Building planning</u>	First	Second
Planning applications Meetings / liaise with SDC planning Create Design Plan	Richard	Beanie

<u>Drainage – ditches, flaps, pumps, etc</u>	First	Second
Maintenance Resolve issues	Barry	Gordon

<u>Finance</u>	First	Second
Regular reporting Insurance PAYE VAT Audit Budget	Samantha	Beanie

<u>Police</u>	First	Second
Regular reporting Liaison	Carl	Chris

<u>G&S Canal</u>	First	Second
Automated Bridge Advisory group Liaison with CRT	Samantha	Barry

<u>Policies and Procedures</u>	First	Second
Regular reviews Monitoring implementation and appropriateness	Lesley	Beanie

<u>Councillor</u>	First	Second
Andy - Chair	Allotments New assets	War memorials
Samantha – Vice Chair	Playground, etc Finance G&S Canal	Stroudwater Canal Events Communications
Carl	War memorials Emergency Planning Police	Playground etc Highways Stroudwater canal
Chris	Grass cutting contracts Communications	New assets Police
Barry	Drainage, flooding etc Stroudwater canal	Emergency planning G&S canal
Lesley	Events Policies and procedures	
Richard	Highways Building planning	
Beanie	Allotments	Grass cutting contracts Building planning Finance Policies and procedures